

**Board of Education  
LANCASTER CENTRAL SCHOOL DISTRICT  
Lancaster, New York**

**MINUTES**

April 18, 2017

Regular Session

William Street School, 5201 William Street, Lancaster, New York

Patrick Uhteg, President  
William Gallagher, V. President  
Brenda Christopher, Trustee

Kelly Depczynski, Trustee  
Marie MacKay, Trustee  
Michael Sage, Trustee

Sue Metz, Trustee

Michael Vallely, PhD, Superintendent of Schools  
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction &  
Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services

John Armstrong, Director of Special Education

Andrew Kufel, PhD, Director of Secondary Education

Karen Marchioli, Director of Elementary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silence for Eugene Roth, an English teacher from 1969 through 1986, who passed away on March 6, 2017.

Mr. Greg Heer, assistant principal, Mr. Shaun Canaski, an industrial arts teacher, and some students presented a segment of their live announcements for the board members.

A letter was received from Lancaster Lacrosse Foundation dated March 13, 2017.

MOVED by Gallagher SECONDED by MacKay to accept the minutes from the regular session held on March 13, 2017, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

MOVED by Sage SECONDED by Gallagher to accept the minutes from the budget work session held on April 3, 2017, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mrs. Marcinelli had no items to report.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

MEMBERS EXCUSED

DISTRICT ADMINISTRATORS

OTHERS PRESENT

1.0 CALL TO ORDER

2.0 PLEDGE TO FLAG

3.0 MOMENT OF SILENCE

4.0 PRESENTATION – LIVE  
ANNOUNCEMENTS

5.0 CORRESPONDENCE

6.0 APPROVAL OF MINUTES

6.1 REGULAR SESSION

6.2 BUDGET WORK SESSION

7.0 STAFF ORGANIZATIONS

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

Mr. Jim Kotarski had no items to report.

Lancaster Association of Substitute Teachers:

No one present to report.

No board reports at this time.

Dr. Vallely presented his administrative report.

No old business was discussed.

MOVED by Sage SECONDED by Gallagher to approve the personnel changes for the period ending April 18, 2017, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Depczynski to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

MOVED by Christopher SECONDED by Gallagher to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Depczynski to approve the textbook, *Investigating Your Career, 3e*, by Ann Jordan and Tena Crews, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Gallagher to approve the financial reports, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

Policy #5661 - Wellness was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

**8.0 BOARD REPORTS**

**9.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT**

**10.0 OLD BUSINESS**

**11.0 NEW BUSINESS**

**11.1 PERSONNEL ITEMS**

**11.1.1 PERSONNEL CHANGES**

**11.2 EDUCATION ITEMS**

**11.2.1 COMMITTEE ON SPECIAL EDUCATION**

**11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

**11.2.3 TEXTBOOK APPROVAL - INVESTIGATING YOUR CAREER, 3E**

**12.0 BUSINESS & FINANCIAL ITEMS**

**12.1 FINANCIAL REPORTS**

**12.2 POLICY 2<sup>ND</sup> READING - #5661 WELLNESS**

Policy #7530 – Child Abuse and Maltreatment was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

12.3 POLICY 2<sup>ND</sup> READING – 7530 CHILD ABUSE AND MALTREATMENT

Policy #7222 – Diploma or Credential Options for Students with Disabilities was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

12.4 POLICY 1<sup>ST</sup> READING – 7222 DIPLOMA OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

MOVED by Sage SECONDED by MacKay to approve the agreement between the Lancaster Central School District and Amherst Central School District, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.5 CONTRACT - AMHERST CSD

MOVED by MacKay SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Orchard Park Central School District, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.6 CONTRACT – ORCHARD PARK CSD

MOVED by Sage SECONDED by MacKay to approve the agreement between the Lancaster Central School District and Sweet Home Central School District, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.7 CONTRACT – SWEET HOME CSD

MOVED by Gallagher SECONDED by MacKay to approve the renewal agreement between the Lancaster Central School District and Bottling Group, LLC (Pepsi) for student vending, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.8 CONTRACT EXTENSION – BOTTLING GROUP, LLC

MOVED by Sage SECONDED by MacKay to approve the agreement between the Lancaster Central School District and Management Advisory Group Special Services, Inc. to provide assistance with compiling, completing, filing, and verifying all student STACs for maximization of state aid for students with disabilities at a cost of \$7,766, for the 2017-2018 school year, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.9 CONTRACT – MANAGEMENT ADVISORY GROUP OF N.Y., INC.

