

**Board of Education  
LANCASTER CENTRAL SCHOOL DISTRICT  
Lancaster, New York**

**MINUTES**

July 8, 2013

Organizational Meeting

Central Avenue School Building, 149 Central Avenue, Lancaster

Wendy Buchert  
Bill Gallagher  
Kenneth Graber  
Marie MacKay

Kimberly Nowak  
Robert Szatkowski  
Patrick Uhteg

Michael Vallely, PhD, Superintendent of Schools  
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction & Pupil Services  
Jamie Phillips, Assistant Superintendent for Business & Support Services  
John Armstrong, Director of Special Education  
Karen Marchioli, Director of Elementary Education  
Andrew Kufel, PhD, Director of Secondary Education  
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, media representatives

The organizational meeting of the board of education was called to order at 7:00pm by Dr. Michael Vallely.

The pledge to the flag was recited.

Dr. Vallely called for a moment of silence for individual reflection.

The district clerk administered the oath of office to Dr. Vallely on July 1, 2013.

The district clerk administered the oath of office to newly-elected board member, Mr. Bill Gallagher and re-elected board member Mr. Kenneth Graber. Oath of office cards were signed.

Dr. Vallely announced that nominations were open for president of the board of education for the 2013-2014 school year.

Mr. Graber nominated Mrs. MacKay for president which was seconded by Mr. Uhteg. No further nominations were made.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED

Dr. Vallely announced that nominations were open for vice president of the board of education for the 2013-2014 school year.

**MEETING DATE**

**KIND**

**PLACE**

**MEMBERS PRESENT**

**DISTRICT ADMINISTRATORS**

**OTHERS PRESENT**

**1.0 CALL TO ORDER**

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 MOMENT OF SILENCE**

**4.0 ADMINISTRATION OF OATH**

**4.1 OATH OF OFFICE - SUPERINTENDENT**

**4.2 OATH OF OFFICE - NEWLY ELECTED BOARD MEMBERS**

**5.0 ELECTION OF OFFICERS**

**5.1 PRESIDENT ELECTED**

**5.2 VICE PRESIDENT ELECTED**

Mrs. Nowak nominated Mrs. Buchert and it was seconded by Mr. Uhteg. No further nominations were made.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

The oath of office was administered to Mrs. MacKay and Mrs. Buchert and the oath of office cards were signed. Mrs. MacKay assumed leadership of the meeting.

MOVED by Graber SECONDED by Uhteg to appoint Sandra Janik as district clerk; Carol Peck as district treasurer; Beth Ulbrich as deputy treasurer; Carol Peck as tax collector for the Payment in Lieu of Taxes (PILOT) program; the town clerks/tax receivers for Lancaster, Cheektowaga, and Elma as tax collectors for the district; and Linda Michalak as internal claims auditor for the 2013-2014 school year.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

The oath of office was administered to the district clerk by President MacKay and the oath of office card was signed. The oath of office was administered to Mrs. Peck, Mrs. Ulbrich, and Mrs. Michalak by the district clerk on July 8, 2013.

MOVED by Buchert SECONDED by Uhteg to approve bonding limits, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

MOVED by Nowak SECONDED by Uhteg to approve the dates and times for the 2013-2014 board of education meetings, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

MOVED by Szatkowski SECONDED by Graber to approve the dates and times on the 2014-2015 budget calendar, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

MOVED by Uhteg SECONDED by Nowak to approve depositories for district funds as submitted for 2013-2014 school year.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

MOVED by Nowak SECONDED by Uhteg to establish the *Lancaster Bee* and the *Depew Bee* as official newspapers for the district for the 2013-2014 school year.

