

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

December 5, 2016

Regular Session

Como Park Elementary School, 1985 Como Park Boulevard, Lancaster

Patrick Uhteg, President
William Gallagher, V. President
Brenda Christopher, Trustee
Kelly Depczynski, Trustee

Marie MacKay, Trustee
Suzanne Metz, Trustee
Michael Sage, Trustee

Michael Vallely, PhD, Superintendent of Schools
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction &
Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Andrew Kufel, PhD, Director of Secondary Education
Karen Marchioli, Director of Elementary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silence for Lucia Gee, who worked in the food service department from 1993 through 2012, who passed away on November 9, 2016; and for Mr. Gerald Benz, a math teacher at the middle school from 1957 through 1991, who passed away on November 28, 2016.

Mrs. Mary Marcinelli, principal, and some of her students, spoke about their video podcasts. The students demonstrated a podcast that told everyone what is going on in the classrooms.

Technology Mentor, Mrs. Robin Zahm, with three genius hour participants, spoke about genius hour, how the students get their ideas for research, and the benefits of the program.

Mr. Mark Rachiele, president of the Academy of Finance Advisory Board, and advisory board member Jim Everett presented information about the high school's academy and the great opportunities available to those students.

Mrs. Marchioli and Mr. Armstrong presented recently tenured teachers with certificates.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **COMO PARK PODCAST**

- 4.2 **GENIUS HOUR**

- 4.3 **ACADEMY OF FINANCE
BUSINESS ADVISORY
BOARD**

- 4.4 **TENURE PRESENTATION**

- 4.5 **ASSESSMENT OVERVIEW**

BOARD OF EDUCATION MEETING – December 5, 2016

Dr. Perini, Dr. Kufel, Mrs. Marchioli, Mr. Armstrong and Mrs. Ziegler presented information regarding changes to the assessments in New York State schools.

A letter from Harry and Michelle Steffens dated November 28, 2016.

MOVED by Sage SECONDED by MacKay to accept the minutes from the regular session held on November 7, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mrs. Marcinelli wished everyone happy holidays.

Lancaster Central Teachers Association:

Mr. Kirsch wished everyone happy holidays and a prosperous new year.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

No one from the board reported.

Dr. Vallely presented his administrative report.

No old business was discussed.

MOVED by Sage SECONDED by Gallagher to approve the personnel changes for the period ending December 5, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Metz to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Gallagher SECONDED by Depczynski to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

5.0 CORRESPONDENCE

6.0 APPROVAL OF MINUTES

6.1 REGULAR SESSION

7.0 STAFF ORGANIZATIONS

8.0 BOARD REPORTS

9.0 SUPERINTENDENT'S
ADMINISTRATIVE REPORT

10.0 OLD BUSINESS

11.0 NEW BUSINESS

11.1 PERSONNEL ITEMS

11.1.1 PERSONNEL CHANGES

11.2 EDUCATION ITEMS

11.2.1 COMMITTEE ON
SPECIAL EDUCATION

11.2.2 COMMITTEE ON
PRESCHOOL SPECIAL
EDUCATION

12.0 BUSINESS & FINANCIAL
ITEMS

NEW BUSINESS

Mrs. Christopher initiated a conversation about attending an advocacy institute in Washington, DC in January 2017 sponsored by the National School Boards Association.

MOVED by Uhteg SECONDED by Christopher to approve Mrs. Christopher to attend the National School Boards Association Advocacy Institute.

VOTE ON THE MOTION: 2 Ayes 5 Nays (Gallagher, MacKay, Metz, Sage, Uhteg)

Motion Denied.

MOVED by MacKay SECONDED by Metz to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.1 FINANCIAL REPORTS

MOVED by Gallagher SECONDED by MacKay to adopt policy #7330 Searches and Interrogations of Students for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.2 POLICY ADOPTION #7330 SEARCHES AND INTERROGATIONS OF STUDENTS

MOVED by Metz SECONDED by Sage to adopt policy #7222 Diploma or Credential Options for Students with Disabilities for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.3 POLICY ADOPTION READING #7222 DIPLOMA OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

Policy #5410 Purchasing was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

12.4 POLICY 2ND READING #5410 PURCHASING

Policy #5630 Facilities: Inspection, Operation, and Maintenance was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

12.5 POLICY 2ND READING #5630 FACILITIES: INSPECTION, OPERATION, AND MAINTENANCE

Policy #5660 School Food Service Program (Lunch and Breakfast) was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

12.6 POLICY 2ND READING #5660 SCHOOL FOOD SERVICE PROGRAM (LUNCH AND BREAKFAST)

12.7 POLICY 2ND READING #6551 FAMILY AND MEDICAL LEAVE ACT

Policy #6551 Family and Medical Leave Act was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #5681 School Safety Plans was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption. Mrs. Depczynski requested information to be placed in the policy regarding the use of the district’s all call system. Mr. Uhteg requested her to follow up with a written proposal in advance of the next meeting for the board’s consideration.

