

Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York

MINUTES

June 4, 2018

Regular Session

Central Avenue School, 149 Central Avenue, Lancaster, NY

Patrick Uhteg, President Glenn Jackson, Trustee
Bill Gallagher, Vice President Mike Sage, Trustee
Brenda Christopher, Trustee

Kelly Depczynski, Trustee Sue Metz, Trustee

Michael Vallely, PhD, Superintendent of Schools
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction &
Pupil Services
John Armstrong, Director of Special Education
Andrew Kufel, PhD, Director of Secondary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7:00pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silent reflection for Eric Przykuta, a science teacher at the middle school since 1998, who passed away unexpectedly on May 13, 2018; and Richard Gessert, a science teacher and assistant principal from 1956 through 1969, who passed away on May 21, 2018.

Mr. Uhteg excused Mrs. Depczynski and Mrs. Metz and acknowledged the presence of Karen Howard from Senator Patrick Gallivan's.

There were no presentations.

Mrs. Christopher received a telephone call regarding accessibility to the baseball diamonds.

MOVED by Gallagher SECONDED by Christopher to accept the minutes from the annual budget hearing held on May 7, 2018, as submitted.
VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Sage to accept the minutes from the regular session held on May 7, 2018, as submitted.
VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

MEMBERS EXCUSED

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 CALL TO ORDER
- 2.0 PLEDGE TO FLAG
- 3.0 MOMENT OF SILENCE

4.0 PRESENTATIONS

5.0 CORRESPONDENCE

6.0 APPROVAL OF MINUTES
6.1 ANNUAL BUDGET
HEARING – MAY 7, 2018

6.2 REGULAR SESSION –
MAY 7, 2018

MOVED by Jackson SECONDED by Sage to accept the minutes from the annual vote held on May 15, 2018, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

6.3 BUDGET VOTE RESULTS – MAY 15, 2018

MOVED by Sage SECONDED by Gallagher to accept the minutes from the SES Study work session held on May 21, 2018, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

6.4 SES STUDY WORK SESSION – MAY 21, 2018

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

Mr. Kirsch expressed thanks for the outpouring of support received following the passing of Mr. Przykuta. Mr. Kirsch congratulated Shannon Cohen and Jill Simme Fecher for being elected to the board of education. Mr. Kirsch also spoke about the food drive being sponsored by the LCTA. Mr. Uhteg spoke about the devastating loss of Mr. Przykuta.

Lancaster Association of Service Personnel:

Mr. Kotarski had no items to report.

Lancaster Association of Substitute Teachers:

No one present to report.

7.0 STAFF ORGANIZATIONS

Mr. Gallagher spoke about the events he attended since the last meeting which included the talent show at the William Street School.

Mr. Sage congratulated student athletes and spoke about the many victories celebrated this year.

Mr. Jackson spoke about the memorial service for Mr. Przykuta and the support received from the district and community.

Mr. Uhteg spoke about the village clean-up on May 20 with the involvement of the LCTA and students.

8.0 BOARD REPORTS

Dr. Vallely presented his administrative report.

No old business was discussed.

9.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

10.0 OLD BUSINESS

11.0 NEW BUSINESS

11.1 PERSONNEL ITEMS

11.1.1 APPOINTMENT OF ASSISTANT SUPERINTENDENT FOR CURRICULUM, INSTRUCTION & PUPIL PERSONNEL SERVICES

MOVED by Gallagher SECONDED by Sage to approve the appointment of Dr. Andrew Kufel as Assistant Superintendent for Curriculum,

Instruction & Pupil Personnel Services at an annual salary of \$130,455 plus \$3,500 longevity effective July 1, 2018, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

11.1.2. APPOINTMENT OF INTERIM ASSISTANT PRINCIPAL

MOVED by Sage SECONDED by Christopher to approve the appointment of Mr. Michael Candella III as Interim Assistant Principal commencing on May 14, 2018 through June 30, 2018 at an annual salary of \$85,000 prorated, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

11.1.3 APPOINTMENT OF SCHOOL LUNCH MANAGER

MOVED by Sage SECONDED by Jackson to approve the appointment of Mrs. Tami Augugliaro as School Lunch Manager at an annual salary of \$61,100 (prorated), as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

11.1.4 PERSONNEL CHANGES

MOVED by Sage SECONDED by Gallagher to approve the personnel changes for the period ending June 4, 2018, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

11.2 EDUCATION ITEMS
11.2.1 COMMITTEE ON SPECIAL EDUCATION

MOVED by Christopher SECONDED by Gallagher to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

MOVED by Sage SECONDED by Jackson to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

11.2.3 TEXTBOOK APPROVAL – COLLECTIONS 7 (ANTHOLOGY)

MOVED by Sage SECONDED by Gallagher to approve the textbook, *Collections 7 (Anthology)*, by Houghton Mifflin Harcourt, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

11.2.4 TEXTBOOK APPROVAL – COLLECTIONS 8 (ANTHOLOGY)

MOVED by Sage SECONDED by Gallagher to approve the textbook, *Collections 8 (Anthology)*, by Houghton Mifflin Harcourt, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

MOVED by Sage SECONDED by Gallagher to approve the textbook, *Introduction to Hospitality 7th Edition*, by John R. Walker, as submitted.
VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

11.2.5 TEXTBOOK APPROVAL –
INTRODUCTION TO
HOSPITALITY 7TH
EDITION)

MOVED by Sage SECONDED by Gallagher to approve the textbook, Themes AP French Language and Culture, by Genevieve Delfosse, Eliane Kurbegov, and Parthena Draggett, as submitted.
VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