VOTE ON THE MOTION:           7 Ayes           0 Nays

5.3 OATH OF OFFICE –  
PRESIDENT AND VICE  
PRESIDENT

6.0 APPOINTMENT OF  
OFFICERS

6.1-6.6 APPOINTMENTS

7.0 OFFICIAL  
UNDERTAKINGS  
BONDING LIMITS

8.0 DESIGNATIONS

8.1 ESTABLISHMENT OF  
DATES OF REGULAR  
MEETINGS APPROVED

8.2 BUDGET CALENDAR  
APPROVED

8.3 DEPOSITORY BANKS  
APPROVED

8.4 OFFICIAL NEWSPAPERS  
ESTABLISHED

MOVED by Buchert SECONDED by Uhteg to designate Time Warner Cable as the official television station for the district.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

8.5 OFFICIAL TELEVISION STATION

MOVED by Szatkowski SECONDED by Nowak to designate WBEN, WXRL, and WGR as official radio stations for the district.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

8.6 OFFICIAL RADIO STATIONS

MOVED by Szatkowski SECONDED by Nowak to authorize Mrs. Peck and Mrs. Ulbrich designated signators on all school district checks with signature plates.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

9.0 AUTHORIZATIONS  
9.1 SIGNATURE PLATE USAGE APPROVED

MOVED by Nowak SECONDED by Gallagher to authorize Miss Phillips to submit bid notices, as needed, to local newspapers.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

9.2 BID NOTICES

MOVED by Buchert SECONDED by Gallagher to authorize the district clerk to open bids at the time and place advertised on behalf of the board; in her absence, the assistant superintendent for business and support services or her designated representative will perform this duty.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

9.3 BID OPENING AUTHORIZATION

MOVED by Nowak SECONDED by Graber to establish petty cash funds as follows:

9.4 AUTHORIZATION OF PETTY CASH FUNDS

Assistant Superintendent for Business & Support Services	District Office	\$100.00
Asst. Supt. Curriculum, Instruction & Pupil Services	District Office	\$100.00
Director of Special Education	District Office	\$100.00
Superintendent of Buildings & Grounds	Buildings and Grounds	\$100.00
Information Manager	LHS	\$100.00
Principal	LHS	\$100.00
Principal	LMS	\$100.00
Principal	William Street	\$100.00
Principal	Como Park	\$100.00
Principal	Court Street	\$100.00
Principal	Hillview	\$100.00

Principal	J.A. Sciole	\$100.00
Supervisor of Transportation	Transportation	\$100.00
Director of Food Services	School Food Service	\$50.00

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

9.5 ADVANCED  
AUTHORIZATION TO PAY  
BILLS APPROVED

MOVED by Graber SECONDED by Buchert to authorize payment of bills in advance of board approval for routine items as past practice has determined.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

9.6 PAYMENT OF  
CONFERENCE EXPENSES  
AUTHORIZED

MOVED by Graber SECONDED by Buchert to authorize the chief school administrator or his designee to approve attendance and payment of expenses of board members and staff at meetings or conferences in advance of board approval within the limits approved by the board in the current budget, and within provisions of existing board policy.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

9.7 TEMPORARY CASH  
ADVANCE  
AUTHORIZATION

MOVED by Szatkowski SECONDED by Graber to authorize prior approval of temporary cash advances from the general fund to the federal aid fund. Warrants for both the general fund and the federal aid fund will list each advance; general fund when it is given and federal fund when it is paid back.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

9.8 BOCES BID  
PARTICIPATION  
APPROVED

MOVED by Uhteg SECONDED by Nowak to authorize participation in BOCES cooperative bids for the fiscal year 2013-2014, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

9.9 AUTHORIZATION FOR  
FIELD TRIP FUNDS

MOVED by Gallagher SECONDED by Buchert to authorize Miss Phillips to accept donations of funds for the provision of field trip services and use of district buildings.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

9.10 AUTHORIZED USE OF  
CREDIT CARDS

MOVED by Buchert SECONDED by Graber to authorize the use of credit cards, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

9.11 RATE FOR OFF-DUTY  
SECURITY OFFICERS

MOVED by Buchert SECONDED by Gallagher to authorize the hourly rate of \$25.00 per hour for the off-duty security officers for the 2013-2014 school year.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

9.12 PAYROLL  
CERTIFICATION  
AUTHORIZED

MOVED by Buchert SECONDED by Nowak to authorize Mrs. Michalak, internal claims auditor, to certify the district's payroll.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

9.13 BUDGET TRANSFER  
AUTHORIZATION

MOVED by Graber SECONDED by Gallagher to authorize budget transfers on chief school administrator's approval.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

9.14 APPLICATION FOR  
GRANTS AUTHORIZED

MOVED by Nowak SECONDED by Gallagher to authorize the superintendent to apply for grants in aid (state and federal).

