

Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York

MINUTES

August 11, 2014

Regular Session

Central Avenue School, 149 Central Avenue, Lancaster

Kenneth Graber, Esq., President
Patrick Uhteg, Vice President
Wendy Buchert, Trustee
William Gallagher, Trustee

Marie MacKay, Trustee
Kimberly Nowak, Trustee
Michael Sage, Trustee

Michael Vallely, PhD, Superintendent of Schools
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Assistant Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Andrew Kufel, PhD, Director of Secondary Education
Karen Marchioli, Director of Elementary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7pm by President Graber. The pledge to the flag was recited and Mr. Graber asked for a moment of silence for:

- Mrs. Caroline Clinard, a teacher in the district from 1985 to 1997, who passed away on July 8, 2014.
- Mrs. Amber Vohwinkel, who passed away on July 28, 2014; Mrs. Vohwinkel was the wife of Erik Vohwinkel, a special education teacher for the district.
- Mr. Austin Reamsnyder, who passed away on August 1, 2014; Mr. Reamsnyder worked in the District from 1970 to 2000 and retired as Superintendent of Buildings and Grounds.
- Mrs. Caryn Reardon, a teacher at the Depew Union Free School District, who passed away on August 4, 2014.
- Mr. Sheldon Kurtzman, who passed away on August 4, 2014, and was an active community member and former owner of the New York Store in the Village of Lancaster.

Mr. Ken Kowalski presented information to the board members regarding a trip to Puerto Rico, St. Thomas, Antigua, Martinique, St. Lucia, and Grenada with the Carnival Kids Steel Orchestra in April 2015.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 CALL TO ORDER
- 2.0 PLEDGE TO FLAG
- 3.0 MOMENT OF SILENCE

- 4.0 PRESENTATION - CARNIVAL KIDS STEEL ORCHESTRA - MR. KEN KOWALSKI - FIELD TRIP PRESENTATION

MOVED by Buchert SECONDED by MacKay to approve the Carnival Kids Steel Orchestra to travel to Puerto Rico, St. Thomas, Antigua, Martinique, St. Lucia, and Grenada in April 2015, depending on the safety alert level, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

Several notices of petition pursuant to Section 708 of the Real Property Tax Law were received.

An email was received by the board of education regarding board candidacy.

MOVED by Gallagher SECONDED by Uhteg to accept the minutes from the organizational meeting held on July 7, 2014, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mrs. Bull had nothing to report.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mr. Graber submitted a report from the Western New York Educational Service Council law conference he attended.

Dr. Vallely read the district's official statement regarding the mascot issue.

No old business was discussed.

MOVED by Sage SECONDED by Buchert to approve the appointment of Janelle Finn as assistant principal effective August 21, 2014, at an annual salary of \$78,000 (prorated), as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve the personnel changes for the period ending August 11, 2014, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Nowak SECONDED by Sage to approve recommendations of the committee on special education, as submitted.

5.0 CORRESPONDENCE

6.0 APPROVAL OF MINUTES
6.1 ORGANIZATIONAL MEETING

7.0 STAFF ORGANIZATIONS

8.0 BOARD REPORTS

9.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

10.0 OLD BUSINESS

11.0 NEW BUSINESS
11.1 PERSONNEL ITEMS
11.1.1 APPOINT ASSISTANT PRINCIPAL

11.1.2 PERSONNEL CHANGES

11.2 EDUCATION ITEMS
11.2.1 COMMITTEE ON SCHOOL SPECIAL EDUCATION

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Uhteg to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

Policy #6111 Testing Misconduct and Mandatory Reporting, #6460 Jury Duty, and #7570 Supervision of Students were distributed to the board for a first reading. Consistent with past practice these policies will be submitted for a second reading at the August 25, 2014 board meeting.

MOVED by MacKay SECONDED by Nowak to approve the contingency authorization changes CO-001, CO-002, and CO-003 totaling \$633.00, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve the recommended bid award for athletic equipment, uniforms, and supplies to multiple vendors, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Nowak SECONDED by Buchert to approve the recommended bid for milk, milk products and beverages to Upstate Niagara in the amount of \$138,365.53, and the juice bid to Upstate Niagara in the amount of \$7,622.00, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

11.2.2 COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

12.0 BUSINESS & FINANCIAL ITEMS

12.1 FINANCIAL REPORTS

12.2 POLICY 1ST READING – #6111 TESTING MISCONDUCT AND MANDATORY REPORTING REQUIREMENTS

12.3 POLICY 1ST READING – #6460 JURY DUTY

12.4 POLICY 1ST READING – #7570 SUPERVISION OF STUDENTS

12.5 CHANGE ORDER AUTHORIZATIONS – J.W. DANFORTH CO.

12.6 BID AWARD – ATHLETIC EQUIPMENT, UNIFORMS, AND SUPPLIES

12.7 BID AWARD: MILK, MILK PRODUCTS & BEVERAGES

12.8 CONTRACT – ASPIRE OF WNY

MOVED by Buchert SECONDED by Sage to approve the agreement between the Lancaster Central School District and Aspire of WNY to provide educational/therapy services for a specific student, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.9 CONTRACTS: ELLEN COOL, MT-BC, LCAT

MOVED by Nowak SECONDED by MacKay to approve the contracts between the district and Ellen Cool, MT-BC, LCAT to provide music therapy services for four students for the 2014-2015 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.10 CONTRACTS: DEAF ACCESS SERVICES, INC.

