

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

January 11, 2016

Regular Session

Lancaster Middle School, 148 Aurora St., Lancaster

Patrick Uhteg, President
William Gallagher, V. President
Brenda Christopher, Trustee
Kelly Depczynski, Trustee

Kenneth Graber, Trustee
Marie MacKay, Trustee
Michael Sage, Trustee

Michael Vallely, PhD, Superintendent of Schools
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction &
Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services

John Armstrong, Director of Special Education

Andrew Kufel, PhD, Director of Secondary Education

Karen Marchioli, Director of Elementary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silent reflection.

Mr. Uhteg read a statement regarding the gender identity policy.

Mr. Uhteg announced the public hearing for the Smart Schools Bond Act. There were no questions from the community.

MOVED by Graber SECONDED by Christopher to approve the Lancaster Central School District Smart Schools Bond Act Preliminary Investment Plan for submission to the New York State Education Department, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Mrs. Rita Gregory and Mrs. Megan Smith, math teachers at the middle school, presented information to the board regarding using the flipped classroom model in accelerated math classes.

Mr. Wild presented information to the board regarding the 2015 Fall Section VI/Ad Pro/Buffalo News Scholar Athlete awards. Mr. Wild introduced the district's scholar athlete award winners; Tessa Adamec, girls soccer; Mackenzie Donner, girls gymnastics; Jenna Neumaier, girls cross country;

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **PUBLIC HEARING –
SMART SCHOOLS BOND
ACT**

- 4.2 **FLIPPED CLASSROOM**

- 4.3 **SCHOLAR ATHLETES**

and Steven Neumaier, boys cross country. Mr. Wild noted the district had 47 athletes who achieved honorable mention and three golfers who will be nominated in the spring.

Dr. Andrew Kufel presented information to the board regarding the district’s STEM/STEAM initiatives.

Mrs. Karen Marchioli presented information to the board regarding a workshop she attended about changes in the construction of state assessments.

Correspondence was received from the following:

- Fijas, Brenda and Doug – email received December 4, 2015
- Boquard, Patricia – email received December 5, 2015
- Martin, Albert – letter received December 7, 2015
- Mesler, Maryann – letter received December 7, 2015
- Haurik, Sarah – letter received December 7, 2015
- Nowak, Kim - note received December 8, 2015
- Schwartz, Stephen – email received December 8, 2015
- Carlsen, Ana – email received December 6, 2015
- Molfese, Tom & Katie, Lehsten, Carl & Lindsey, Grimm, Dennis & Michelle, and Zimmer, Seth and Kari –email received December 7, 2015
- Palmer, Jeff & Julie – email received December 7, 2015
- Cefali, Diane – email received December 10, 2015
- Blum, Jessie – email received December 14, 2015
- McCloud, Charlene – letter received December 21, 2015
- McElhinny, Mr. & Mrs. James – email received January 3, 2016
- Chaves, Susan – email received January 4, 2016
- Kaska, Julie – email received January 7, 2016

4.4 STEM/STEAM

4.5 TEST CONSTRUCTION PROJECT

5.0 CORRESPONDENCE

MOVED by MacKay SECONDED by Graber to accept the minutes from the regular session held on December 7, 2015, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

6.0 APPROVAL OF MINUTES

6.1 REGULAR SESSION

Lancaster Administrative and Supervisory Association:

Mr. Peter Kruszynski had no items to report.

Lancaster Central Teachers Association:

Mr. Don Kirsch had no items to report.

Lancaster Association of Service Personnel:

Mrs. Cheryl Peck had no items to report.

Lancaster Association of Substitute Teachers:

No one present to report.

7.0 STAFF ORGANIZATIONS

Mrs. Christopher spoke about Dr. Kufel’s presentation.

8.0 BOARD REPORTS

Dr. Vallely presented his administrative report.

9.0 SUPERINTENDENT’S ADMINISTRATIVE REPORT

Mrs. Depczynski spoke about her proposal to add an item to the board’s meeting agendas called Community Update to address the specific questions

10.0 OLD BUSINESS

presented to the board during the public forum of the previous board meeting. Mrs. Depczynski submitted her proposal in writing and requested it be placed on the next agenda. Mrs. Depczynski also reviewed answers to questions from the previous board meeting.

MOVED by MacKay SECONDED by Gallagher to approve the personnel changes for the period ending January 11, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

11.0 NEW BUSINESS
11.1 PERSONNEL ITEMS
11.1.1 PERSONNEL CHANGES

MOVED by Christopher SECONDED by Depczynski to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

11.2 EDUCATION ITEMS
11.2.1 COMMITTEE ON SPECIAL EDUCATION

MOVED by MacKay SECONDED by Depczynski to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

MOVED by Gallagher SECONDED by MacKay to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.0 BUSINESS & FINANCIAL ITEMS
12.1 FINANCIAL REPORTS

MOVED by Graber SECONDED by MacKay to adopt policy #8211 Prevention Instruction for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.2 POLICY ADOPTION #8211 PREVENTION INSTRUCTION

MOVED by Sage SECONDED by Gallagher to adopt policy #6161 Conference/Travel Expense Reimbursement for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.3 POLICY ADOPTION #6161 CONFERENCE/TRAVEL EXPENSE REIMBURSEMENT

MOVED by Sage SECONDED by Gallagher to adopt policy #5620 Fixed Asset Inventories, Accounting and Tracking for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

12.4 POLICY ADOPTION #5620 FIXED ASSET INVENTORIES, ACCOUNTING AND TRACKING

MOTION APPROVED.