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

9.15 POLICY FOR FREE AND  
REDUCED PRICE MEALS  
AND FREE MILK

MOVED by Nowak SECONDED by Buchert to accept the attached policy which authorizes the district to enter into an agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

9.16 AUTHORIZE PAYMENT  
TO NON-LCTA MEMBERS

MOVED by Gallagher SECONDED by Uhteg to authorize payment to non-Lancaster Central Teachers Association members who perform Schedule D duties at Schedule D rates per the current LCTA bargaining agreement, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

9.17 AUTHORIZE  
SUPERINTENDENT TO  
APPROVE CONTRACTS  
UNDER \$2,500

MOVED by Buchert SECONDED by Nowak to authorize the superintendent to approve contracts under \$2,500, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.0 OTHER APPOINTMENTS  
10.1 INVESTMENT AGENT  
APPOINTED

MOVED by Buchert SECONDED by Uhteg to appoint Miss Phillips and Mrs. Peck as agents for the board to oversee the investment of temporarily idle district funds.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOVED by Nowak SECONDED by Gallagher to appoint Mrs. Ulbrich as central treasurer for extra-class activity accounts for the 2013-2014 school year.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

10.2 EXTRA CLASS  
ACCOUNTS TREASURER  
APPOINTED

MOVED by Graber SECONDED by Buchert to appoint Miss Phillips as school purchasing agent for the 2013-2014 school year.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

10.3 PURCHASING AGENT  
APPOINTED

MOVED by Graber SECONDED by Nowak to appoint the following:

To appoint Mr. Gallagher as voting delegate, and Mr. Uhteg as alternate, for the New York State School Boards Association (NYSSBA) Convention.

To appoint Mr. Graber delegate and Mrs. Buchert alternate, for the Erie County Association of School Boards (ECASB) delegate assembly.

To appoint Mr. Szatkowski as delegate and Mrs. Nowak as alternate, for the ECASB budget & finance team.

To appoint Mrs. Nowak as delegate and Mr. Gallagher as alternate for the ECASB legislative team.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

10.4 DELEGATES APPOINTED

MOVED by Graber SECONDED by Buchert to appoint Mrs. Buchert, Mr. Uhteg and Mrs. MacKay as audit committee members, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

10.5 BOARD AUDIT  
COMMITTEE  
APPOINTMENTS

MOVED by Buchert SECONDED by Gallagher to appoint Mrs. MacKay and Mrs. Nowak as food service committee members, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

10.6 FOOD SERVICE  
COMMITTEE

MOVED by Szatkowski SECONDED by Nowak to appoint Mrs. Buchert and Mr. Gallagher as building use committee members, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

10.7 BUILDING USE  
COMMITTEE

MOVED by Graber SECONDED by Nowak to approve the contract extension between the district and Lancaster-Depew Pediatrics as the district's school physicians for the 2013-2014 school year in the amount of \$41,990, as submitted.

10.8 SCHOOL PHYSICIANS

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.9 CHIEF DENTAL OFFICER

MOVED by Gallagher SECONDED by Szatkowski to approve the appointment of Dr. Brennan Brennan as the district's chief dental officer, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.10 OCCUSTAR, INC. - APPROVED

MOVED by Nowak SECONDED by Graber to appoint Occustar, Inc. for employee physicals, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.11 CSE, CPSE APPOINTMENTS

MOVED by Buchert SECONDED by Gallagher to appoint members of the committee on special education; the committee on pre-school special education; the impartial hearing officers as currently listed; and the subcommittee on special education as submitted, noting that the list may be revised depending on the residency of the hearing officers.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.12 FIRE INSPECTOR APPOINTED

MOVED by Buchert SECONDED by Nowak to appoint Mr. Jeff Simme as fire code inspector for 2013-2014 school year.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.13 INDEPENDENT AUDITORS APPOINTED

MOVED by Buchert SECONDED by Graber to appoint Drescher & Malecki, LLP, for the annual audit of school financial records for the period beginning July 1, 2013 through June 30, 2014, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.14 INTERNAL AUDITING SERVICES APPOINTED