11.2.6 TEXTBOOK APPROVAL –
THEMES AP FRENCH
LANGUAGE AND
CULTURE

MOVED by Sage SECONDED by Gallagher to approve the financial reports, as submitted.
VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.0 BUSINESS & FINANCIAL
ITEMS
12.1 FINANCIAL REPORTS

MOVED by Christopher SECONDED by Jackson to adopt policy #3120 School District Standards and Guidelines for Web Page Publishing for inclusion in the district’s policy manual, as submitted.
VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.2 POLICY ADOPTION #3120
SCHOOL DISTRICT
STANDARDS AND
GUIDELINES FOR WEB
PAGE PUBLISHING

MOVED by Sage SECONDED by Gallagher to adopt policy #3125 Website Accessibility for inclusion in the district’s policy manual, as submitted.
VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.3 POLICY ADOPTION #3125
WEBSITE ACCESSIBILITY

MOVED by Gallagher SECONDED by Christopher to adopt policy #8260 Procedures for Filing Title I Complaints/Appeals for inclusion in the district’s policy manual, as submitted.
VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.4 POLICY ADOPTION #8260
PROCEDURES FOR FILING
TITLE I
COMPLAINTS/Appeals

12.5 POLICY ADOPTION #6110
CODE OF ETHICS FOR
BOARD MEMBERS AND

MOVED by Sage SECONDED by Gallagher to adopt policy #6110 Code of Ethics for Board Members and All District Personnel for inclusion in the district's policy manual, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

12.6 POLICY ADOPTION #5410
PURCHASING

MOVED by Christopher SECONDED by Gallagher to adopt policy #5410 Purchasing for inclusion in the district's policy manual, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

12.7 PAYMENT OF ALL BILLS

MOVED by Sage SECONDED by Gallagher to approve payment of all bills received and verified to June 30, 2018, and to authorize budget transfers as necessary to keep accounting records clear of deficits, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

12.8 CHANGE ORDERS

MOVED by Gallagher SECONDED by Christopher to approve change orders CO-00001, CO-00002, and CO-00003, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

12.9 2018-2019 SUBSTITUTE
RATES

MOVED by Gallagher SECONDED by Jackson to approve the listing of support staff substitute rates for the 2018-2009 school year, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

12.10 CLUB CREATIONS

MOVED by Sage SECONDED by Gallagher to approve the creation of a Lancaster Curling Club, Legends Robotics Club, Tabletop Gaming Club, Random Acts of Kindness, Etc. (RAKE), and an Antlers Club, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

12.11 BID AWARD - TIRES

MOVED by Gallagher SECONDED by Jackson to approve the attached bid for tires, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

12.12 BID AWARD – ATHLETIC
EQUIPMENT,
UNIFORMS, AND
SUPPLIES

MOVED by Sage SECONDED by Gallagher to approve recommended bid award for athletic equipment, uniforms, and supplies to multiple vendors, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

12.13 CONTRACT – THE OMNI
GROUP

MOVED by Sage SECONDED by Gallagher to approve the renewal agreement between the Lancaster Central School District and the OMNI Group for the 2018-2019 school year, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.14 FOOD SERVICE
DEPARTMENT
OPERATING SYSTEM
REPORTS – APRIL 2018

MOVED by Gallagher SECONDED by Sage to approve the food service department operating system reports for April 2018, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.15 DONATION
ACCEPTANCE –
WILLIAM STREET PTO

MOVED by Sage SECONDED by Jackson to accept the donation of four water bottle filling station fountains from the William Street School Parent Teacher Organization, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.16 CONTRACT: BUFFALO
CONSTRUCTION
CONSULTANTS

MOVED by Gallagher SECONDED by Sage to approve the agreement between the Lancaster Central School District and Buffalo Construction Consultants for construction management services for the 2018-2019 capital outlay project, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.17 CONTRACT: YOUNG +
WRIGHT
ARCHITECTURAL

MOVED by Christopher SECONDED by Jackson to approve the agreement between the Lancaster Central School District and Young + Wright Architectural for the 2018-2019 capital outlay project, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.18 CONTRACT: OLMSTED
CENTER FOR SIGHT

MOVED by Sage SECONDED by Christopher to approve the agreement between the Lancaster Central School District and Olmsted Center for Sight, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.19 SURPLUS EQUIPMENT

MOVED by Sage SECONDED by Christopher to declare the attached listings of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Sage to declare the attached listing of uniforms as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

MOVED by Christopher SECONDED by Gallagher to approve the Settlement Agreement and Proposed Order and authorize the attorney for the district to execute the said agreement, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

No one addressed the aboard at this time.

No presentations are currently being planned.

At 7:25pm MOVED by Sage SECONDED by Jackson to move to executive session to discuss the superintendent's year end evaluation.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

At 7:45pm MOVED by Sage SECONDED by Gallagher to reconvene regular session.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

At 7:46pm MOVED by Christopher SECONDED by Jackson to adjourn the regular session.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

12.20 SURPLUS UNIFORMS

12.21 TAX ASSESSMENT
CHALLENGE
SETTLEMENT – AMF
BOWLING CENTER

13.0 PUBLIC HEARING

14.0 FUTURE PRESENTATIONS

15.0 EXECUTIVE SESSION

16.0 ADJOURNMENT

Sandra A. Janik, District Clerk