

**Board of Education  
LANCASTER CENTRAL SCHOOL DISTRICT  
Lancaster, New York**

**MINUTES**

June 6, 2016

Regular Session

Lancaster Middle School, 148 Aurora Street, Lancaster

Patrick Uhteg, President  
William Gallagher, V. President  
Brenda Christopher, Trustee  
Kelly Depczynski, Trustee

Kenneth Graber, Trustee  
Marie MacKay, Trustee  
Michael Sage, Trustee

Michael Vallely, PhD, Superintendent of Schools  
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction &  
Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services  
John Armstrong, Director of Special Education  
Andrew Kufel, PhD, Director of Secondary Education  
Karen Marchioli, Director of Elementary Education  
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives.

The regular meeting of the board of education was called to order at 7:00pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silent reflection for Mr. John Bunting, who worked for the district from 1975 through 1997 and retired as Director of Curriculum & Instruction, who passed away on May 9, 2016; and for Mrs. Gerda Kolev, a bus driver from 1977 through 2002, who passed away on May 30, 2016.

Mr. Joe Aramini, project manager at LP Ciminelli, updated the board members on Phase IV, at the high school, and Phase 6A, at Hillview Elementary School, of the capital project. Dr. Vallely gave an overview of the project and NYSED approval.

Mr. Ken Kowalski, steel band director, presented information to the board members regarding a trip to Miami, Nassau, Coco Cay, and Key West with the Carnival Kids Steel Orchestra (CKSO) in April of 2017.

MOVED by Graber SECONDED by MacKay to approve the CKSO to travel to Miami, Nassau, Coco Cay, and Key West in April 2017, as submitted.

VOTE ON THE MOTION:                    7 Ayes     0 Nays

MOTION APPROVED

**MEETING DATE**

**KIND**

**PLACE**

**MEMBERS PRESENT**

**DISTRICT ADMINISTRATORS**

**OTHERS PRESENT**

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **CAPITAL IMPROVEMENT  
PROJECT UPDATE**

- 4.2 **CARNIVAL KIDS STEEL  
ORCHESTRA – FIELD  
TRIP REQUEST**

- 5.0 **CORRESPONDENCE**

Correspondence was received from the following:

- Chaves, Gloria – email received May 31, 2016
- McElhinny, Mr. & Mrs. James – letter received June 1, 2016
- Miller, Dakota – letter received June 2, 2016

MOVED by Graber SECONDED by Gallagher to accept the minutes from the annual budget hearing held on May 9, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

6.0 APPROVAL OF MINUTES  
 6.1 ANNUAL BUDGET HEARING

MOVED by MacKay SECONDED by Depczynski to accept the minutes from the regular session held on May 9, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

6.2 REGULAR SESSION – MAY 9, 2016

MOVED by Graber SECONDED by Gallagher to accept the minutes from the regular session held on May 17, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

6.3 REGULAR SESSION – MAY 17, 2016

Lancaster Administrative and Supervisory Association:

Mr. Peter Kruszynski thanked Mr. Graber for his service.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

7.0 STAFF ORGANIZATIONS

Board members spoke about events they attended since the last meeting:

- Mr. Graber – attended the marching band awards dinner on May 18, 2016, the Academy of Finance graduation ceremony on May 25, 2016, and the Breakfast of Champions at the middle school on June 3, 2016.
- Mr. Sage attended the Breakfast of Champions on June 3, 2016 and also spoke about the amazing year for the district’s sports teams.
- Mrs. Christopher spoke about upcoming events she will be attending and the New York State School Board Association’s resolution process.
- Mr. Uhteg – attended the Leadership in Action celebration on May 24, 2016 and the All-Choral concert at the high school on June 3, 2016.

8.0 BOARD REPORTS

Dr. Vallely presented his administrative report.

No old business was discussed.

9.0 SUPERINTENDENT’S ADMINISTRATIVE REPORT

10.0 OLD BUSINESS

11.0 NEW BUSINESS

11.1 PERSONNEL ITEMS

MOVED by Graber SECONDED by MacKay to approve the tenure of:

- Marie Perini, Ed.D. – Assistant Superintendent for Curriculum, Instruction and Pupil Personnel Services, effective July 9, 2016
- Andrew Kufel, Ph.D. – Director of Secondary Education (7-12), effective July 9, 2016
- Amy Moeller – Principal (K-6), effective July 9, 2016
- Carrie Greene – Principal (K-6), effective July 25, 2016
- Jamie Pernick – Assistant Principal, effective August 13, 2016
- Monica Daigler – Assistant Principal, effective September 9, 2016
- and to approve the teachers listed for tenure status, effective on the date(s) as indicated. If a teacher listed is not currently working at the district but on the district’s preferred eligible list (PEL), such tenure appointment will be effective on the date the teacher returns to work for the district in a full-time non-encumbered teaching position for which he/she was recalled from the district’s PEL, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Sage SECONDED by Graber to approve the appointment of Mr. Nathan Mason as Director of Facilities II at an annual salary of \$83,500 effective July 1, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