MOVED by Graber SECONDED by Gallagher to appoint Freed & Maxick as internal auditing services for the 2013-2014 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.15 SCHOOL ATTORNEY APPOINTED

MOVED by Szatkowski SECONDED by Nowak to appoint Harris Beach PLLC as counsel for the district, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.16 SCHOOL ATTORNEY FOR TAYLOR LAW PURPOSES - APPOINTED

MOVED by Buchert SECONDED by Graber to appoint Harris Beach PLLC as counsel for the district for Taylor Law purposes, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.17 SCHOOL ATTORNEY - APPOINTED

MOVED by Buchert SECONDED by Gallagher to appoint Hodgson Russ for ongoing tax certioraris and to provide continued bond counsel as needed, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.18 ASBESTOS LEA  
DESIGNEE APPOINTED

MOVED by Graber SECONDED by Gallagher to appoint Mr. Walter Foltarz, superintendent of buildings and grounds, as LEA (asbestos) designee for the district.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.19 INSURANCE BROKER  
APPOINTED

MOVED by Graber SECONDED by Nowak to appoint Evans Agency Insurance as the insurance broker for the district, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.20 RECORDS MANAGEMENT  
OFFICER - APPOINTED

MOVED by Buchert SECONDED by Gallagher to appoint Miss Phillips as the records management officer, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.21 OFFICER FOR CIVIL  
SERVICE FUNCTIONS -  
APPOINTED

MOVED by Gallagher SECONDED by Buchert to appoint Miss Phillips as the appointing officer for civil service functions, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.22 FINANCIAL ADVISOR -  
APPOINTED

MOVED by Graber SECONDED by Gallagher to appoint Capital Markets Advisors, LLC as the financial advisor for the district, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.23 RESIDENCY HEARING  
OFFICER - APPOINTED

MOVED by Buchert SECONDED by Nowak to appoint Dr. Vallely as the residency hearing officer for the district, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.24 TITLE IX OFFICERS -  
APPOINTED

MOVED by Buchert SECONDED by Gallagher to appoint Mrs. Ziegler, Dr. Perini, Dr. Kufel, and Miss Phillips as Title IX officers, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.25 CENSUS ENUMERATORS -  
APPOINTED

MOVED by Buchert SECONDED by Nowak to appoint Dr. Perini as census enumerator for the district.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.26 SCHOOL RESOURCE  
OFFICERS AS OUR LAW



ENFORCEMENT UNIT -  
APPOINTED

MOVED by Graber SECONDED by Gallagher to appoint the school resource officers as law enforcement units for the district, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.27 SUPERVISOR OF  
ATTENDANCE -  
APPOINTED

MOVED by Buchert SECONDED by Nowak to appoint Dr. Perini as supervisor of attendance, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.28 RECORDS ACCESS  
OFFICER - APPOINTED

MOVED by Buchert SECONDED by Uhteg to appoint Miss Phillips records access officer, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.29 LIAISON FOR HOMELESS  
CHILDREN AND YOUTH

MOVED by Buchert SECONDED by Gallagher to appoint Mrs. Sandra Cammarata as liaison for homeless children and youth, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.30 CHEMICAL HYGIENE  
OFFICER - APPOINTED

MOVED by Buchert SECONDED by Gallagher to appoint Mr. Foltarz as chemical hygiene officer for the 2013-2014 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.31 APPOINT DESIGNATED  
EDUCATIONAL OFFICIAL  
(DEO)

MOVED by Graber SECONDED by Buchert to appoint Dr. Valley designated education official (DEO) to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings for the 2013-2014 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.32 PESTICIDE  
REPRESENTATIVE -  
APPOINTED

MOVED by Buchert SECONDED by Nowak to appoint Mr. Foltarz as pesticide representative for the 2013-2014 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.33 REVIEWING, HEARING,  
AND VERIFICATION  
OFFICIALS FOR THE  
FEDERAL CHILD  
NUTRITION PROGRAM

MOVED by Uhteg SECONDED by Gallagher to appoint Mr. Kornowicz, reviewing official and verification official and Miss Phillips hearing official for the Federal Child Nutrition Program for the 2013-2014 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

At 8:31pm MOVED by Graber SECONDED by Nowak to enter into executive session to discuss the appointment under section 20.1 on this evening's agenda.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

