

**Board of Education  
LANCASTER CENTRAL SCHOOL DISTRICT  
Lancaster, New York**

**MINUTES**

December 12, 2011

Regular Session

Como Park Elementary School, 1985 Como Park Boulevard, Lancaster

David Zalenski, President

Brenda Christopher, Vice President

Wendy Buchert, Trustee

Kenneth Graber, Trustee

Marie MacKay, Trustee

Robert Szatkowski, Trustee

Patrick Uhteg, Trustee

Edward J. Myszka, Superintendent of Schools

Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services

John Armstrong, Director of Special Education

Karen Marchioli, Director of Elementary Education

Marie Perini, EdD, Director of Secondary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President Zalenski. The pledge to the flag was recited and Mr. Zalenski asked for a moment of silence for individual reflection; for Mrs. Jill Foltarz, wife of Mr. Walter Foltarz, superintendent of the buildings and grounds department, who lost her life in a tragic car accident; and for Mrs. Lorie Sabo, a member of the Erie 2 BOCES board of education, and an extreme advocate for children, who passed away in November.

Dr. Perini and Mr. Zalenski presented Mr. Christopher Pollard, a math teacher at the high school, with a certificate for receiving tenure.

Mrs. Karen Marchioli, director of elementary education, and Mrs. Mary Marcinelli, principal of Como Park Elementary School, presented information about the Common Core Learning Standards.

Mrs. Michele Ziegler, director of instructional technology and accountability, Mrs. Patricia Bruce, information manager, and Mrs. Erin Bortz, business teacher at the high school, presented information about the updated acceptable use policy.

No one addressed the board at this time.

**MEETING DATE**

**KIND**

**PLACE**

**MEMBERS PRESENT**

**DISTRICT ADMINISTRATORS**

**OTHERS PRESENT**

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **TENURE PRESENTATION**

- 4.2 **MOVING FORWARD WITH  
THE COMMON CORE  
LEARNING STANDARDS**

- 4.3 **ACCEPTABLE USE POLICY**

- 5.0 **PUBLIC HEARING**

A letter from Harris Beach PLLC dated December 5, 2011 was distributed to the board.

MOVED by Christopher SECONDED by MacKay to accept the minutes from the regular session held on November 28, 2011, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mrs. Marcinelli wished everyone a happy holiday season.

Lancaster Central Teachers Association:

Mr. Eric Przykuta, president, wished everyone a happy holiday season.

Lancaster Association of Service Personnel:

Mrs. Cheryl Peck, president, wished everyone a Merry Christmas, Happy Hanukkah, and a happy new year.

Lancaster Association of Substitute Teachers:

No one present to report.

Mrs. Buchert spoke about the events she attended since the last board meeting and spoke about the volunteer services of Mrs. Sandra Stoeckl and Mrs. Lucia Gee, cook managers at the high school and middle school.

Mr. Zalenski submitted his report on the sessions he attended at the New York State School Board Association's (NYSSBA) convention.

Mr. Myszka presented his administrative report.

Mr. Zalenski spoke about reporting on the 2011-2012 board goals.

MOVED by Buchert SECONDED by Graber to approve the personnel changes for the period ending December 12, 2011, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays 1 Abstain (MacKay)

MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Szatkowski SECONDED by Uhteg to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

6.0 CORRESPONDENCE

7.0 APPROVAL OF MINUTES

8.0 STAFF ORGANIZATIONS

9.0 BOARD REPORTS

10.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

11.0 OLD BUSINESS

12.0 NEW BUSINESS

12.1 PERSONNEL ITEMS

12.11 PERSONNEL CHANGES

12.2 EDUCATION ITEMS

12.21 COMMITTEE ON SPECIAL EDUCATION

12.22 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

13.0 BUSINESS & FINANCIAL ITEMS

13.11 FINANCIAL REPORTS  
APPROVED

MOVED by MacKay SECONDED by Buchert to approve the financial reports, as submitted.