11.1.8 APPOINTMENT OF DIRECTOR OF FACILITIES II

MOVED by Graber SECONDED by Gallagher to approve the amendment to the contract of employment between the board of education and Dr. Michael J. Vallely, as presented to the board of education.

VOTE ON THE MOTION: 5 Ayes 2 Nays (Christopher /Depczynski)

MOTION APPROVED.

11.1.9 SUPERINTENDENT’S EMPLOYMENT CONTRACT

MOVED by MacKay SECONDED by Gallagher to approve the personnel changes for the period ending June 6, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

11.1.9 PERSONNEL CHANGES

MOVED by MacKay SECONDED by Graber to approve recommendations of the Committee on Special Education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

11.2 EDUCATION ITEMS  
11.2.1 COMMITTEE ON SPECIAL EDUCATION

MOVED by MacKay SECONDED by Depczynski to approve recommendations of the Committee on Preschool Special Education, as submitted.

11.2.2 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Gallagher SECONDED by Depczynski to approve the textbook, *Living in the Environment, AP Edition* by G. Tyler Miller and Scott E. Spoolman, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Graber SECONDED by Sage to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by MacKay SECONDED by Gallagher to adopt policy# 5630 Facilities: Inspection, Operation and Maintenance for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Gallagher SECONDED by MacKay to adopt policy# 7316 Student Use of Personal Electronic Devices – Bring Your Own Device (BYOD) for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

Policy #3210 Visitors to the School; #3220 Use of Service Animals; #5720 Transportation of Students; #7220 Graduation Options/Early Graduation/Accelerated Programs; and #7270 Rights of Non-Custodial Parents were presented to the board for a first reading. These policies will be placed on the next board agenda for a second reading.

11.2.3 TEXTBOOK APPROVAL:  
LIVING IN THE  
ENVIRONMENT, AP  
EDITION

12.0 BUSINESS & FINANCIAL  
ITEMS  
12.1 FINANCIAL REPORTS

12.2 POLICYADOPTION #5630  
FACILITIES:  
INSPECTION,  
OPERATION AND  
MAINTENANCE

12.3 POLICYADOPTION #7316  
STUDENT USE OF  
PERSONAL ELECTRONIC  
DEVICES – BRING YOUR  
OWN DEVICE (BYOD)

12.4 - 8 POLICY 1ST  
READINGS #3210  
VISITORS TO THE  
SCHOOL; #3220 USE OF  
SERVICE ANIMALS; #5720  
TRANSPORTATION OF  
STUDENTS; #7220  
GRADUATION  
OPTIONS/EARLY  
GRADUATION/  
ACCELERATED  
PROGRAMS; #7270  
RIGHTS OF NON-  
CUSTODIAL PARENTS

12.9 2016-2017  
PROFESSIONAL  
DEVELOPMENT PLAN

MOVED by Christopher SECONDED by Gallagher to approve the Lancaster Central School District’s 2016-2017 Professional Development Plan, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.10 CONTRACT – KENMORE – TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT

MOVED by MacKay SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Kenmore – Town of Tonawanda Union Free School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.11 FOOD SERVICE DEPARTMENT OPERATING SYSTEM REPORTS

MOVED by Sage SECONDED by MacKay to approve the food service department operating system reports for April 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.12 BOND ISSUE CHANGE ORDERS

MOVED by Graber SECONDED by Sage to approve change order# CO-00002, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.13 CONTRACT AMENDMENT – PHARMACY BENEFIT DIMENSIONS, LLC

MOVED by Gallagher SECONDED by Sage to approve the amendment to the June 1, 2014 and September 1, 2014 agreement between the district and Pharmacy Benefit Dimensions, LLC, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.14 BID AWARD: ATHLETIC EQUIPMENT, UNIFORMS, AND SUPPLIES

MOVED by MacKay SECONDED by Gallagher to approve the recommended bid award for athletic equipment, uniforms, and supplies to multiple vendors, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.15 BID AWARD: REFUSE AND RECYCLING

MOVED by Gallagher SECONDED by Christopher to approve the recommended bid for refuse and recycling to Republic Waste/Services for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.16 BID AWARD – PHASE 6A ABATEMENT