At 8:42pm MOVED by Buchert SECONDED by Graber to enter into regular session.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

MOVED to amend the agenda to add the appointment of the members of the health insurance committee.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

HEALTH INSURANCE  
COMMITTEE MEMBERS -  
APPOINTMENTS

MOVED by Graber SECONDED by Nowak to appoint Mrs. Buchert, Mrs. MacKay, and Mr. Szatkowski as health insurance committee members, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

11.0 OTHER ITEMS  
11.1 CONFERENCE  
REIMBURSEMENT RATES

MOVED by Buchert SECONDED by Gallagher to establish conference reimbursement rates for meals at a maximum of \$50 per day with receipts, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

11.2 POLICIES AND CODE OF  
ETHICS READOPTED

MOVED by Graber SECONDED by Uhteg to readopt all policies and the code of ethics in effect during previous year, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

11.3 MILEAGE  
REIMBURSEMENT RATE  
ESTABLISHED

MOVED by Buchert SECONDED by Gallagher to establish mileage reimbursement rate according to IRS approved rate, currently at \$.565 per mile, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

12.0 PRESENTATION

There are no presentations this evening.

13.0 PUBLIC HEARING

No one addressed the board at this time.

14.0 CORRESPONDENCE

No correspondence was received.

15.0 APPROVAL OF MINUTES

MOVED by Nowak SECONDED by Graber to accept the minutes from the regular session held on June 24, 2013.

VOTE ON THE MOTION:           7 Ayes           0 Nays

Lancaster Administrative and Supervisory Association:

Mary Marcinelli, principal of Como Park Elementary School, welcomed Mr. Gallagher to the board and Dr. Vallely as superintendent.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

Ms. Cheryl Peck, president, congratulated Mr. Gallagher and Mr. Graber on their election and reelection to the board; Mrs. MacKay and Mrs. Buchert for being elected president and vice president; and Dr. Vallely for his appointment as superintendent.

Lancaster Association of Substitute Teachers:

No one present to report.

No board members reported at this time.

Dr. Vallely spoke regarding the incident that occurred at the high school on July 1, 2013.

No old business was discussed.

MOVED by Graber SECONDED by Buchert to approve the appointment of Dr. Marie Perini, as Assistant Superintendent for Curriculum, Instruction and Pupil Personnel Services, at an annual salary of \$120,000 (prorated) plus \$3,500 longevity effective July 9, 2013, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

MOVED by Graber SECONDED by Uhteg to approve the appointment of Dr. Andrew Kufel, as director of secondary education, at an annual salary of \$98,100 (prorated) effective July 9, 2013, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

MOVED by Buchert SECONDED by Nowak to approve the appointment of Mrs. Amy Moeller, as principal K-6, at an annual salary of \$82,000 (prorated) effective July 9, 2013, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

MOVED by Buchert SECONDED by Uhteg to approve the appointment of Mrs. Carrie Greene, as principal K-6, at an annual salary of \$82,000 (prorated) effective July 9, 2013, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

**16.0 STAFF ORGANIZATIONS**

**17.0 BOARD REPORTS**

**18.0 SUPERINTENDENT'S REPORT**

**19.0 OLD BUSINESS**

**20.0 NEW BUSINESS**

**20.1 PERSONNEL ITEMS**

**20.11 ASSISTANT SUPERINTENDENT FOR CURRICULUM, INSTRUCTION AND PUPIL SERVICES**

**20.12 DIRECTOR OF SECONDARY EDUCATION**

**20.13 APPOINTMENT OF PRINCIPAL**

**20.14 APPOINTMENT OF PRINCIPAL**

**20.15 PERSONNEL CHANGES**

MOVED by Graber SECONDED by Buchert to approve the personnel changes with the addendum for the period ending July 8, 2013, as submitted.  
 VOTE ON THE MOTION: 7 Ayes 0 Nays  
 MOTION APPROVED.

**21.0 BUSINESS & FINANCIAL ITEMS****21.1 FINANCIAL REPORTS APPROVED**

MOVED by Graber SECONDED by Buchert to approve the financial reports, as submitted.  
 VOTE ON THE MOTION: 7 Ayes 0 Nays  
 MOTION APPROVED.

