

**LANCASTER CENTRAL SCHOOL DISTRICT**

**William Street Building Planning Team**

**2012-13**

*[\*SPI: Standard Performance Index = 200]*

Building Planning Team Objective: **English Language Arts**

Increase SPI\* on NYS Assessment in grade 4 from [172 - 174]

Increase SPI\* on NYS Assessment in grade 5 from [169-174]

Increase SPI\* on NYS Assessment in grade 6 from [172-176]

Building Planning Team Objective: **Mathematics**

Increase SPI\* on NYS Assessment in grade 4 from [185-187]

Increase SPI\* on NYS Assessment in grade 5 from [185-187]

Increase SPI\* on NYS Assessment in grade 6 from [187-189]

Building Planning Team Objective: **Science 4**

Increase SPI\* on NYS Assessment in grade 4 from [195-196]

<b>What? Strategy</b>	<b>How? Major Tasks / Activities</b>	<b>When? Dates - Begin/End</b>	<b>Who? 1. Responsibility</b>	<b>Who? 2. Workers</b>	<b>Accomplished? Evidence of Completion/Success</b>
<p><i>Promote the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.</i></p>	<ul style="list-style-type: none"> <li>❖ William Street School handbook revisions that articulate policies, procedures, and vision of learning.</li> <li>❖ Daily announcements on William Street School website to increase communication shared and supported by school community.</li> <li>❖ Development of school-wide Teacher/Staff Handbook</li> </ul>	<p>September 2012 – June 2013</p> <p>September 2012- June 2013</p>	<p>Building Planning Team</p> <p>Faculty / Staff</p>	<p>Faculty and Staff Parents / Guardians</p> <p>Faculty /Staff</p>	<ul style="list-style-type: none"> <li>✓ Collaboration and communication with faculty/ staff and parents to review and update revisions.</li> <li>✓ Handbook revisions are reviewed annually.</li> <li>✓ Daily announcements and information regarding activities and events on William Street School website</li> <li>✓ Handbook for staff</li> </ul>
	<ul style="list-style-type: none"> <li>❖ DASA Coordinator identified for 2012-13 school year</li> </ul>	<p>September 2012- June 2013</p>	<p>Building Principal</p>	<p>Faculty/Staff</p>	<ul style="list-style-type: none"> <li>✓ Coordinates Anti-Bullying events and collaborates with Building Planning Team.</li> <li>✓ Kick-Off Event</li> <li>✓ Mid-Year Event</li> </ul>

What?	How?	When?	Who?	Who?	Accomplished?
Strategy	Major Tasks / Activities	Dates - <i>Begin/End</i>	1. Responsibility	2. Workers	Evidence of Completion/Success
<p><i>Promotes the success of all students by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and professional growth</i></p>	❖ Implementation of Core Standards in English Language Arts and Mathematics	September 2012- June 2013	Curriculum Committees	Curriculum Committees	✓ Review curriculum maps to ensure alignment to Core Standards
	❖ Curriculum Committees review and curriculum maps to ensure alignment with Core Standards		Faculty	Faculty	✓ Review common formative assessments to ensure alignment to core standards
	❖ Curriculum Committees review common formative assessments to ensure alignment with Core Standards		Administration	Administration	✓ Science curriculum maps aligned K-4 to New State Standards
	❖ Continue Science curriculum alignment [grades K-4]				✓ Common formative assessments in Science and Social Studies
	❖ Implementation of common formative assessments in Science and Social Studies [4-6]				✓ Professional Development in the area of literacy to include but not limited to demo lessons / debriefing for classroom teachers and special education providers
	❖ Professional Development in the area of literacy focusing on writing and reading [informational text]		Faculty / Staff	Faculty /Staff	✓ Professional Development schedule to maximize student instructional day
	❖ AIMS Web assessment to include 4-6 [Reading /Math]		Administration	Administration	
	❖ Implementation of newly adopted grade 4		Consultant [P. George]	Consultant [P. George]	
	RTI Committee Faculty /Staff		✓ Newly adopted RTI schedule to monitor students in level 1 or 2 on ELA or Math		
	Grade 4 Faculty/Staff		Grade 4 Faculty/Staff	✓ Professional development for Grade 4 Social Studies	