MOVED by MacKay SECONDED by Graber to approve the recommended bid to Fibertech Environmental Services, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.17 CONTRACT: GLYNN GROUP ENGINEERING & ARCHITECTURE, PLLC

MOVED by Gallagher SECONDED by Christopher to approve the contract from Glynn Group Engineering & Architecture, PLLC, for geotechnical investigations at Hillview Elementary School, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.18 CONTRACT: SIENNA ENVIRONMENTAL TECHNOLOGIES, LLC

MOVED by MacKay SECONDED by Gallagher to accept the proposal from Sienna Environmental Technologies, LLC, for the project and air monitoring during asbestos abatement activities for Phase 6 at Hillview of the capital improvement project, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.19 ASSIGNMENT OF CONTRACT FROM CARRIER COACH TO STUDENT TRANSPORT, INC.

MOVED by Graber SECONDED by MacKay to approve the NYSED assignment of contract agreement, transferring our current 2015-2016 transportation contract with Carrier Coach to the new owners of the business, Student Transport, Inc., for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.20 CONTRACT: STUDENT TRANSPORT, INC.

MOVED by Gallagher SECONDED by Depczynski to extend the contract with Student Transport, Inc. for the 2016-2017 school year in the amount of \$76.70 per student per day for an estimated total not to exceed \$648,670, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.21 BID AWARD – SUMMER SCHOOL TRANSPORTATION OF STUDENTS WITH SPECIAL NEEDS

MOVED by Sage SECONDED by Gallagher to approve the recommended bid award for summer school transportation of students with special needs to Student Transport, Inc. in the amount of \$74.80 per student per day, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.22 CONTRACT: STUDENT TRANSPORT, INC.

MOVED by Sage SECONDED by MacKay to approve the contract with Student Transport, Inc. for summer transportation of students with special needs for the summer of 2016 in the amount of \$74.58 per student per day, for a total not to exceed \$78,540, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Graber SECONDED by Gallagher to authorize the proposed tax assessment challenge settlement to Evans Bank, N.A., which reduces the assessed value of the property by \$20,000, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Gallagher SECONDED by MacKay to authorize the proposed tax assessment challenge settlement to Tops Markets, LLC, which reduces the assessed value of the property by \$411,409, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Christopher SECONDED by Graber to authorize the proposed tax assessment challenge settlement to 4455 Genesee St., LLC et al, which reduces the assessed value of the property by \$4,658,400, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Information was shared with the board regarding the sale of \$18,575,970 bond anticipation notes (BAN) and the \$10,533,619 BAN which took place on June 1, 2016 that were sold on behalf of the district.

MOVED by Sage SECONDED by Gallagher to approve the renewal agreement between the Lancaster Central School District and the OMNI Group for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Graber SECONDED by Gallagher to approve the listing of support staff substitute rates for the 2016-2017 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Sage SECONDED by Gallagher to approve the payment of all bills received and verified to June 30, 2016, and to authorize budget transfers as necessary to keep accounting records clear of deficits, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Rick Foley, 40 Deerpath Drive, spoke about the election results, AP courses, and board meetings on the district's website.

12.23 TAX ASSESSMENT CHALLENGE SETTLEMENT – EVANS BANK, N.A.

12.24 TAX ASSESSMENT CHALLENGE SETTLEMENT – TOPS MARKETS, LLC

12.25 TAX ASSESSMENT CHALLENGE SETTLEMENT – 4455 GENESEE ST., LLC, ET AL.

12.26 BOND ANTICIPATION NOTES SALE

12.27 CONTRACT: OMNI GROUP

12.28 SUPPORT STAFF SUBSTITUTE RATES 2016-2017

12.29 PAYMENT OF ALL BILLS

13.0 PUBLIC HEARING

14.0 FUTURE PRESENTATIONS

Mr. Uhteg announced the next board meetings.

15.0 EXECUTIVE SESSION

At 8:08pm MOVED by Gallagher SECONDED by Christopher to move to executive session to discuss the school resource officer report and to meet with the district's attorney.

VOTE ON THE MOTION:                7 Ayes                0 Nays

MOTION APPROVED.

At 10:15 MOVED by MacKay SECONDED by Gallagher to reconvene regular session.

VOTE ON THE MOTION:                7 Ayes                0 Nays

MOTION APPROVED.

16.0 ADJOURNMENT

At 10:16pm MOVED by Sage SECONDED by Graber to adjourn the regular session.

VOTE ON THE MOTION:                7 Ayes                0 Nays

MOTION APPROVED.

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Sandra A. Janik, District Clerk