

**Board of Education  
LANCASTER CENTRAL SCHOOL DISTRICT  
Lancaster, New York**

**MINUTES**

August 6, 2018

Regular Session

Central Avenue School, 149 Central Avenue, Lancaster, NY

Bill Gallagher, Vice President                      Sue Metz, Trustee  
Shannon Cohen, Trustee                              Mike Sage, Trustee  
Glenn Jackson, Trustee

Patrick Uhteg, President                              Jill Fecher, Trustee

Michael Vallely, PhD, Superintendent of Schools  
Jamie Phillips, Asst. Superintendent for Business & Support Services  
John Armstrong, Director of Special Education  
Andrew Kufel, PhD, Director of Secondary Education  
Karen Marchioli, Director of Elementary Education  
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7:00pm by Vice President Gallagher. The pledge to the flag was recited and Mr. Gallagher asked for a moment of silent reflection.

Mr. Gallagher noted that Mrs. Fecher and Mr. Uhteg were excused from the meeting.

Mr. Jim Hickey and Mr. Steve Shchurovsky, architects at Young + Wright Architectural, and Mr. Joe Aramini, project manager at Buffalo Construction Consultants, presented information to the board regarding the current capital project and long term planning for an upcoming project. Dr. Vallely also spoke about the needs of the district and his recommendation of the next capital project.

Mr. Ken Kowalski, steel band director, presented information to the board members for approval of a trip to San Juan, PR, St. Thomas, VI, St. Kitts and Nevis, Antigua, and St. Lucia with the Carnival Kids Steel Orchestra (CKSO) in April of 2019.

MOVED by Sage SECONDED by Jackson to approve the CKSO trip to San Juan, PR, St. Thomas, VI, St. Kitts and Nevis, Antigua, and St. Lucia in April 2019, as submitted.

VOTE ON THE MOTION:                              5 Ayes      0 Nays

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

MEMBERS EXCUSED

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 CALL TO ORDER
- 2.0 PLEDGE TO FLAG
- 3.0 MOMENT OF SILENCE

- 4.0 PRESENTATIONS
- 4.1 CAPITAL PROJECT PLANNING

- 4.2 CARNIVAL KIDS STEEL ORCHESTRA FIELD TRIP PRESENTATION

No correspondence was received.

5.0 CORRESPONDENCE

MOVED by Metz SECONDED by Sage to accept the minutes from the organizational meeting held on July 9, 2018, as submitted.

6.0 APPROVAL OF MINUTES  
6.1 ORGANIZATIONAL  
MEETING – JULY 9, 2018

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

7.0 STAFF ORGANIZATIONS

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

Mrs. Cole recognized teachers for their curriculum work and hiring committees during the summer. Mrs. Cole said the LCTA is looking forward to welcoming new teachers on August 30<sup>th</sup> and also spoke about the benefit being planned for the Przykuta family.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 BOARD REPORTS

Mr. Jackson spoke about the 43<sup>rd</sup> Annual Lions All-Star High School Football Classic he attended at the end of July.

9.0 SUPERINTENDENT’S  
ADMINISTRATIVE REPORT

Dr. Vallely had no additional items to discuss.

10.0 OLD BUSINESS

No old business was discussed.

11.0 NEW BUSINESS  
11.1 PERSONNEL ITEMS  
11.1.1 PERSONNEL CHANGES

MOVED by Sage SECONDED by Jackson to approve the personnel changes for the period ending August 6, 2018, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

11.1.2 APPOINT TITLE IX  
OFFICER

MOVED by Jackson SECONDED by Metz to approve the appointment of Andrew Krazmien as a Title IX officer for the district effective August 13, 2018, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

11.2 EDUCATION ITEMS  
11.2.1 COMMITTEE ON  
SPECIAL EDUCATION

MOVED by Cohen SECONDED by Sage to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

11.2.2 COMMITTEE ON  
PRESCHOOL SPECIAL  
EDUCATION

MOVED by Sage SECONDED by Metz to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

- 12.0 BUSINESS & FINANCIAL ITEMS
- 12.1 FINANCIAL REPORTS

MOVED by Cohen SECONDED by Jackson to approve the financial reports, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

- 12.2 POLICY ADOPTION #6212 CERTIFICATION AND QUALIFICATION

MOVED by Cohen SECONDED by Sage to adopt policy #6212 Certification and Qualification for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

- 12.3 POLICY ADOPTION #7242 MILITARY RECRUITERS AND INSTITUTIONS OF HIGHER EDUCATION

MOVED by Jackson SECONDED by Cohen to adopt policy #7242 Military Recruiters and Institutions of Higher Education for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

- 12.4 POLICY ADOPTION #8240 INSTRUCTION IN CERTAIN SUBJECTS

MOVED by Sage SECONDED by Cohen to adopt policy #8240 Instruction in Certain Subjects for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

- 12.5 POLICY 2<sup>ND</sup> READING - #7131 EDUCATION OF STUDENTS IN TEMPORARY HOUSING

Policy #7131 Education of Students in Temporary Housing was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

- 12.6 POLICY 2<sup>ND</sup> READING - #7512 STUDENT PHYSICALS

Policy #7512 Student Physicals was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

- 12.7 POLICY 1<sup>ST</sup> READING - #7221 PARTICIPATION IN GRADUATION CEREMONIES AND ACTIVITIES

Policy #7221 Participation in Graduation Ceremonies and Activities was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

Policy #7222 Diploma or Credential Options for Students with Disabilities was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

12.8 POLICY 1<sup>ST</sup> READING - #7222 DIPLOMA OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

Policy #5640 Smoking/Tobacco Use was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

12.9 POLICY 1<sup>ST</sup> READING - #5640 SMOKING/TOBACCO USE

MOVED by Metz SECONDED by Cohen to approve the recommended bid for athletic equipment, uniforms, and supplies to multiple vendors, as submitted.

