

Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York

MINUTES

March 12, 2018

Regular Session

Lancaster Middle School, 148 Aurora Street, Lancaster, NY

Patrick Uhteg, President	Sue Metz, Trustee
Bill Gallagher, Vice President	Glenn Jackson, Trustee
Brenda Christopher, Trustee	Mike Sage, Trustee
Kelly Depczynski, Trustee	

Michael Vallely, PhD, Superintendent of Schools
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction & Pupil Services

Jamie Phillips, Asst. Superintendent for Business & Support Services

John Armstrong, Director of Special Education

Andrew Kufel, PhD, Director of Secondary Education

Karen Marchioli, Director of Elementary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7:00pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silence for the students from Parkland, Florida and anyone else who has been the victim to senseless violence.

Mr. Peter Kruszynski, principal of Lancaster Middle School, welcomed everyone to the board meeting. Mr. Kruszynski introduced Miss Bonnie Blatner, Mrs. Allison Smerka, Mrs. Kelly Wiseman, Mrs. Kelly Adamo, Mrs. Christine Stockslader, and Mrs. Yemanja Freund, teachers working on the Wonder Committee. These teachers with two of their students shared the initiatives of the Wonder Committee, which include helping students to be successful in life skills.

No correspondence was received.

MOVED by Gallagher SECONDED by Depczynski to accept the minutes from the regular session held on February 5, 2018, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

1.0 CALL TO ORDER
2.0 PLEDGE TO FLAG
3.0 MOMENT OF SILENCE

4.0 PRESENTATION -
CHARACTER EDUCATION
ACTIVITIES AT
LANCASTER MIDDLE
SCHOOL

5.0 CORRESPONDENCE

6.0 APPROVAL OF MINUTES
6.1 REGULAR SESSION –
FEBRUARY 5, 2018

7.0 STAFF ORGANIZATIONS

Mr. Kruszynski had no items to report.

Lancaster Central Teachers Association:

Mr. Przykuta acknowledged this evening’s presentation.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mrs. Christopher spoke about the events she attended since the last board meeting including the ECASB Forum on February 8, LMS performance of “13” on March 9, annual Capital Conference in Albany, the NYS Teacher Center exam review in Albany on March 5-7, and the Academy of Finance awards ceremony on March 8. Mrs. Christopher said the legislative meeting scheduled for March 1 was cancelled due to inclement weather.

Mr. Uhteg spoke about events he attended since the last board meeting including “Sister Act” at the high school and the performance of the Concert Choir and Symphony Orchestra at the University of Buffalo on March 11.

Dr. Vallely presented his administrative report.

No old business was discussed.

MOVED by Christopher SECONDED by Sage to approve the personnel changes for the period ending March 12, 2018, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Christopher SECONDED by Metz to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Gallagher SECONDED by Depczynski to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Sage SECONDED by Gallagher to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

8.0 BOARD REPORTS

9.0 SUPERINTENDENT’S ADMINISTRATIVE REPORT

10.0 OLD BUSINESS

11.0 NEW BUSINESS

11.1 PERSONNEL ITEMS

11.1.1 PERSONNEL CHANGES

11.2 EDUCATION ITEMS

11.2.1 COMMITTEE ON SPECIAL EDUCATION

11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

12.0 BUSINESS & FINANCIAL ITEMS

12.1 FINANCIAL REPORTS

MOVED by Sage SECONDED by Depczynski to adopt policy #6550 Leaves of Absence for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Policy #5741 Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #7320 Alcohol, Tobacco, Drugs and Other Substances was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #7313 Suspension of Students was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

Policy #7222 Diploma or Credential Options for Students with Disabilities was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

Policy #7550 Dignity for all Students was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

Policy #5670 Records Management was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

MOVED by Metz SECONDED by Sage to approve the agreement between the Lancaster Central School District and West Seneca Central School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.2 POLICY ADOPTION #6550
LEAVES OF ABSENCE

12.3 POLICY 2ND READING
#5741 DRUG AND
ALCOHOL TESTING FOR
SCHOOL BUS DRIVERS
AND OTHER SAFETY-
SENSITIVE EMPLOYEES

12.4 POLICY 2ND READING
#7320 ALCOHOL,
TOBACCO, DRUGS AND
OTHER SUBSTANCES

12.5 POLICY 1ST READING
#7313 SUSPENSION OF
STUDENTS

12.6 POLICY 1ST READING
#7222 DIPLOMA OR
CREDENTIAL OPTIONS
FOR STUDENTS WITH
DISABILITIES

12.7 POLICY 1ST READING
#7550 DIGNITY FOR ALL
STUDENTS

12.8 POLICY 1ST READING
#5670 RECORDS
MANAGEMENT

12.9 CONTRACT: WEST
SENECA CSD

12.10 CONTRACT: FRONTIER
CSD

MOVED by Metz SECONDED by Sage to approve the agreement between the Lancaster Central School District and Frontier Central School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.11 CONTRACT: AMHERST CSD

MOVED by Metz SECONDED by Sage to approve the agreement between the Lancaster Central School District and Amherst Central School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.12 ERIE 1 BOCES CALL FOR NOMINATIONS

