

**Board of Education**  
**LANCASTER CENTRAL SCHOOL DISTRICT**  
**Lancaster, New York**

**MINUTES**

December 3, 2018

Regular Session

John A. Sciole Elementary School, 86 Alys Drive, Depew, NY

Patrick Uhteg, President

Bill Gallagher, Vice President

Shannon Cohen, Trustee

Jill Fecher, Trustee

Glenn Jackson, Trustee

Mike Sage, Trustee

Sue Metz, Trustee

Michael Vallely, PhD, Superintendent of Schools

Jamie Phillips, Asst. Superintendent for Business & Support Services

Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction and Pupil Personnel Services

John Armstrong, Director of Special Education

Andrew Krazmien, Director of Secondary Education

Karen Marchioli, Director of Elementary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7:00pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silent reflection.

Mrs. Carrie Greene, principal of John A. Sciole Elementary School, welcomed everyone to the board meeting and introduced Mrs. Julie St. John, a school social worker. Mrs. St. John, with Sciole's third grade ambassadors, presented information on the activities they participate in throughout the school year.

Mrs. Cindy Burger, PTO President at John A. Sciole Elementary School, presented information to the board regarding their fundraising efforts to build an ADA accessible playground. The PTO will donate \$35,000 and asked the district to cover the site work costs.

Dr. Michael Vallely announced the public hearing and spoke about the 2018 capital project. A video was presented to the public detailing the needs of the district. Mr. Steve Shchurovsky, AIA, project manager and Mr. Jim Hickey, AIA, associate at Young + Wright Architectural presented the capital project proposal in detail. One member of the public asked about

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

MEMBERS EXCUSED

DISTRICT ADMINISTRATORS

OTHERS PRESENT

1.0 CALL TO ORDER

2.0 PLEDGE TO FLAG

3.0 MOMENT OF SILENCE

4.0 PRESENTATIONS

4.1 THIRD GRADE STUDENT  
AMBASSADORS – JULIE  
ST. JOHN

4.2 JOHN A. SCIOLE PTO  
DONATION PROPOSAL

4.3 2018 CAPITAL PROJECT  
PUBLIC HEARING

cameras and another asked about key entry. Mr. Uhteg encouraged everyone to exercise their right to vote.

No correspondence was received.

MOVED by Fecher SECONDED by Gallagher to accept the minutes from the regular session held on November 5, 2018, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

Mr. Kirsch wished everyone happy holidays and noted the LCTA approved mailers for the capital project vote on December 11, 2018.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

No reports from the board members.

Dr. Vallely presented his administrative report.

No old business was discussed.

MOVED by Cohen SECONDED by Jackson to approve the personnel changes for the period ending December 6, 2018, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

MOVED by Gallagher SECONDED by Cohen to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

MOVED by Cohen SECONDED by Gallagher to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

MOVED by Sage SECONDED by Jackson to approve the financial reports, as submitted.

5.0 CORRESPONDENCE

6.0 APPROVAL OF MINUTES

6.1 REGULAR SESSION – NOVEMBER 5, 2018

7.0 STAFF ORGANIZATIONS

8.0 BOARD REPORTS

9.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

10.0 OLD BUSINESS

11.0 NEW BUSINESS

11.1 PERSONNEL ITEMS

11.1.1 PERSONNEL CHANGES

11.2 EDUCATION ITEMS

11.2.1 COMMITTEE ON SPECIAL EDUCATION

11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

12.0 BUSINESS & FINANCIAL ITEMS

12.1 FINANCIAL REPORTS

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Gallagher SECONDED by Cohen to adopt policy #6121 Prevention of Sexual Harassment of District Personnel for inclusion in the district's policy manual, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

Policy #7512 Student Physicals was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #7522 Concussion Management was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #7260 Designation of Person in Parental Relation was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #7222 Diploma or Credential Options for Students with Disabilities was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #5140 Administration of Budget was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #6213 Registration and Professional Development was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

12.2 POLICY ADOPTION #6121  
PREVENTION OF SEXUAL  
HARASSMENT OF  
DISTRICT PERSONNEL

12.3 POLICY 2<sup>ND</sup> READING –  
#7512 STUDENT  
PHYSICALS

12.4 POLICY 2<sup>ND</sup> READING –  
#7522 CONCUSSION  
MANAGEMENT

12.5 POLICY 2<sup>ND</sup> READING –  
#7260 DESIGNATION OF  
PERSON IN PARENTAL  
RELATION

12.6 POLICY 2<sup>ND</sup> READING –  
#7222 DIPLOMA OR  
CREDENTIAL OPTIONS  
FOR STUDENTS WITH  
DISABILITIES

12.7 POLICY 2<sup>ND</sup> READING –  
#5140 ADMINISTRATION  
OF BUDGET

12.8 POLICY 2<sup>ND</sup> READING –  
#6213 REGISTRATION  
AND PROFESSIONAL  
DEVELOPMENT

12.9 POLICY 1<sup>ST</sup> READING –  
#5413 PROCUREMENT;  
UNIFORM GRANT  
GUIDANCE FOR FEDERAL  
AWARDS

Policy #5413 Procurement: Uniform Grant Guidance for Federal Awards was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

