

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

October 3, 2016

Regular Session

Hillview Elementary School, 11 Pleasantview Drive, Lancaster

| | |
|---------------------------------|-----------------------|
| Patrick Uhteg, President | Marie MacKay, Trustee |
| William Gallagher, V. President | Suzanne Metz, Trustee |
| Brenda Christopher, Trustee | Michael Sage, Trustee |
| Kelly Depczynski, Trustee | |

Michael Vallely, PhD, Superintendent of Schools
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Assistant Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Andrew Kufel, PhD, Director of Secondary Education
Karen Marchioli, Director of Elementary Education

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silence for Mrs. Tamara Addesa, a foreign language teacher from 1971 through 2005, who passed away on September 21, 2016.

To celebrate school board recognition, members of the Lancaster High School String Orchestra, under the direction of Mrs. Lynn Ruda, performed in the foyer as members of the board, administration, and public entered the auditorium. Members of the Lancaster High School Concert Choir, under the direction of Mr. Gary Lee, performed “The Star-Spangled Banner.” Principals from the elementary schools presented students from kindergarten through 12th grade who read excerpts from the board member’s favorite children’s books.

Mrs. Nancy Mariani, art department chairperson, and Mr. Uhteg presented certificates to the following students for donating artwork for display in the board room at the Central Avenue School:

Lauren Zak
Gustopher Miller
Leah Reid
Ava Wedge
Melissa Hy
Ryan Mellen

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

4.0 PRESENTATIONS

**4.1 SCHOOL BOARD
RECOGNITION**

4.2 GRADE K – 12 ART SHOW

Paul Swiencicki
Gianna Minnuto
Jordan Rokitka
Sara Wagner
Lauren Davis
Jenna Pecky

Mr. George Pease, fire inspector for the school district, reported about the annual fire inspection completed in September 2016.

4.3 FIRE INSPECTION

Mr. Tom Malecki of Drescher & Malecki LLP gave an overview of the annual audit report for the year ending June 30, 2016.

4.4 AUDIT PRESENTATION

MOVED by Gallagher SECONDED by MacKay to accept the audit report for the year ending June 30, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

**4.5 FIELD TRIP
PRESENTATION –
QUEBEC CITY, CANADA**

Mrs. Kelly Adamo, foreign language teacher at the middle school, presented information to the board members regarding a trip to Quebec City, Canada with the 8th grade students in March 2017.

MOVED by Sage SECONDED by Depczynski to approve the 8th grade French students to travel to Quebec City, Canada in March 2017, depending on the safety alert level, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

4.6 TECHNOLOGY PLAN

Mrs. Ziegler, with technology mentors, Jill Santoro, Robin Zahm, and Jason Zuba, spoke about the district's technology plan.

**4.7 NEW LEARNING
STANDARDS**

Dr. Perini presented information to the board members regarding the draft New York State Learning Standards.

5.0 CORRESPONDENCE

A note from Mr. & Mrs. Lomanto was received on September 14, 2016.

6.0 APPROVAL OF MINUTES

6.1 REGULAR SESSION

MOVED by MacKay SECONDED by Gallagher to accept the minutes from the regular session held on September 19, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

7.0 STAFF ORGANIZATIONS

Lancaster Administrative and Supervisory Association:

Mrs. Adamec thanked the board of education members for their service and presented them with a small token.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

Mr. Jim Kotarski had no items to report.

Lancaster Association of Substitute Teachers:
No one present to report.

There were no board reports.

Dr. Vallely presented his administrative report.

MOVED by Sage SECONDED by Gallagher to approve the amended board of education meeting dates schedule for 2016-2017, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

A conversation took place regarding whether to add an additional public hearing section toward the beginning of the board meeting agenda like was done in the past.

MOVED by MacKay SECONDED by Uhteg to keep the board meeting policy for public hearings as it is now with one public hearing at the end of the meeting.

