

Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York

MINUTES

November 6, 2017

Regular Session

Court Street Elementary School, 91 Court Street, Lancaster, NY

Patrick Uhteg, President	Sue Metz, Trustee
Bill Gallagher, Vice President	Glenn Jackson, Trustee
Brenda Christopher, Trustee	Mike Sage, Trustee
Kelly Depczynski, Trustee	

Michael Vallely, PhD, Superintendent of Schools
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
Andrew Kufel, PhD, Director of Secondary Education
Karen Marchioli, Director of Elementary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7:00pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silence for individual reflection and for Debra Flowers, a bus driver from 1995 to 2012, who passed away on October 20, 2017.

Mrs. Jacqueline Clinard, principal of Court Street Elementary School, welcomed everyone to the board meeting. Mrs. Clinard with Mrs. Jackie Marks and Mr. Chris Palmer, teachers at Court Street, spoke about Playworks, a recess implementation training program, received through a grant from the Ralph Wilson Jr. Foundation. Traditional games are taught in physical education class and then played during recess. Mrs. Marks and Mr. Palmer demonstrated games with students from Court Street and some of the board members. The games are intended to show children an active play alternative to technology.

Miss Phillips presented detailed information regarding the Cold War Veterans Exemption for School Tax.

MOVED by Sage SECONDED by Uhteg to approve the Alternative Veterans Exemption from Real Property Taxation under Section 458-b of the Real Property Tax Law, as submitted.

Mrs. Christopher noted she is in full support of the resolution but would abstain from the vote because the tax exemption affects her household.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

1.0 CALL TO ORDER

2.0 PLEDGE TO FLAG

3.0 MOMENT OF SILENCE

4.0 PRESENTATIONS

4.1 PLAYWORKS

4.2 COLD WAR VETERANS
EXEMPTION

VOTE ON THE MOTION: 6 Ayes 0 Nays 1 Abstain
(Christopher)

MOTION APPROVED.

Letter from Wendy Dobbins dated October 11, 2017
Letter from Lancaster Association of Substitute Teachers dated October 13, 2017
Mr. Uhteg noted he spoke to Mrs. Forde since the last meeting regarding a transportation issue.

5.0 CORRESPONDENCE

MOVED by Sage SECONDED by Christopher to accept the minutes from the regular session held on October 2, 2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

6.0 APPROVAL OF MINUTES
6.1 REGULAR SESSION –
OCTOBER 2, 2017

MOVED by Sage SECONDED by Depczynski to accept the minutes from the work session held on October 23, 2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

6. WORK SESSION –
OCTOBER 23, 2017

Lancaster Administrative and Supervisory Association:

Mr. Marchioli spoke about Veterans Day and thanked the community for their support.

Lancaster Central Teachers Association:

Mr. Przykuta and Mrs. Marks spoke about several LCTA fund raisers that took place in the district.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

7.0 STAFF ORGANIZATIONS

Mrs. Christopher spoke about events she attended since the last board meeting as follows:

- New York State School Board Association’s convention on October 12, 2017 through October 14, 2017.
- District Safety Committee meeting on October 25, 2017.
- Erie County Association of School Boards Fall Legislative Forum on October 26, 2017.
- Academy of Finance basket auction

8.0 BOARD REPORTS

Mr. Uhteg spoke about events he attended since the last board meeting as follows:

- New York State School Board Association’s convention on October 12, 2017 through October 14, 2017.

Mr. Jackson spoke about events he attended since the last board meeting as follows:

- New York State School Board Association’s convention on October 12, 2017 through October 14, 2017.

Dr. Vallely presented his administrative report.

Mr. Uhteg noted he spoke with Mrs. Forde about her transportation issue and explained the transportation department was implementing policy.

MOVED by Sage SECONDED by Metz to approve the personnel changes for the period ending November 6, 2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Christopher SECONDED by Gallagher to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Depczynski SECONDED by Sage to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Gallagher SECONDED by Sage to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Policy #7240 – Student Records: Access and Challenge was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

Policy #5640 – Smoking/Tobacco Use was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

9.0 SUPERINTENDENT’S ADMINISTRATIVE REPORT

10.0 OLD BUSINESS

11.0 NEW BUSINESS

11.1 PERSONNEL ITEMS

11.1.1 PERSONNEL CHANGES

11.2 EDUCATION ITEMS

11.2.1 COMMITTEE ON SPECIAL EDUCATION

11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

12.0 BUSINESS & FINANCIAL ITEMS

12.1 FINANCIAL REPORTS

12.2 POLICY 2ND READING #7240 STUDENT RECORDS: ACCESS AND CHALLENGE

12.3 POLICY 1ST READING #5640 SMOKING/TOBACCO USE

12.4 POLICY 1ST READING #7320 ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES

Policy #7340 – Alcohol, Tobacco, Drugs, and other Substances was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

Policy #7520 – Accidents and Medical Emergencies was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

Policy #3125 – Website Accessibility was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

Policy #5660 – School Food Service Program (Lunch and Breakfast) was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

Policy #7670 – Due Process Complaints; Selection and Board Appointment of Impartial Hearing Officers was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

MOVED by Sage SECONDED by Gallagher to declare the attached listings of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Metz to declare the attached listings of textbooks as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Sage to approve change orders CO-00022, CO-00023, CO-00024, CO-00001, and CO-00008 for Phase 6B, 6C, and 6D-7A, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Sage SECONDED by Depczynski to approve the easement request from NYSEG, as submitted.

