

**Board of Education  
LANCASTER CENTRAL SCHOOL DISTRICT  
Lancaster, New York**

**MINUTES**

March 13, 2017

Regular Session

Court Street Elementary School, 91 Court Street, Lancaster, New York

Patrick Uhteg, President  
William Gallagher, V. President  
Brenda Christopher, Trustee  
Kelly Depczynski, Trustee

Marie MacKay, Trustee  
Suzanne Metz, Trustee  
Michael Sage, Trustee

Michael Vallely, PhD, Superintendent of Schools  
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction &  
Pupil Services

John Armstrong, Director of Special Education  
Andrew Kufel, PhD, Director of Secondary Education  
Karen Marchioli, Director of Elementary Education  
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silence for Joan Warda, a bus driver from 1963 through 1991, who passed away on February 22, 2017; for Andrea McFall, a special education teacher at Hillview since 1986, who passed away on February 23, 2017; for Donna Swift, a librarian at the middle school from 1969 to 1989, who passed away on February 24, 2017; for James Horvatis, an auto mechanic from 1987 to 2016, who passed away on February 28, 2017; and for Edwin Lawniczak, Industrial Arts teacher from 1959 through 1986 and past board member from 1988 through 1996, who passed away on March 10, 2017.

Mrs. Jacqueline Clinard and the Court Street Technology Committee presented ways they inspire students to learn at Court Street. The technology committee members played a game called Math Rocks with board members.

No correspondence was received.

MOVED by Depczynski SECONDED by Gallagher to accept the minutes from the regular session held on February 6, 2017, as submitted.

VOTE ON THE MOTION:                   7 Ayes    0 Nays

MOTION APPROVED.

**MEETING DATE**

**KIND**

**PLACE**

**MEMBERS PRESENT**

**DISTRICT ADMINISTRATORS**

**OTHERS PRESENT**

- 1.0 CALL TO ORDER**
- 2.0 PLEDGE TO FLAG**
- 3.0 MOMENT OF SILENCE**

**4.0 PRESENTATION - INSPIRED LEARNING**

**5.0 CORRESPONDENCE**

- 6.0 APPROVAL OF MINUTES**
- 6.1 REGULAR SESSION**

**6.2 BUDGET WORK SESSION**

MOVED by MacKay SECONDED by Depczynski to accept the minutes from the budget work session held on February 27, 2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mrs. Clinard had no items to report.

Lancaster Central Teachers Association:

Mr. Don Kirsch had no items to report.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mrs. Christopher announced the Capital Conference in Albany was cancelled due to a snow storm but meetings were held in Buffalo. Mrs. Christopher attended the Academy of Finance advisory board meeting and a high school basketball game at Buffalo State College.

Mrs. MacKay attended Annie at the middle school, Mary Poppins at the high school, and the Carnival Kids Steel Orchestra’s performance with the Buffalo Philharmonic Orchestra.

Mr. Uhteg attended the symphony and concert choir at the University of Buffalo and the art show at the Central Avenue School.

Dr. Vallely presented his administrative report.

A conversation took place among the board members regarding opposition to tax credits and vouchers and how they would negatively affect the public school system.

MOVED by Sage SECONDED by MacKay to approve the personnel changes for the period ending March 13, 2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Depczynski SECONDED by Christopher to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Sage SECONDED by MacKay to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

7.0 STAFF ORGANIZATIONS

8.0 BOARD REPORTS

9.0 SUPERINTENDENT’S ADMINISTRATIVE REPORT

10.0 OLD BUSINESS

11.0 NEW BUSINESS

11.1 PERSONNEL ITEMS

11.1.1 PERSONNEL CHANGES

11.2 EDUCATION ITEMS

11.2.1 COMMITTEE ON SPECIAL EDUCATION

11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

MOVED by Depczynski SECONDED by Gallagher to approve the textbook, *Hole's Human Anatomy & Physiology, 14th Edition* by Shier, Butler, and Lewis, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

Information on the textbook, *Investigating Your Career, 3e*, by Ann Jordan and Tena Crews was distributed to the board members for review. Consistent with past practice, the approval of this textbook will be placed on the board's next agenda.