12.10 CONTRACT EXTENSION – OCCUSTAR, INC.

MOVED by MacKay SECONDED by Gallagher to approve the contract extension between the District and Occustar, Inc. as the District’s physician for employees and accept their fee proposal for the 2017-2018 school year, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.11 CONTRACT – WATTS ARCHITECTURE AND ENGINEERING

MOVED by Christopher SECONDED by Depczynski to approve the agreement between the Lancaster Central School District and Watts Architecture and Engineering for hazardous material survey and testing services for Phase 8 of the capital improvement project at the middle school and John A. Sciole Elementary, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.12 CONTRACT – SRF ASSOCIATES

MOVED by MacKay SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and SRF Associates for a traffic study in the amount of \$4,900, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.13 CONTRACT – STOHL ENVIRONMENTAL, LLC

MOVED by Sage SECONDED by MacKay to approve the agreement between the Lancaster Central School District and Stohl Environmental, LLC for air monitoring and sampling during asbestos abatement activities for Phase 6D and 7A of the capital improvement project at the high school, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.14 CONTRACT – SJB SERVICES

MOVED by Gallagher SECONDED by Sage to accept the proposal from SJB Services, for project materials testing and special inspections during Phase 6D and 7A of the capital improvement project at the Lancaster High School, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.15 BID AWARDS - CAPITAL PROJECT PHASE 6D AND 7A

MOVED by Sage SECONDED by MacKay to approve the recommended bids to Transit Construction Services, Morris Masonry Restoration LLC, Parise Mechanical Inc., Concord Electric Corporation, and Northeast Diversification, Inc., as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.16 CONTRACT – ENGASSER CONSTRUCTION CORPORATION

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Engasser Construction Corporation in the amount of \$626,475 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.17 CONTRACT – THOMAS JOHNSON, INC.

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Thomas Johnson, Inc. in the amount of \$269,000 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.18 CONTRACT – ALP STEEL CORPORATION

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Alp Steel Corporation in the amount of \$447,700 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.19 CONTRACT – ACTION ROOFING, INC.

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Action Roofing, Inc. in the amount of \$266,800 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.20 CONTRACT – ARROW SHEET METAL WORKS, INC.

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Arrow Sheet Metal Works, Inc. in the amount of \$442,900 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.21 CONTRACT – TRANSIT CONSTRUCTION SERVICES CORPORATION

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Transit Construction Services Corporation in the amount of \$711,000 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.22 CONTRACT – DAVIS FIRE PROTECTION SERVICES

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Davis Fire Protection Services in the amount of \$74,160 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.23 CONTRACT – MOLLENBERG-BETZ, INC.

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Mollenberg-Betz, Inc. in the amount of \$997,900 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.24 CONTRACT – NAIRY MECHANICAL LLC

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Nairy Mechanical LLC in the amount of \$1,295,700 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.25 CONTRACT – GOODWIN ELECTRIC CORPORATION

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Goodwin Electric Corporation in the amount of \$1,158,400 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.26 CONTRACT – ACCADIA SITE CONTRACTING, INC.

MOVED by MacKay SECONDED by Christopher to approve the agreement between the District and Accadia Site Contracting, Inc. in the amount of \$2,547,300 for Phase 5 of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.27 BOND ISSUE CHANGE ORDERS – PHASE 6B AND 5

MOVED by Gallagher SECONDED by Sage to approve change orders CO-001 through CO-008 for Phase 6B and CO-001 for Phase 5, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.28 INTERNAL AUDIT REPORT

MOVED by MacKay SECONDED by Depczynski to accept the internal audit risk assessment report and the school lunch cash receipts testing report from Freed Maxick & Battaglia, PC, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.29 BOCES ADMINISTRATIVE BUDGET AND BOARD SEATS

MOVED by MacKay SECONDED by Gallagher to approve the adoption of the BOCES administrative budget for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

MOVED by MacKay SECONDED by Gallagher to approve cast of vote for John W. Sherman and Janet MacGregor Plarr to the Board of Cooperative Educational Services, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.30 DECLARE EQUIPMENT SURPLUS

MOVED by Gallagher SECONDED by MacKay to declare the attached listings of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.31 FOOD SERVICE DEPARTMENT OPERATING SYSTEM REPORTS – FEBRUARY 2017

MOVED by MacKay SECONDED by Gallagher to approve the food service department operating system reports for February 2017, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.32 TAX CERTIORARI – KABIR GROUP, INC.

MOVED by Gallagher SECONDED by Depczynski to authorize the tax assessment challenge settlement to Kabir Group, Inc., as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.33 TAX CERTIORARI – OM JALARAM, LLC

MOVED by MacKay SECONDED by Gallagher to authorize the tax assessment challenge settlement to OM Jalaram, LLC, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.34 TAX ASSESSMENT CHALLENGE – HOLLAND MOTOR EXPRESS

Information was distributed to the board regarding the status of a tax assessment matter of Holland Motor Express.

12.35 2017-2018 BUDGET PROPOSAL

MOVED by MacKay SECONDED by Sage to adopt the proposed 2017-2018 budget, as submitted.

A conversation took place regarding reserve funds and the budget proposal.

VOTE ON THE MOTION: 5 Ayes 1 Nay (Depczynski)  
MOTION APPROVED.

12.36 PROPERTY TAX REPORT CARD

MOVED by MacKay SECONDED by Sage to approve the property tax report card, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

13.0 PUBLIC HEARING

Julie Kaska, 31 Grafton Court, spoke to the board regarding the Unified Basketball program.

Greg Sojka, 19 Spruceland Terrace, spoke to the board regarding the district's reserve funds and the state comptroller's audit.

Mr. Uhteg noted future presentations and announced the next board meetings.

14.0 FUTURE PRESENTATIONS

At 8:00pm MOVED by MacKay SECONDED by Christopher to adjourn the regular session.

VOTE ON THE MOTION:                      6 Ayes                      0 Nays

MOTION APPROVED.

15.0 ADJOURNMENT

---

Sandra A. Janik, District Clerk