12.5 POLICY 1ST READING
#7520 ACCIDENTS AND
MEDICAL
EMERGENCIES

12.6 POLICY 1ST READING
#3125 WEBSITE
ACCESSIBILITY

12.7 POLICY 1ST READING
#5660 SCHOOL FOOD
SERVICE PROGRAM
(LUNCH AND
BREAKFAST)

12.8 POLICY 1ST READING
#7670 DUE PROCESS
COMPLAINTS;
SELECTION AND BOARD
APPOINTMENT OF
IMPARTIAL HEARING
OFFICERS

12.9 SURPLUS EQUIPMENT

12.10 SURPLUS TEXTBOOKS

12.11 CONSTRUCTION CHANGE
ORDERS

12.12 NYSEG EASEMENT

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Sage SECONDED by Depczynski to accept the proposal from SES Study Team, LLC in the amount of \$26,500.00, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.13 PROPOSAL: SES STUDY TEAM, LLC

MOVED by Sage SECONDED by Gallagher to add a work session on November 27, 2017 for a kick-off meeting with the SES Study Team, LLC, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.14 WORK SESSION DATE NEEDED

MOVED by Gallagher SECONDED by Sage to approve the amendment to the June 1, 2014 agreement between the district and Pharmacy Benefit Dimensions, LLC, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.15 CONTRACT – PHARMACY BENEFIT DIMENSIONS, LLC

MOVED by Sage SECONDED by Depczynski to approve the agreement between the Lancaster Central School District and Stohl Environmental LLC for project and air monitoring during asbestos abatement activities for Phase 6C of the capital improvement project at the high school, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.16 CONTRACT – STOHL ENVIRONMENTAL LLC

MOVED by Sage SECONDED by Jackson to approve the agreement between the Lancaster Central School District and SJB Services, Inc. for project materials testing and special inspections during Phase 6C of the capital improvement project at the high school, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.17 CONTRACT – SJB SERVICES, INC.

MOVED by Depczynski SECONDED by Gallagher to approve the 2017-2018 Fund Balance and Reserve Plan, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.18 FUND BALANCE AND RESERVE PLAN

12.19 ERIE-NIAGARA SCHOOL SUPERINTENDENT ASSOCIATION'S ANNUAL SCHOLASTIC ACHIEVEMENT RECOGNITION CEREMONY

MOVED by Sage SECONDED by Depczynski to approve an expenditure of \$500 to support the Erie-Niagara School Superintendent Association’s Annual Scholastic Achievement Recognition Ceremony, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.20 FOOD SERVICE DEPARTMENT OPERATING SYSTEM REPORTS – SEPTEMBER 2017

MOVED by Sage SECONDED by Depczynski to approve the food service department operating system reports for September 2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.21 COLD WAR VETERANS’ EXEMPTION APPORTIONMENT RESOLUTION

MOVED by Sage SECONDED by Depczynski to approve the Cold War Veterans’ Exemption contained in Section 458-b of the Real Property Tax Law of the State of New York to be included in the total assessed valuation subject to taxation for school purposes pursuant to Section 1314(1)(a) of the Real Property Tax Law of the State of New York, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays 1 Abstained (Christopher)

MOTION APPROVED.

13.0 PUBLIC HEARING

Mr. Anthony Malone - no show.

Angela Forde, 212 Banko Drive, requested to address the board but was denied due to board policy. Mrs. Forde’s concerns had been previously addressed by the board president.

Mr. Bob Potozniak, 27 Hidden Trail, requested to address the board in lieu of a public hearing regarding the veterans’ exemption. Mr. Potozniak thanked the board members and administration for approving the Cold War Veterans’ Exemption.

Mr. Uhteg noted future presentations and the next board meeting.

14.0 FUTURE PRESENTATIONS

15.0 EXECUTIVE SESSION

At 8:22pm MOVED by Sage SECONDED by Gallagher to move to executive session to discuss litigation and meet with the district’s attorney.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

At 9:05pm MOVED by Sage SECONDED by Jackson to reconvene regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

16.0 ADJOURNMENT

At 9:06pm MOVED by Sage SECONDED by Gallagher to adjourn the regular session.

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VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

Sandra A. Janik, District Clerk