

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

April 19, 2016

Regular Session

Lancaster High School, One Forton Drive, Lancaster

Patrick Uhteg, President
William Gallagher, V. President
Brenda Christopher, Trustee
Kelly Depczynski, Trustee

Kenneth Graber, Trustee
Marie MacKay, Trustee
Michael Sage, Trustee

Michael Vallely, PhD, Superintendent of Schools
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction &
Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Andrew Kufel, PhD, Director of Secondary Education
Karen Marchioli, Director of Elementary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silent reflection for Thomas Krichovich, a former student, who passed away on April 15, 2016.

Correspondence was received from the following:
Diaz, MaryJo – email received April 11, 2016

MOVED by Graber SECONDED by Gallagher to accept the minutes from the regular session held on March 14, 2016, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Depczynski to accept the minutes from the budget work session held on April 4, 2016, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

Lancaster Administrative and Supervisory Association:
Mr. Cesar Marchioli had no items to report.
Lancaster Central Teachers Association:
Mr. Don Kirsch had no items to report.
Lancaster Association of Service Personnel:
No one present to report.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

1.0 **CALL TO ORDER**
2.0 **PLEDGE TO FLAG**
3.0 **MOMENT OF SILENCE**

4.0 **PRESENTATIONS - NONE**
5.0 **CORRESPONDENCE**

6.0 **APPROVAL OF MINUTES**
6.1 **REGULAR SESSION**

6.2 **BUDGET WORK SESSION**

7.0 **STAFF ORGANIZATIONS**

Lancaster Association of Substitute Teachers:

No one present to report.

Board members spoke about events they attended since the last meeting:

- Mr. Graber – attended the CKSO concert on April 8, 2016.
- Mr. Uhteg – spoke about field trips in Quebec City, Orlando, and New York City.
- Mr. Gallagher – attended a concert at William Street School featuring the 5th grade orchestra and the 4th grade band.

Dr. Vallely presented his administrative report.

Information was submitted to the board regarding cyber insurance.

A conversation took place about veteran parking at our school buildings.

MOVED by MacKay SECONDED by Graber to approve the personnel changes for the period ending April 19, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Gallagher SECONDED by MacKay to approve recommendations of the Committee on Special Education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Graber SECONDED by MacKay to approve recommendations of the Committee on Preschool Special Education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Gallagher SECONDED by Graber to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Christopher to adopt policy# 8211 Prevention Instruction for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

8.0 BOARD REPORTS

9.0 SUPERINTENDENT’S ADMINISTRATIVE REPORT

**10.0 OLD BUSINESS
10.1 CYBER INSURANCE**

**11.0 NEW BUSINESS
11.1 PERSONNEL ITEMS
11.1.1 PERSONNEL CHANGES**

**11.2 EDUCATION ITEMS
11.2.1 COMMITTEE ON SPECIAL EDUCATION**

11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

**12.0 BUSINESS & FINANCIAL ITEMS
12.1 FINANCIAL REPORTS**

12.2 POLICY ADOPTION #8211 PREVENTION INSTRUCTION

12.3 POLICY 2ND READING #6170 SAFETY OF STUDENTS (FINGERPRINTING)

Policy #6170 Safety of Students (Fingerprinting Clearance of New Hires) was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

12.4-5 POLICY 1ST
READINGS #5630
FACILITIES:
INSPECTION,
OPERATION AND
MAINTENACNE AND
#7316 STUDENT USE OF
PERSONAL ELECTRONIC
DEVICES

Policy #5630 Facilities: Inspection, Operation and Maintenance and #7316 Student Use of Personal Electronic Devices were presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

12.6 BOND ISSUE CHANGE
ORDERS – PHASE III
AND IV

MOVED by MacKay SECONDED by Gallagher to approve change orders CO-00068 and CO-00001, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.7 CONTRACT –
PHYSICIAN SERVICES
FOR EMPLOYEES -
OCCUSTAR

MOVED by Graber SECONDED by Gallagher to appoint Occustar, Inc. as the district’s physician for employees and accept their fee proposal for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.8 CONTRACT – JOSEPH
M. PETRUZZI

MOVED by Gallagher SECONDED by Graber to approve the agreement between the Lancaster Central School District and Joseph M. Petruzzi to provide a drill design for the marching band and color guard at a flat rate of \$2,500, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.9 BID AWARD
EXTENSION: STUDENT
AGENDA PLANNERS

MOVED by MacKay SECONDED by Gallagher to approve the extension of the bid award for school agenda planners to Premier Agendas through the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.10 FOOD SERVICE DEPT.
OPERATING SYSTEM
REPORTS

MOVED by Sage SECONDED by Depczynski to approve the food service department operating system reports for February 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.11 CONTRACT:
MANAGEMENT
ADVISORY GROUP OF
NY, INC.

MOVED by MacKay SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Management Advisory Group Special Services, Inc. to provide assistance with compiling, completing, filing, and verifying all student STACs for maximization of state aid for students with disabilities at a cost of \$7,540 for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.12 CONTRACT – SWEET HOME CENTRAL SCHOOL DISTRICT

MOVED by Christopher SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Sweet Home Central School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.13 BOCES ADMINISTRATIVE BUDGET AND BOARD SEATS

MOVED by Graber SECONDED by MacKay to approve the adoption of the BOCES administrative budget for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Graber SECONDED by MacKay to approve cast of vote for Raymond Carr, Andrew Loeb, and Mary Busse to the Board of Cooperative Educational Services, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.14 APPOINTMENT OF CHIEF ELECTION INSPECTOR, CHAIRPERSON, AND ELECTION INSPECTORS FOR THE ANNUAL VOTE

MOVED by Gallagher SECONDED by MacKay to approve the appointment of a chief election inspector, chairperson, and election inspectors for May 17, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.15 2016-2017 BUDGET PROPOSAL

MOVED by Graber SECONDED by MacKay to adopt the proposed 2016-2017 budget, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.16 PROPERTY TAX REPORT CARD

MOVED by Sage SECONDED by Gallagher to approve the property tax report card, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.0 PUBLIC HEARING

Bob Szatkowski, 387 Schwartz Road, addressed the board regarding a veteran parking spot at the district's buildings.

Melissa Studley addressed the board regarding veteran parking spots at the district's buildings.

James Wier, 3741 Walden Avenue, addressed the board regarding veteran parking spots at the district's buildings.

Dan Rossi, 6136 Blossom Court, addressed the board regarding veteran parking spots at the district's buildings.

Chris Krieger, 8 Ronald Drive, addressed the board regarding veteran parking spots at the district's buildings.

Lynn Magistrale, 8 Ronald Drive, addressed the board regarding veteran parking spots at the district's buildings.

Dave Zalenski, 17 Lake Forest Drive, addressed the board regarding the budget process.

Mary Donhauser, 45 West Home Road, addressed the board regarding veteran parking spots at the district's buildings.

Andrew Pella, 327 Argus Drive, addressed the board regarding a policy on computer use and the policy on use of social media during work hours.

Mr. Uhteg announced the next board meetings.

At 8:07pm MOVED by Graber SECONDED by MacKay to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

14.0 FUTURE PRESENTATIONS

15.0 ADJOURNMENT

Sandra A. Janik, District Clerk