12.10 POLICY 1<sup>ST</sup> READING – #7133 EDUCATION OF STUDENTS IN FOSTER CARE

Policy #7133 Education of Students in Foster Care was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

12.11 GIRLS HOCKEY

MOVED by Fecher SECONDED by Cohen to approve the shared services agreement between Lancaster, Iroquois, and Depew for the 2018-2019 combined Girls Varsity Ice Hockey Team, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.12 ACCEPT AUCTION RESULTS

MOVED by Gallagher SECONDED by Jackson to approve the results of the auction for surplus buses that were previously surplus by the board of education, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.13 SURPLUS EQUIPMENT

MOVED by Cohen SECONDED by Gallagher to declare the attached listings of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.14 CREATION OF NEW EXTRA-CLASSROOM ACTIVITY CLUBS – FIRST RESPONDERS AND GIRL UP

MOVED by Cohen SECONDED by Fecher to approve the creation of a First Responders and Girl Up extra-classroom activity clubs, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.15 AIA CONTRACT: ALLGAIER CONSTRUCTION CORPORATION

MOVED by Sage SECONDED by Gallagher to approve the contract between the Lancaster Central School District and Allgaier Construction Corporation for door replacement and main entry work at Court Street Elementary School as part of the 2018-2019 capital outlay project, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.16 BID AWARD – CAPITAL PROJECT PHASE 7B2

MOVED by Sage SECONDED by Fecher to approve the recommended bids to Arric Corporation, Picone Construction Company, FSR Contracting

Inc., Action Roofing, Rochester Davis Fetch Corporation, M.K.S. Plumbing Corporation, John W. Danforth Company, and Goodwin Electric Company for Phase 7B2 of the capital project, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.17 DONATION ACCEPTANCE  
– WILLIAM STREET PTO

MOVED by Cohen SECONDED by Jackson to accept the donation of six Water Bottle Filling Station Fountains from the William Street School Parent Teacher Organization, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.18 DONATION ACCEPTANCE  
– LANCASTER  
EDUCATIONAL AND  
ALUMNI FOUNDATION,  
INC.

MOVED by Jackson SECONDED by Gallagher to accept the donation of \$4,586.01 from the Lancaster Educational and Alumni Foundation, Inc. to fund 2018-2019 mini grants, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.19 CONTRACT: ASPIRE OF  
WNY

MOVED by Fecher SECONDED by Cohen to approve the agreement between the Lancaster Central School District and Aspire of WNY to provide educational services for a specific student, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.20 CHANGE ORDERS

MOVED by Gallagher SECONDED by Sage to approve Phase 6C change orders CO-00021, CO-00022, CO-00023, and CO-00024, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.21 FOOD SERVICE  
DEPARTMENT  
OPERATING SYSTEM  
REPORTS – OCTOBER  
2018

MOVED by Sage SECONDED by Cohen to approve the food service department operating system reports for October 2018, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.22 CONTRACT: ALDEN CSD

MOVED by Sage SECONDED by Cohen to approve the agreement between the Lancaster Central School District and Alden Central School District, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.23 APPOINT ELECTION  
WORKERS

MOVED by Gallagher SECONDED by Cohen to approve the appointment of an election inspector for December 11, 2018, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOVED by Gallagher SECONDED by Fecher to approve the Settlement Agreement and Proposed Order, authorize the attorney for the district to execute the said agreement, and authorize the superintendent to transfer up to \$11,350.00 from the tax certiorari reserve fund to refund the tax payer, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

No one addressed the board at this time.

Mr. Uhteg announced the date of the next board meeting and the capital project vote on December 11, 2018.

At 8:10pm MOVED by Gallagher SECONDED by Sage to move to executive session to discuss pending litigation, negotiations, and the superintendent's mid-year evaluation.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

At 8:45pm MOVED by Sage SECONDED by Cohen to reconvene regular session.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

At 8:46pm MOVED by Fecher SECONDED by Gallagher to adjourn the regular session.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.24 TAX CERTIORARI-  
RITE AID  
CORPORATION

13.0 PUBLIC HEARING

14.0 EXECUTIVE SESSION

REGULAR SESSION

15.0 ADJOURNMENT