**21.2- 21.8 POLICY ADOPTION -**  
**#5110 BUDGET PLANNING AND DEVELOPMENT; #5120 SCHOOL DISTRICT BUDGET HEARING; #6411 USE OF EMAIL IN THE SCHOOL DISTRICT; #7313 SUSPENSION OF STUDENTS; #7512 STUDENT PHYSICALS; #7660 PARENT INVOLVEMENT FOR CHILDREN WITH DISABILITIES**

MOVED by Graber SECONDED by Gallagher to adopt policy #5110 Budget Planning and Development; #5120 School District Budget Hearing; #6411 Use of Email in the School District; #7313 Suspension of Students; #7512 Student Physicals; #7660 Parent Involvement for Children with Disabilities for inclusion in the district's policy manual, as submitted.  
 VOTE ON THE MOTION: 7 Ayes 0 Nays  
 MOTION APPROVED.

**21.9 SURPLUS TEXTBOOKS**

MOVED by Buchert SECONDED by Graber to declare the attached listing of textbooks surplus and authorize their disposal in accordance with board of education policy #5250, as submitted.  
 VOTE ON THE MOTION: 7 Ayes 0 Nay  
 MOTION APPROVED.

**21.10 FOOD SERVICE MONTHLY STATEMENTS**

MOVED by Nowak SECONDED by Gallagher to approve the food service department operating system reports for May 2013, as submitted.  
 VOTE ON THE MOTION: 7 Ayes 0 Nays  
 MOTION APPROVED.

**21.11 SCHOOL LUNCH AND BREAKFAST PRICE CHANGE**

MOVED by Graber SECONDED by Buchert to approve the increase in school lunch prices to \$1.85 at the elementary level, and \$2.20 at the secondary level, and \$1.25 for breakfast effective September 1, 2013, as submitted.  
 VOTE ON THE MOTION: 7 Ayes 0 Nays  
 MOTION APPROVED.

**21.12 CONTRACT: BUFFALO CITY SCHOOL DISTRICT**

MOVED by Buchert SECONDED by Graber to approve the agreement between the Lancaster Central School District and the Buffalo City School District, as submitted.

MOVED by Graber SECONDED by Nowak to authorize the tax assessment challenge settlement to Kessler Family LLC, with a refund of approximately \$2,888.59 for the 2012-2013 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

21.13 TAX CERTIORARI –  
KESSLER FAMILY LLC

MOVED by Graber SECONDED by Gallagher to approve the facility use agreement between the district and the Lancaster Junior Redskins, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

21.14 FACILITY USE  
AGREEMENT

MOVED by Nowak SECONDED by Graber to approve the agreement between the Lancaster Central School District and the Lancaster Junior Redskins, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

21.15 STORAGE UNIT AT  
WILLIAM STREET

MOVED by Graber SECONDED by Nowak to approve the change orders EC-003, EC-004, EC-005, EC-006, EC-007, and EC-008 totaling \$27,328.83, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

21.16 BOND ISSUE CHANGE  
ORDERS

MOVED by Buchert SECONDED by Graber to approve the allowance access authorizations EC-010, EC-011, EC-012, EC-013, EC-014, and Ec-015 totaling \$10,621.03, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

21.17 ALLOWANCE ACCESS  
AUTHORIZATIONS

MOVED by Graber SECONDED by Gallagher to approve the recommended bid award for transportation equipment and parts, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

21.18 BID AWARD –  
TRANSPORTATION  
PARTS AND SUPPLIES

MOVED by Buchert SECONDED by Nowak to approve the agreement between the Lancaster Central School District and Western New York Physical Therapy Group for the 2013-2014 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

21.19 CONTRACT – WNY  
PHYSICAL  
OCCUPATIONAL  
THERAPY GROUP

No one addressed the board at this time.

22.0 PUBLIC HEARING

23.0 FUTURE  
PRESENTATIONS

There are no presentations scheduled at this time.

24.0 ADJOURNMENT

Mrs. MacKay announced the next board meeting and at 9:12pm MOVED by Graber SECONDED by Buchert to adjourn the regular session.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

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Sandra A. Janik, District Clerk