Policy #5683 Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #7131 Education of Homeless Children and Youth was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #6110 Code of Ethics for Board Members and all District Personnel was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

MOVED by Gallagher SECONDED by MacKay to authorize the proposed tax assessment challenge settlement to VED, LLC, as submitted. This settlement reduces the assessed value of the property by \$150,000 which reduces the petitioner’s taxes by \$2,417.34.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Sage SECONDED by MacKay to approve the District-Wide Safety Plan, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Gallagher to approve the recommended bids for Phase 6B of the capital project to Aria Contracting, Allgaier Construction Corporation, Highland Masonry and Restoration, Inc., Scrufari Construction Co., Inc., MKS Plumbing Corporation, Nairy

12.8 POLICY 2ND READING
#5681 SCHOOL SAFETY
PLANS

12.9 POLICY 2ND READING
#5683 FIRE AND
EMERGENCY DRILLS,
BOMB THREATS, AND BUS
EMERGENCY DRILLS

12.10 POLICY 2ND READING
#7131 EDUCATION OF
HOMELESS CHILDREN
AND YOUTH

12.11 POLICY 1ST READING
#6110 CODE OF ETHICS
FOR BOARD MEMBERS
AND ALL DISTRICT
PERSONNEL

12.12 TAX CERTIORARI – VED,
LLC

12.13 DISTRICT-WIDE SAFETY
PLAN

12.14 BID AWARD – PHASE 6B
CAPITAL PROJECT

Mechanical LLC, Concord Electric Corporation, and Occhino Paving Corporation, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Sage SECONDED by MacKay to approve change orders CO-00013 through CO-00020, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by MacKay to declare the attached listings of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Christopher SECONDED by Gallagher to approve the contract between the Lancaster Central School District and Ellen Cool, to provide music therapy services for a student for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Alden Central School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by MacKay to approve the agreement between the Lancaster Central School District and SmartEdge, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Depczynski to approve the food service department operating system reports for September 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.15 BOND ISSUE CHANGE ORDERS – PHASE IV

12.16 DECLARE SURPLUS EQUIPMENT

12.17 CONTRACT: ELLEN COOL, MT-BC, LCAT

12.18 CONTRACT – ALDEN CSD

12.19 CONTRACT: SMARTEDGE

12.20 FOOD SERVICE DEPARTMENT OPERATING SYSTEM REPORTS

12.21 ERIE-NIAGARA SCHOOL SUPERINTENDENT ASSOCIATION'S ANNUAL SCHOLASTIC ACHIEVEMENT RECOGNITION CEREMONY

MOVED by MacKay SECONDED by Depczynski to approve an expenditure of \$500 to support the Erie-Niagara School Superintendent Association’s Annual Scholastic Achievement Recognition Ceremony, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.22 DONATION
ACCEPTANCE - LEAF

MOVED by Gallagher SECONDED by Sage to approve the acceptance of the donation from the Lancaster Educational and Alumni Foundation in the amount of \$5,228.00 to fund 2015-2016 mini-grants, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.23 DONATION
ACCEPTANCE -
HILLVIEW PTO

MOVED by MacKay SECONDED by Sage to approve the donation \$32,036.95 from the Hillview Elementary Parent Teacher Organization, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.24 GIRLS HOCKEY
AGREEMENT

MOVED by MacKay SECONDED by Depczynski to approve the agreement between the Lancaster Central School District and the Iroquois Central School District and Depew Union Free School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.25 CONTRACT -
CLARENCE CSD

MOVED by Depczynski SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Clarence Central School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.0 PUBLIC HEARING

Mr. Rick Foley, 40 Deerpath Drive, addressed the board regarding reports on the district’s website and suggestions about the district’s budget work sessions.

14.0 FUTURE PRESENTATIONS

Mr. Uhteg announced future presentations and the next board meeting.

15.0 EXECUTIVE SESSION

At 9:01pm MOVED by Depczynski SECONDED by MacKay to move to executive session to discuss potential litigation and the superintendent’s mid-year evaluation.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

16.0 ADJOURNMENT

At 9:53pm MOVED by MacKay SECONDED by Gallagher to reconvene regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

BOARD OF EDUCATION MEETING – December 5, 2016

At 9:54pm MOVED by Depczynski SECONDED by Sage to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Sandra A. Janik, District Clerk