

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

August 28, 2017

Regular Session

Central Avenue School, 149 Central Avenue, Lancaster, New York

Patrick Uhteg, President	Sue Metz, Trustee
Bill Gallagher, Vice President	Glenn Jackson, Trustee
Brenda Christopher, Trustee	Mike Sage, Trustee
Kelly Depczynski, Trustee	

Michael Vallely, PhD, Superintendent of Schools
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Andrew Kufel, PhD, Director of Secondary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7:00pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silence for Maleia Lawrence, a student in the district, who passed away on August 18, 2017.

Mrs. Colleen Schaefer, summer school principal, presented information to the board about the district's Jump Start Program.

Mrs. Allison Smerka, summer school principal, presented information to the board about the district's middle school summer school program.

Mr. Michael Candella, summer school principal, presented information to the board about the high school summer school program. Mr. Uhteg, Dr. Kufel, and Mr. Candella presented diplomas to the summer graduates.

An email from Robert Potozniak was received on August 13, 2017.

Mrs. Christopher received a telephone call from a parent in the district regarding student parking at the high school.

MOVED by Gallagher SECONDED by Metz to accept the minutes from the regular session held on August 7, 2017, as submitted.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **ELEMENTARY JUMP START
SUMMER PROGRAM**

- 4.2 **MIDDLE SCHOOL SUMMER
SCHOOL**

- 4.3 **HIGH SCHOOL SUMMER
SCHOOL AND SUMMER
GRADUATION**

- 5.0 **CORRESPONDENCE**

- 6.0 **APPROVAL OF MINUTES**
- 6.1 **REGULAR SESSION –
AUGUST 7, 2017**

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

Mr. Don Kirsch congratulated the graduates, summer school administrators and teachers.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mrs. Christopher and Mr. Uhteg spoke about events they attended since the last board meeting.

Dr. Vallely presented his administrative report.

Mrs. Christopher requested to review the board’s policy regarding nomination and election of board officers and duties of the president and vice president.

MOVED by Depczynski SECONDED by Gallagher to approve the personnel changes for the period ending August 28, 2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Metz SECONDED by Gallagher to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Depczynski SECONDED by Metz to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Sage SECONDED by Gallagher to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

7.0 STAFF ORGANIZATIONS

8.0 BOARD REPORTS

9.0 SUPERINTENDENT’S ADMINISTRATIVE REPORT

10.0 OLD BUSINESS

11.0 NEW BUSINESS

11.1 PERSONNEL ITEMS

11.1.1 PERSONNEL CHANGES

11.2 EDUCATION ITEMS

11.2.1 COMMITTEE ON SPECIAL EDUCATION

11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

12.0 BUSINESS & FINANCIAL ITEMS

12.1 FINANCIAL REPORTS

12.2 DECLARE SURPLUS TEXTBOOKS

MOVED by Gallagher SECONDED by Sage to declare the attached listings of textbooks as surplus and authorize their disposal in accordance with board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Metz SECONDED by Sage to declare the attached listings of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Sage to declare the attached listing of one (1) school bus as surplus and approve auctioning it on the Auctions International online auction website, the proceeds of which will be used toward the purchase of new buses approved by the voters in a proposition this past May, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Metz SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Carousel Nursery School, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Metz to approve the agreement between the Lancaster Central School District and People Home Health Care Services Licensed Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Metz to approve the agreement between the Lancaster Central School District and the Town of Lancaster which grants permission to operate a School and Community Support Program at a cost to the district of \$27,952.06, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Sage SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Deaf Access Services, Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.3 SURPLUS EQUIPMENT

12.4 DECLARE BUSES SURPLUS AND AUTHORIZE TRADE-IN

12.5 CONTRACT: CAROUSEL NURSERY SCHOOL (UPK)

12.6 CONTRACT: PEOPLE HOME HEALTH CARE SERVICES LICENSED, INC.

12.7 CONTRACT: TOWN OF LANCASTER

12.8 CONTRACT: DEAF ACCESS SERVICES, INC.

12.9 CONTRACT: SERVICE BRIDGES, INC.

MOVED by Gallagher SECONDED by Sage to approve the agreement between the Lancaster Central School District and Service Bridges, Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.10 CONTRACT:
INTERNATIONAL
INSTITUTE OF BUFFALO

MOVED by Sage SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and International Institute of Buffalo, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.11 CONTRACT: INSTITUTE
FOR AUTISM RESEARCH
AT CANISIUS COLLEGE

MOVED by Gallagher SECONDED by Metz to approve the agreement between the Lancaster Central School District and Institute for Autism Research at Canisius College, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.12 BID AWARD: CAPITAL
PROJECT PHASE 6C

MOVED by Sage SECONDED by Gallagher to approve the recommended bids to Transit Construction Services, King Brothers Construction, LLC, Nairy Mechanical LLC, Concord Electric Corporation, Anastasi Trucking, Inc., Alp Steel Corporation, Action Roofing, and T.G.R. Enterprises, Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.13 BID AWARD: PRINTING

MOVED by Sage SECONDED by Metz to approve the recommended bid award for printed forms and stationery to multiple vendors, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.14 CONTRACT: NICTER
CONSTRUCTION

MOVED by Gallagher SECONDED by Sage to approve the agreement between the district and Nichter Construction Inc. in the amount of \$163,700 for Phase 6C of the bond issue, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.15 BOND ISSUE CHANGE
ORDERS

MOVED by Gallagher SECONDED by Sage to approve change order CO-00013 for Phase 6B, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.16 PARTIAL PAYMENTS
REAL PROPERTY TAXES

MOVED by Sage SECONDED by Gallagher to authorize the immediate acceptance of partial payments of school taxes in accordance with the

aforementioned legislation, and that the clerk of the board of education provide a copy of this resolution to each of the school district receivers of taxes, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Metz to grant indemnification to employees served under Civil Action No. 810677/2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

A conversation took place to discuss dates of availability for a work session regarding the district’s reserve fund accounts. October 23, 2017 at 6pm was agreed upon.

Wendy Bicknell, 55 Ashford Place, addressed the board regarding student parking at the high school.

Mr. Uhteg noted future presentations and the next board meeting.

At 8:12pm MOVED by Gallagher SECONDED by Sage to move to executive session to discuss pending litigation and meet with the district’s attorney.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

At 8:34pm MOVED by Sage SECONDED by Metz to reconvene regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

At 8:35pm MOVED by Sage SECONDED by Metz to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.17 INDEMNIFICATION

12.18 WORK SESSION DATE

13.0 PUBLIC HEARING

14.0 FUTURE PRESENTATIONS

15.0 EXECUTIVE SESSION

16.0 ADJOURNMENT