MOVED by Gallagher SECONDED by Sage to approve the financial reports, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

Policy #5661 - Wellness was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

Policy #7530 – Child Abuse and Maltreatment was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

MOVED by MacKay SECONDED by Gallagher to approve the nomination of Janet MacGregor Plarr residing at 3494 Heatherwood Drive, Hamburg, NY which is located in the Frontier Central School District and John Sherman residing at 30 Milton Street, Tonawanda, NY which is located in the Tonawanda City School District as candidates for election to be held on April 18, 2017 to serve as trustees for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2017 through June 30, 2020, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

MOVED by Christopher SECONDED by Gallagher to approve the resolution to publish the legal notice for the annual budget vote and trustee

11.2.3 TEXTBOOK APPROVAL –  
HOLE'S HUMAN  
ANATOMY &  
PHYSIOLOGY 14<sup>TH</sup>  
EDITION

11.2.4 TEXTBOOK FIRST  
READING –  
INVESTIGATING YOUR  
CAREER, 3E

12.0 BUSINESS & FINANCIAL  
ITEMS

12.1 FINANCIAL REPORTS

12.2 POLICY 1<sup>ST</sup> READING -  
#5661 WELLNESS

12.3 POLICY 1<sup>ST</sup> READING –  
7530 CHILD ABUSE AND  
MALTREATMENT

12.4 ERIE 1 BOCES CALL FOR  
NOMINATIONS

12.5 LEGAL NOTICE,  
ANNUAL  
BUDGET/PROPOSITION  
VOTE AND TRUSTEE  
ELECTION

election, and institute all other procedures required to conduct the vote and election, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Mrs. MacKay announced she would not be seeking re-election to the board of education.

12.6 APPOINTMENT OF CHIEF ELECTION INSPECTOR, CHAIRPERSON, AND ELECTION INSPECTORS FOR THE ANNUAL VOTE

MOVED by Gallagher SECONDED by Sage to approve the appointment of a chief election inspector, chairperson, and election inspectors for May 16, 2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.7 VARIOUS PROVIDERS OF SPECIAL EDUCATION SERVICES

MOVED by Depczynski SECONDED by Gallagher to approve the agreements between the Lancaster Central School District and the various providers for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.8 CONTRACT – WEST SENECA CSD

MOVED by Gallagher SECONDED by MacKay to approve the agreement between the Lancaster Central School District and West Seneca Central School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.9 FOOD SERVICE DEPARTMENT OPERATING SYSTEM REPORTS – JANUARY 2017

MOVED by Christopher SECONDED by Gallagher to approve the food service department operating system reports for January 2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.10 SURPLUS LIBRARY BOOKS

MOVED by Gallagher SECONDED by Metz to declare the attached listings of library books surplus and authorize their disposal in accordance with Board of Education Policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.11 DECLARE EQUIPMENT SURPLUS

MOVED by Gallagher SECONDED by MacKay to declare the attached listings of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by MacKay SECONDED by Depczynski to accept the agreement between the Lancaster Central School District and RJR Engineering, P.C., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Sage SECONDED by Gallagher to approve the 2017-2018 school calendar, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by MacKay SECONDED by Gallagher to approve Galbo Construction Inc. for general trades for the 2017 capital outlay project at Como Park Elementary in the amount of \$74,695, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by MacKay SECONDED by Gallagher to approve the contract between the District and Galbo Construction, Inc. for removal and replacement of doors at Como Park Elementary for the 2017 capital outlay project, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Christopher SECONDED by MacKay to approve the recommended bids to Engasser Construction Corporation, Thomas Johnson Inc., Alp Steel Corporation, Action Roofing, Arrow Sheet Metal Works, Inc., Transit Construction Services, Davis Fire Protection Services, Mollenberg-Betz, Inc., Nairy Mechanical LLC, Goodwin Electric Corporation, and Accadia Site Contracting Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

No one registered to speak to the board.

Mr. Uhteg noted future presentations and announced the next board meetings.

At 8:11pm MOVED by MacKay SECONDED by Depczynski to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.12 CONTRACT – RJR ENGINEERING, P.C.

12.13 2017-2018 SCHOOL CALENDAR

12.14 BID AWARD – 2017 CAPITAL OUTLAY PROJECT

12.15 AIA CONTRACT – GALBO CONSTRUCTION, INC.

12.16 BID AWARDS – PHASE 5 – WALDEN BUS GARAGE

13.0 PUBLIC HEARING

14.0 FUTURE PRESENTATIONS

15.0 ADJOURNMENT

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Sandra A. Janik, District Clerk