

**Board of Education  
LANCASTER CENTRAL SCHOOL DISTRICT  
Lancaster, New York**

**MINUTES**

August 20, 2012

Regular Session

J. Norman Hayes Administration Building, 177 Central Avenue, Lancaster

Kenneth Graber Esq., President

Marie MacKay, Vice President

Wendy Buchert, Trustee

Brenda Christopher, Trustee

Kimberly Nowak, Trustee

Robert Szatkowski, Trustee

Patrick Uhteg, Trustee

Edward J. Myszka, Superintendent of Schools

Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction &  
Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services

John Armstrong, Director of Special Education

Karen Marchioli, Director of Elementary Education

Marie Perini, EdD, Director of Secondary Education

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President Graber. The pledge to the flag was recited and Mr. Graber asked for a moment of silent reflection for Mr. Edwin "Mike" Ponvert, a teacher and assistant principal in the district from 1972 through 2007 who passed away on July 28, 2012 and Mrs. Ursula Lundgard, a social studies and foreign language teacher in the district from 1987 through 2012, who passed away on August 11, 2012.

Mr. Thomas Murphy, Mr. John Efthemis, and Mrs. Kristin Eberhart, teachers in the district, presented information to the board about the district's summer school programs. Mr. Graber, Mrs. MacKay and Mr. Cesar Marchioli, principal at the high school, presented diplomas to eleven graduates.

Mrs. Mary Donhauser, 45 W. Home Road, Bowmansville, addressed the board regarding her child.

Mr. Myszka informed the board about notices of petition that were received.

A copy of a letter from Charles Sickler, P.E., Director of Engineering, County of Erie, dated July 23, 2012, was distributed to the board as information.

**MEETING DATE**

**KIND**

**PLACE**

**MEMBERS PRESENT**

**DISTRICT ADMINISTRATORS**

**OTHERS PRESENT**

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

4.0 **PRESENTATION - 2012  
SUMMER GRADUATION**

5.0 **PUBLIC HEARING**

- 6.0 **CORRESPONDENCE**
- 6.1 **NOTICES OF PETITION**

6.2 **COPY OF LETTER FROM  
COUNTY OF ERIE**

- 7.0 **APPROVAL OF MINUTES**
- 7.1 **MINUTES - ANNUAL  
ORGANIZATIONAL  
MEETING**

MOVED by Buchert SECONDED by Uhteg to accept the minutes from the annual organizational meeting held on July 9, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

7.2 MINUTES – SPECIAL SESSION JULY 23, 2012

MOVED by MacKay SECONDED by Buchert to accept the minutes from the special session held on July 23, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

8.0 STAFF ORGANIZATIONS

Lancaster Administrative and Supervisory Association:

Mr. Cesar Marchioli, principal at the high school, had no items to report.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

Mrs. Cheryl Peck had no items to report.

Lancaster Association of Substitute Teachers:

No one present to report.

9.0 BOARD REPORTS

Mrs. MacKay, Mr. Uhteg, Mr. Graber, and Mrs. Buchert reported on events they attended since the last board meeting.

10.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

Mr. Myszka presented his administrative report.

11.0 OLD BUSINESS

No old business was discussed.

12.0 NEW BUSINESS  
12.1 PERSONNEL ITEMS  
12.11 PERSONNEL CHANGES

MOVED by Christopher SECONDED by Buchert to approve the personnel changes for the period ending August 20, 2012, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays 1 Abstain (MacKay)

MOTION APPROVED.

12.2 EDUCATION ITEMS  
12.21 COMMITTEE ON SPECIAL EDUCATION

MOVED by Christopher SECONDED by Uhteg to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.22 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

MOVED by MacKay SECONDED by Christopher to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.23 APPOINTMENT OF CSE PARENT MEMBER

MOVED by Buchert SECONDED by MacKay to approve the appointment of Laura Hillman, as a parent member to the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Buchert SECONDED by MacKay to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Christopher SECONDED by Buchert to approve the recommended bid award for tires, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by MacKay SECONDED by Nowak to approve the recommended bid award for transportation equipment and parts, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Buchert SECONDED by Uhteg to approve the amended agreement between the Lancaster Central School District and Carousel Nursery School, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by MacKay SECONDED by Nowak to approve the agreement between the Lancaster Central School District and People Home Health Care Services Licensed, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by MacKay SECONDED by Szatkowski to approve the 2012-2013 tax rate, based on a total tax levy of \$44,450,137, For Lancaster at \$16.05, Cheektowaga at \$25.88, and Elma at \$330.88, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Buchert SECONDED by MacKay to approve the food service department operating system reports for June 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Buchert SECONDED by MacKay to approve the food service department employee's wage increase of 1.25%, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

13.0 BUSINESS & FINANCIAL  
ITEMS  
13.11 FINANCIAL REPORTS  
APPROVED

13.12 BID AWARD - TIRES

13.13 BID AWARD –  
TRANSPORTATION  
PARTS AND SUPPLIES

13.14 AGREEMENT: UPK

13.15 CONTRACT: PEOPLE  
HOME HEALTH CARE  
SERVICES LICENSED,  
INC.

13.16 2012-2013 TAX RATE

13.17 FOOD SERVICE  
DEPARTMENT  
OPERATING REPORTS

13.18 2012-2013 FOOD  
SERVICE DEPARTMENT  
WAGE INCREASES

**13.19 FOOD SERVICE RATES FOR 2012-2013**

MOVED by Buchert SECONDED by Christopher to approve the listing of food service department rates for the 2012-2013 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

**13.20 2012-2013 FOOD SERVICE OPERATING BUDGET**

MOVED by MacKay SECONDED by Nowak to approve the 2012-2013 food service department budget, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

**13.21 CONTRACT – PSA HEALTHCARE**

MOVED by MacKay SECONDED by Nowak to approve the agreement between the Lancaster Central School District and PSA Healthcare, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

**13.22 INFORMATION – CENTRAL AVENUE EQUIPMENT**

Information was distributed to the board regarding equipment stored at the Central Avenue School building.

**13.23 BID AWARD – OBSOLETE EQUIPMENT**

MOVED by Buchert SECONDED by Christopher to approve the recommended bid award for the sale of obsolete equipment to the highest bidders in the amount of \$322.00, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

**13.24 BOND ISSUE CHANGE ORDER - PATRICK CONSTRUCTION LLC**

MOVED by MacKay SECONDED by Buchert to approve change order CHP-004 totaling a credit of \$1,500.00, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

**14.0 PUBLIC HEARING**

No one addressed the board at this time.

**15.0 FUTURE PRESENTATIONS**

Mr. Graber announced future presentations.

**TABLE ITEMS 13.25 AND 13.26**

MOVED by Uhteg SECONDED by Christopher to table items 13.25 and 13.26 regarding Annual Professional Performance Reviews (APPR).

**16.0 EXECUTIVE SESSION**

At 7:41pm MOVED by Buchert SECONDED by Christopher to move to executive session to discuss contract negotiations.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

**17.0 REGULAR SESSION**

At 8:32pm MOVED by Buchert SECONDED by Uhteg to reconvene regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

At 8:33pm MOVED by Buchert SECONDED by Uhteg to adjourn the regular session.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

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Sandra A. Janik, District Clerk