	<p>Social Studies textbook</p> <ul style="list-style-type: none"> <li>❖ Response to Intervention</li> <li>❖ Data Teams</li> <li>❖ Implementation of newly adopted grade 4 creative writing and communication course</li> <li>❖ Student Learning Objectives [SLO]</li> <li>❖ APPR Process</li> <li>❖ Pilot Math Program</li> <li>❖ Report card grade for ELA</li> </ul>		<p>Administration Consultants</p> <p>RTI Committee Faculty/Staff Administration</p> <p>Faculty/Staff Administration</p> <p>Grade 4 Teachers Administration Mrs. Pamela Pane [Instructor]</p> <p>Faculty / Administration BOCES [training]</p> <p>Faculty / Administration BOCES [training]</p> <p>Identified Teachers chosen to pilot</p> <p>Faculty/ Administration</p>	<p>Administration Consultants</p> <p>RTI Committee Faculty/Staff Administration</p> <p>Faculty/Staff Administration</p> <p>Grade 4 Teachers Administration Mrs. Pamela Pane [Instructor]</p> <p>Faculty / Administration BOCES</p> <p>Faculty / Administration BOCES [training]</p> <p>Math Committee/Teacher s/ Faculty and Staff</p>	<p>Teachers</p> <ul style="list-style-type: none"> <li>✓ Review Process and Procedures of RTI</li> <li>✓ Data / progress monitoring from AIMS Web</li> <li>✓ Review and revise process for identifying/progress monitoring educational /behavioral needs of students that support growth/progress</li> <li>✓ Review data from common formative assessments to analyze and revise/supplement curriculum</li> <li>✓ Increase achievement in the area of grade 4 writing/communication</li> <li>✓ Meet mandates for teachers [special areas] needing SLO for APPR</li> <li>✓ Meet the mandates [with approval] of newly adopted APPR process for teachers</li> <li>✓ Recommend math program for 2013-14 school year based on pilot for 2012-13</li> <li>✓ Combined ELA/RLA to reflect one grade on report card</li> </ul>
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What?	How?	When?	Who?	Who?	Accomplished?
Strategy	Major Tasks / Activities	Dates - Begin/End	1. Responsibility	2. Workers	Evidence of Completion/Success
<i>Promote the success of all students by ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment.</i>	<p>Update and review annual school-wide safety drill and procedures to include but are not limited to:</p> <ul style="list-style-type: none"> <li>❖ Pool</li> <li>❖ Evacuation</li> <li>❖ Lock-down [define secure vs. not secure]</li> <li>❖ Fire drills</li> <li>❖ Update and revise current discipline referral form to include bullying</li> </ul>	September 2012-June 2013	Administration Safety Team Faculty / Staff District Committee	Administration Safety Team Faculty / Staff District Committee	<ul style="list-style-type: none"> <li>✓ Updated school-wide safety plans and procedures to include allergy updates for staff / substitutes</li> <li>✓ Revised discipline referral form to include bullying</li> </ul>
<i>Promote the success of all students by collaborating with families and community members, and mobilizing community resources.</i>	<p>PTO Committee Supply drop off event</p> <p>Sustain annual Triathlon Event</p> <p>PTO Family Events</p>	<p>September 2011-June 2012</p> <p>May 2013</p> <p>2012-13</p>	<p>PTO Committee Parents Administration</p> <p>Faculty / Staff PE Staff Faculty/Staff PTO Students / Parents</p>	<p>PTO Committee Parents Administration Faculty / Staff Students</p>	<ul style="list-style-type: none"> <li>✓ Support educational programs at William Street School [fieldtrips / student activities/assemblies/field day]</li> <li>✓ Supply drop off in August 2012 for parents / students</li> <li>✓ Triathlon annual event</li> <li>✓ Continue events to ensure collaboration with families and community members</li> </ul>

<p><b><i>A school administrator is an educational leader who promotes the success of all students by acting with integrity, fairness and in an ethical manner.</i></b></p>	Continue Olweus Bullying Program and awareness	September 2012-June 2013	Administration Faculty and Staff	Administration Faculty and Staff Students	<ul style="list-style-type: none"> <li>✓ Educational programs to educate and implement anti-bullying within William Street School</li> <li>✓ Review data from survey from spring of 2011 to drive needs and assessment of district and William Street School.</li> <li>✓ Annual scheduled assembly</li> <li>✓ Continue monthly readings on character traits</li> </ul>
	Code of Conduct Assembly	September 2012			
	Anti-Bullying Kick-Off Assembly		Administration	Administration	
	Character Education	2012-13	Administration	Administration	