VOTE ON THE MOTION: 5 Ayes 2 Nays

MOTION APPROVED. (Christopher & Depczynski)

MOVED by Sage SECONDED by MacKay to approve the personnel changes with the addendum for the period ending October 3, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Gallagher SECONDED by MacKay to approve the teachers listed for tenure status, effective on the date(s) as indicated. If a teacher listed is not currently working at the district but on the district's preferred eligible list (PEL), such tenure appointment will be effective on the date the teacher returns to work for the district in a full-time non-encumbered teaching position for which he/she was recalled from the district's PEL, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Depczynski SECONDED by Christopher to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

8.0 BOARD REPORTS

9.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

10.0 OLD BUSINESS

10.1 2016-2017 REVISED BOARD MEETING SCHEDULED

11.0 NEW BUSINESS

11.1 PERSONNEL ITEMS

11.1.1 PERSONNEL CHANGES

11.1.2 TEACHER TENURE RECOMMENDATION

11.2 EDUCATION ITEMS

11.2.1 COMMITTEE ON SPECIAL EDUCATION

11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

MOVED by Christopher SECONDED by MacKay to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Sage to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Sage SECONDED by MacKay to adopt policy #5675 Student Grading Information Systems for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Christopher SECONDED by Gallagher to adopt policy #7616 Prereferral Intervention Strategies in General Education (Prior to a Referral for Special Education) for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

Policy #7330 Searches and Interrogations of Students was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

Policy #7222 Diploma or Credential Options for Students with Disabilities was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

MOVED by Gallagher SECONDED by Sage to authorize the use of credit cards, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.0 BUSINESS & FINANCIAL

ITEMS

12.1 FINANCIAL REPORTS

12.2 POLICY ADOPTION #5675

STUDENT GRADING

INFORMATION SYSTEMS

12.3 POLICY ADOPTION #7616

PREREFERRAL

INTERVENTION

STRATEGIES IN GENERAL

EDUCATION (PRIOR TO A

REFERRAL FOR SPECIAL

EDUCATION)

12.4 POLICY 1ST READING

#7330 SEARCHES AND

INTERROGATIONS OF

STUDENTS

12.5 POLICY 1ST READING

#7222 DIPLOMA OR

CREDENTIAL OPTIONS

FOR STUDENTS WITH

DISABILITIES

12.6 USE OF CREDIT CARDS

12.7 APPR - LANCASTER

CENTRAL TEACHERS

ASSOCIATION

MOVED by MacKay SECONDED by Gallagher to adopt the attached Lancaster Central Teachers Association APPR/Evaluation Documents & Process, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.8 NYSOSC – FINANCIAL
CONDITION REPORT –
CORRECTIVE ACTION
PLAN

MOVED by Gallagher SECONDED by Christopher to approve the Corrective Action Plan to Financial Condition and Internal Controls over the Procurement Process by the Office of the State Comptroller, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.9 ACCEPT AUDIT
RESULTS – SURPLUS
EQUIPMENT

MOVED by Depczynski SECONDED by Gallagher to approve the results of the auction for equipment that was previously surplus by the board of education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.10 CONTRACT – WATTS
ARCHITECTURE +
ENGINEERING

MOVED by MacKay SECONDED by Gallagher to accept the proposal from Watts Architecture + Engineering for project and air monitoring during asbestos abatement for Phase 7 (HS, CP, CT, CE) of the capital improvement project, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.11 DECLARE EQUIPMENT
SURPLUS

MOVED by Sage SECONDED by MacKay to declare the attached listings of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.12 CONTRACT:
CHEEKTOWAGA
CENTRAL SCHOOL
DISTRICT

MOVED by Metz SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and the Cheektowaga Central School District for alternative educational services, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.13 CONTRACT: ELLEN
COOL, MT-BC, LCAT

MOVED by MacKay SECONDED by Sage to approve the contract between the Lancaster Central School District and Ellen Cool, to provide music therapy services for a student for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOVED by Sage SECONDED by Gallagher to approve change orders CO-00007, CO-00010, CO-00011, CO-00012, and CO-00001 as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

Mr. Rick Foley, 40 Deerpath Drive, addressed the board regarding the public hearing policy.

Mr. Uhteg announced future presentations and the next board meeting.

At 8:19pm MOVED by Sage SECONDED by MacKay to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.14 BOND ISSUE CHANGE
ORDERS – PHASE IV
AND VI

13.0 PUBLIC HEARING

14.0 FUTURE PRESENTATIONS

15.0 ADJOURNMENT

Sandra A. Janik, District Clerk