MOVED by MacKay SECONDED by Graber to adopt policy #1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedures) for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

Policy #7513 Administration of Medication was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #7521 Students with Life-threatening Health Conditions was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

MOVED by Graber SECONDED by Gallagher to approve change orders CO-00059 and CO-00063 through CO-00067, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Sage to approve the agreement between the Lancaster Central School District and the Clarence Central School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Depczynski to approve the agreement between the Lancaster Central School District and the Alden Central School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Christopher SECONDED by Graber to approve the attached agreement between the district and the Lancaster Central Teachers Association offering a one-time retirement incentive, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.5 POLICY ADOPTION #1510
REGULAR BOARD
MEETINGS AND RULES
(QUORUM AND
PARLIAMENTARY
PROCEDURES)

12.6 POLICY 2ND READING
#7513 ADMINISTRATION
OF MEDICATION

12.7 POLICY 2ND READING
#7521 STUDENTS WITH
LIFE-THREATENING
HEALTH CONDITIONS

12.8 BOND ISSUE CHANGE
ORDERS

12.9 CONTRACT:
CLARENCE CENTRAL
SCHOOL DISTRICT

12.10 CONTRACT: ALDEN
CENTRAL SCHOOL
DISTRICT

12.11 RETIREMENT
INCENTIVE –
LANCASTER CENTRAL
TEACHERS
ASSOCIATION

12.12 RETIREMENT
INCENTIVE –
LANCASTER

MOVED by MacKay SECONDED by Graber to approve the attached agreement between the district and the Lancaster Association of Service Personnel offering a one-time retirement incentive, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.13 RETIREMENT INCENTIVE – LANCASTER ADMINISTRATIVE AND SUPERVISORY ASSOCIATION

MOVED by Graber SECONDED by Christopher to approve the attached agreement between the district and the Lancaster Administrative and Supervisory Association offering a one-time retirement incentive, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.14 RETIREMENT INCENTIVE – CONFIDENTIAL EMPLOYEES

MOVED by Graber SECONDED by Christopher to approve the attached agreement between the district and the district’s confidential employees offering a one-time retirement incentive, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.15 RETIREMENT INCENTIVE – MANAGERIAL ADMINISTRATIVE STAFF

MOVED by Graber SECONDED by Christopher to approve the attached agreement between the district and the district’s managerial administrative staff offering a one-time retirement incentive, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.16 TAX CERTIORARI – SKY HARBOR

Information was given to the board regarding the status of a tax assessment challenge from Sky Harbor Property LLP.

12.17 FOOD SERVICE DEPT. OPERATING SYSTEM REPORTS

MOVED by Gallagher SECONDED by MacKay to approve the food service department operating system reports for November 2015, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.18 BID AWARD – PHASE IV CAPITAL PROJECT

MOVED by Graber SECONDED by Gallagher to approve the recommended bids for Phase IV of the capital project to Metro Contracting, Transit Construction, Hoot Mechanical, Coverco Insulation, Goodwin Electric Corporation, and American Paving, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.19 BID AWARD – GENERAL TRADES FOR 2016

MOVED by MacKay SECONDED by Gallagher to approve Allgaier Construction Corporation for general trades for the 2016 Court Street capital outlay project in the amount of \$79,000, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.20 CONTRACT –
ALLGAIER
CONSTRUCTION
CORPORATION

MOVED by Graber SECONDED by Depczynski to approve the contract between the district and Allgaier Construction Corporation for removal and replacement of doors at Court Street Elementary School for the 2016 capital outlay project, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.21 AGREEMENT – ASSET
CONTROL SOLUTIONS,
INC.

MOVED by Graber SECONDED by MacKay to approve the agreement between the Lancaster Central School District and Asset Control Solutions, Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.22 NYSSBA ADVOCACY
LIAISON

MOVED by Uhteg SECONDED by Graber to appoint Brenda Christopher as the district’s New York State School Boards Association’s advocacy liaison, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.0 PUBLIC HEARING

Bonita Brown, 118 Fourth Avenue, addressed the board regarding changes in the Java gym.

Ed Kilgore, vice president of the Lancaster Educational and Alumni Foundation and chairman of the Change the Game Capital Campaign, 5 Hillside Parkway, addressed the board regarding donations to the foundation.

The following people addressed the board:

- Paul Schifferle, 7 Ryan Street – Gender Identity Policy
- Tabitha Maloney, 158 Marrano Drive – Gender Identity Policy
- Rebecca Young, 12 Huntley Place – Gender Identity Policy
- Bob Kowalewski, 41 Erie Street – Gender Identity Policy
- Judy Dalconzo, 354 Iroquois Street – Gender Identity Policy
- Nelson McCall, 104 Hanwell Place – Gender Identity Policy
- Rick Foley, 40 Deerpath Drive – Location of public hearing on board agenda, board member training/workshop, and the Lancaster Redskins Booster Club

14.0 FUTURE
PRESENTATIONS

Mr. Uhteg announced future presentations and the next board meeting.

15.0 EXECUTIVE SESSION

At 9:07pm MOVED by MacKay SECONDED by Gallagher to move to executive session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law with the district's bargaining units.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

At 9:57pm MOVED by Graber SECONDED by Sage to reconvene regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

16.0 ADJOURNMENT

At 9:58pm MOVED by Graber SECONDED by MacKay to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Sandra A. Janik, District Clerk