MOVED by Sage SECONDED by Gallagher to approve the contracts between the district and Deaf Access Services, Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.11 CONTRACT: SUMMIT EDUCATIONAL RESOURCES

MOVED by MacKay SECONDED by Uhteg to approve the agreement between the Lancaster Central School District and Summit Educational Resources, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.12 CONTRACT RENEWAL: YMCA

MOVED by Buchert SECONDED by Sage to approve the agreement between the Lancaster Central School District and the YMCA Buffalo Niagara for the 2014-2015 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.13 CONTRACT: AUCTIONS INTERNATIONAL

MOVED by MacKay SECONDED by Uhteg to approve the agreement between the district and Auctions International for on-line auction services for the district's surplus items, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.14 BUDGET AMENDMENT

MOVED by MacKay SECONDED by Nowak to approve the budget increase as listed in the expenses for the school bus purchase, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.15 FOOD SERVICE OPERATING REPORTS

MOVED by MacKay SECONDED by Sage to approve the food service department operating reports for June 2014, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.16 2014-2015 FOOD SERVICE OPERATING BUDGET

MOVED by MacKay SECONDED by Buchert to approve the 2014-2015 food service department budget, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Nowak SECONDED by Sage to approve the agreement between the Lancaster Central School District and the Town of Lancaster, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.17 CONTRACT RENEWAL – TOWN OF LANCASTER

MOVED by MacKay SECONDED by Nowak to approve the agreement between the Lancaster Central School District and Carousel Nursery School, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.18 CONTRACT – CAROUSEL NURSERY SCHOOL

MOVED by Sage SECONDED by Gallagher to approve the agreement between the district and Nova Healthcare Administrators, Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.19 CONTRACT – NOVA HEALTHCARE ADMINISTRATORS, INC.

MOVED by MacKay SECONDED by Uhteg to approve the contract extension between the district and Premier Consulting Associates, LLC, in the annual amount of \$87,500, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.20 CONTRACT – PREMIER CONSULTING ASSOCIATES, LLC

MOVED by Uhteg SECONDED by Buchert to approve the agreement between the district and Pharmacy Benefit Dimensions Management Services, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.21 CONTRACT PHARMACY BENEFIT DIMENSIONS MANAGEMENT SERVICES

MOVED by MacKay SECONDED by Sage to approve the 2014-2015 tax rate, based on a total tax levy of \$47,789,584, Lancaster at \$16.68, Cheektowaga at \$16.68, and Elma at \$354.85, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.22 2014-2015 TAX RATE

MOVED by MacKay SECONDED by Gallagher to authorize the immediate acceptance of partial payments of school taxes in accordance with the aforementioned legislation, and that the clerk of the board of education provide a copy of this resolution to each of the school district receivers of taxes, as submitted.

12.23 PARTIAL PAYMENT TAX COLLECTION

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Gallagher SECONDED by Uhteg to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Nowak SECONDED by Buchert to approve the facility use agreement between the district and the Lancaster Junior Redskins, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Buchert SECONDED by Uhteg to approve the agreement between the Lancaster Central School District and the Lancaster Junior Redskins, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Buchert SECONDED by Gallagher to approve the contract between the district and Occustar Inc. for the 2014-2015 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Uhteg SECONDED by Buchert to approve the agreement between the district and Young + Wright Architectural to prepare the building condition survey, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Uhteg to approve the agreement between the Lancaster Central School District and CME Associates, Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Uhteg to approve the board of education meeting dates schedule for 2014-2015, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.24 SURPLUS EQUIPMENT

12.25 FACILITY USE AGREEMENT

12.26 CONTRACT – LANCASTER JUNIOR REDSKINS – STORAGE UNIT

12.27 CONTRACT: OCCUSTAR INC.

12.28 BUILDING CONDITION SURVEY

12.29 CONTRACT – CME ASSOCIATES

12.30 2014-2015 BOARD OF EDUCATION MEETING SCHEDULE

12.31 DECLARE TEXTBOOKS SURPLUS

MOVED by Uhteg SECONDED by Gallagher to declare the attached listing of textbooks surplus and authorize their disposal in accordance with board of education policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

No one addressed the board at this time.

Summer school graduation will take place at the next board meeting, August 25, 2014.

At 7:48pm MOVED by Uhteg SECONDED by Buchert to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.0 PUBLIC HEARING

14.0 FUTURE PRESENTATIONS

15.0 ADJOURNMENT

Sandra A. Janik, District Clerk