MOVED by Jackson SECONDED by Sage to approve the nomination of Edward R. Cavan residing at 252 Willow Green Drive, Amherst, NY, which is located in the Sweet Home Central School District; Renee Wilson, residing at 10 Dennis Lane, Cheektowaga, NY, which is located in the Cheektowaga Central School District; and Michael Littman, residing at 142 Autumnview Road, Williamsville, NY, which is located in the Williamsville CSD, as candidates for election to be held on April 17, 2018 to serve as trustees for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2018 through June 30, 2021, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.13 APPOINTMENT OF CHIEF ELECTION INSPECTOR, CHAIRPERSON, AND ELECTION INSPECTORS FOR THE ANNUAL VOTE

MOVED by Gallagher SECONDED by Depczynski to approve the appointment of a chief election inspector, chairperson, and election inspectors for May 15, 2018, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.14 VARIOUS PROVIDERS OF SPECIAL EDUCATION SERVICES

MOVED by Christopher SECONDED by Depczynski to approve the agreements between the Lancaster Central School District and the various providers for the 2017-2018 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.15 2018-2019 SCHOOL CALENDAR

MOVED by Sage SECONDED by Gallagher to approve the 2018-2019 school calendar, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.16 2018-2019 CLASSIFIED STAFF HOLIDAY SCHEDULE

MOVED by Sage SECONDED by Metz to approve the 2018-2019 classified staff holiday schedule, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.17 INTERNAL AUDIT REPORT

MOVED by Depczynski SECONDED by Jackson to accept the internal audit risk assessment report and the payroll processing testing report from Freed Maxick & Battaglia, PC, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.18 DONATION ACCEPTANCE – SAGE FAMILY

MOVED by Gallagher SECONDED by Christopher to approve the acceptance of the donation of \$100.00 from the Sage Family to put toward lunch balances of children in need at John A. Sciole Elementary School or any other schools in the district, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.19 CONTRACT – BUREAU OF INTERNET ACCESSIBILITY

MOVED by Gallagher SECONDED by Depczynski to approve the contract between the Lancaster Central School District and Bureau of Internet Accessibility, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.20 CONTRACT – GLENN BERNARDIS

MOVED by Metz SECONDED by Jackson to approve the contract between the Lancaster Central School District and Glenn Bernardis to provide sound technician and consultant services to the music department for the musical in the 2017-2018 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.21 CONTRACT – LYNN BRUNNER

MOVED by Sage SECONDED by Gallagher to approve the contract between the Lancaster Central School District and Lynn Brunner for reading instruction services for the remainder of the 2017-2018 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.22 SURPLUS TEXTBOOKS

MOVED by Gallagher SECONDED by Sage to declare the attached listing of textbooks as surplus and prepare for disposal according to board policy# 5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.23 SURPLUS EQUIPMENT

MOVED by Sage SECONDED by Gallagher to declare the attached listings of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Christopher SECONDED by Gallagher to approve the food service department operating system reports for January 2018, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Sage to approve the resolution to publish the legal notice for the annual budget vote and trustee election, and institute all other procedures required to conduct the vote and election, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Sage SECONDED by Depczynski to approve the contract between the Lancaster Central School District and Glynn Group Engineering & Architecture, PLLC for geotechnical engineering services for Phase 9 of the 2015 capital project, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Sage SECONDED by Depczynski to approve the contract between the Lancaster Central School District and Young + Wright Architectural for pre-referendum architectural services for a future capital project, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Sage to approve the agreement between the Lancaster Central School District and Buffalo Construction Consultants for pre-referendum capital project planning construction management services, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Sage SECONDED by Depczynski to add a budget work session on March 26, 2018, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.24 FOOD SERVICE DEPARTMENT OPERATING SYSTEM REPORTS – JANUARY 2018

12.25 LEGAL NOTICE, ANNUAL BUDGET/PROPOSITION VOTE AND TRUSTEE ELECTION

12.26 CONTRACT – GLYNN GROUP ENGINEERING & ARCHITECTURE, PLLC

12.27 CONTRACT – YOUNG + WRIGHT ARCHITECTURAL

12.28 CONTRACT – BUFFALO CONSTRUCTION CONSULTANTS

12.29 WORK SESSION DATE NEEDED

MOVED by Gallagher SECONDED by Christopher to approve the budget increase as listed for the purpose of transferring the previously authorized \$2,500,000 capital reserve fund to the capital fund for payment of project costs, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays
MOTION APPROVED.

12.31 CHANGE ORDERS – PHASE
5 AND 6C

MOVED by Gallagher SECONDED by Metz to approve change orders CO-00012 through CO-00014 for Phase 5 and CO-00004 through CO-00005 for phase 6C, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.32 CONTRACT – STOHL
ENVIRONMENTAL LLC

MOVED by Depczynski SECONDED by Jackson to approve the agreement between the Lancaster Central School District and Stohl Environmental LLC for hazardous materials surveying and testing services at the high school for Phase 9 of the capital improvement project, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.0 PUBLIC HEARING

Mr. Kevin Carriero, 727 Erie Street, praised the transportation department and thanked the board and administration for the new track at the high school.

Mrs. Mary Kless – no show.

Mr. Uhteg noted the date of the next board meeting.

14.0 FUTURE PRESENTATIONS

At 8:00pm MOVED by Depczynski SECONDED by Jackson to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

15.0 ADJOURNMENT

Sandra A. Janik, District Clerk