12.10 BID AWARD - ATHLETIC EQUIPMENT, UNIFORMS & SUPPLIES

VOTE ON THE MOTION: 5 Ayes 0 Nays  
MOTION APPROVED.

12.11 BID AWARD - PRINTING

MOVED by Cohen SECONDED by Jackson to approve the recommended bid for printed forms and stationery to multiple vendors, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays  
MOTION APPROVED.

12.12 DONATION ACCEPTANCE - JOHN A. SCIOLE PTO

MOVED by Jackson SECONDED by Metz to accept the donation of a water bottle filling station fountain from the John A. Sciole Elementary School Parent Teacher Organization, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays  
MOTION APPROVED.

12.13 FOOD SERVICE DEPARTMENT OPERATING SYSTEM REPORTS - JUNE 2018

MOVED by Jackson SECONDED by Cohen to approve the food service department operating system reports for June 2018, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays  
MOTION APPROVED.

12.14 FOOD SERVICE DEPARTMENT WAGE INCREASE

MOVED by Sage SECONDED by Metz to approve the food service department employees wage increase of 3.15% per hour, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays  
MOTION APPROVED.

12.15 2018-2019 FOOD SERVICE DEPT. OPERATING BUDGET

MOVED by Cohen SECONDED by Jackson to approve the 2018-2019 food service department operating budget, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Sage SECONDED by Cohen to declare the attached listing of textbooks as surplus and authorize their disposal in accordance with board policy #5250, as submitted.

VOTE ON THE MOTION:           5 Ayes           0 Nays  
MOTION APPROVED.

12.16 SURPLUS TEXTBOOKS

MOVED by Cohen SECONDED by Metz to declare the attached listings of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION:           5 Ayes           0 Nays  
MOTION APPROVED.

12.17 SURPLUS EQUIPMENT

MOVED by Jackson SECONDED by Cohen to approve change orders CO-00021, CO-00009, CO-00010, CO00011, and CO-00012, as submitted.

VOTE ON THE MOTION:           5 Ayes           0 Nays  
MOTION APPROVED.

12.18 CHANGE ORDERS

MOVED by Sage SECONDED by Cohen to approve the agreement between the Lancaster Central School District and International Institute of Buffalo, as submitted.

VOTE ON THE MOTION:           5 Ayes           0 Nays  
MOTION APPROVED.

12.19 CONTRACT –  
INTERNATIONAL  
INSTITUTE OF BUFFALO

MOVED by Metz SECONDED by Jackson to approve the agreement between the Lancaster Central School District and Futures Education for an analysis of the District’s Response to Intervention (RTI) program and practices, as submitted.

VOTE ON THE MOTION:           5 Ayes           0 Nays  
MOTION APPROVED.

12.20 CONTRACT: FUTURES  
EDUCATION

MOVED by Jackson SECONDED by Cohen to accept and adopt the 2018-2019 district goals, as submitted.

VOTE ON THE MOTION:           5 Ayes           0 Nays  
MOTION APPROVED.

12.21 2018-2019 DISTRICT  
GOALS

MOVED by Sage SECONDED by Cohen to approve the budget increase as listed in the expenses for the school bus purchase, as submitted.

VOTE ON THE MOTION:           5 Ayes           0 Nays  
MOTION APPROVED.

12.22 2018-2019 BUDGET  
AMENDMENT

MOVED by Sage SECONDED by Metz to approve the 2018-2019 tax rate, based on a total tax levy of \$52,405,957, for Lancaster at \$17.28, Cheektowaga at \$16.43, and Elma at \$378.28, as submitted.

VOTE ON THE MOTION:           5 Ayes           0 Nays  
MOTION APPROVED.

12.23 2018-2019 TAX RATE

12.24 2018-2019 BOARD OF  
EDUCATION MEETINGS –  
LOCATIONS AMENDED

BOARD OF EDUCATION MEETING – August 6, 2018

The 2018-2019 board meeting locations are changed as follows:

September 17, 2018 – Lancaster High School

October 1, 2018 – Lancaster Middle School

No one addressed the aboard at this time.

13.0 PUBLIC HEARING

At 7:58pm MOVED by Jackson SECONDED by Sage to adjourn the regular session.

14.0 ADJOURNMENT

VOTE ON THE MOTION:            5 Ayes            0 Nays

MOTION APPROVED.

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Sandra A. Janik, District Clerk