VOTE ON THE MOTION:                7 Ayes                0 Nays

MOTION APPROVED.

13.12 FOOD SERVICE REPORTS

MOVED by MacKay SECONDED by Szatkowski to approve the food service department operating system reports for October 2011, as submitted.

VOTE ON THE MOTION:                7 Ayes                0 Nays

MOTION APPROVED.

13.13 TAX ASSESSMENT  
CHALLENGE – BABCOCK  
BUFFALO LUMBER

MOVED by Christopher SECONDED by Graber to authorize payment of the approved settlement to Babcock Buffalo Lumber in the approximate amount of \$14,293.10, as submitted.

VOTE ON THE MOTION:                6 Ayes                1 Nay (Buchert)

MOTION APPROVED.

13.14 TAX ASSESSMENT  
CHALLENGE – PUBLIC  
STORAGE INC.

MOVED by Christopher SECONDED by Szatkowski to authorize payment of the approved settlement to Public Storage Inc. in the approximate amount of \$4,581.73, as submitted.

VOTE ON THE MOTION:                6 Ayes                1 Nay (Buchert)

MOTION APPROVED.

13.15 CONTRACT: EAST  
AURORA UNION FREE  
SCHOOL DISTRICT

MOVED by Buchert SECONDED by MacKay to approve the contract between the district and the East Aurora Union Free School District for health and welfare services provided during the 2011-2012 school year, as submitted.

VOTE ON THE MOTION:                7 Ayes                0 Nays

MOTION APPROVED.

13.16 CONTRACT: ALDEN  
CENTRAL SCHOOL  
DISTRICT

MOVED by MacKay SECONDED by Christopher to approve the contract between the district and the Alden Central School District for health and welfare services provided during the 2011-2012 school year, as submitted.

VOTE ON THE MOTION:                7 Ayes                0 Nays

MOTION APPROVED.

13.17 CONTRACT: FRONTIER  
CENTRAL SCHOOL  
DISTRICT

MOVED by Buchert SECONDED by MacKay to approve the contract between the district and the Frontier Central School District for health and welfare services provided during the 2011-2012 school year, as submitted.

VOTE ON THE MOTION:                7 Ayes                0 Nays

MOTION APPROVED.

13.18 CONTRACTS FOR  
VARIOUS PROVIDERS OF  
SPECIAL ED SERVICES

MOVED by Buchert SECONDED by Christopher to approve the agreements between the district and the various approved Special Providers for the 2011-2012 school year, as submitted.

VOTE ON THE MOTION:               7 Ayes               0 Nays

MOTION APPROVED.

13.19 POLICY FIRST READING -  
#6470 ACCEPTABLE USE  
POLICY

A copy of policy #6470 Acceptable Use Policy was submitted to the board for a first reading. This policy will be added to the January 9 agenda for additional review, discussion and revision, if necessary.

13.20 RFP - ARCHITECTURAL  
FIRM

MOVED by Graber SECONDED by Buchert to table the RFP award for architectural services to executive session at a later date.

VOTE ON THE MOTION:               7 Ayes               0 Nays

MOTION APPROVED.

13.21 SURPLUS EQUIPMENT

MOVED by Graber SECONDED by MacKay to declare the copy machine in the music department at the middle school as surplus and prepare for sale through a public offering, as submitted.

VOTE ON THE MOTION:               7 Ayes               0 Nays

MOTION APPROVED.

14.0 PUBLIC HEARING

Nobody addressed the board at this time.

15.0 FUTURE PRESENTATIONS

Mr. Zalenski noted future presentations and said the next meeting will be held at the district office on 177 Central Avenue on January 9, 2012.

16.0 EXECUTIVE SESSION

At 8:09pm MOVED by Graber SECONDED by Buchert to move to executive session to discuss the superintendent's mid-year evaluation.

VOTE ON THE MOTION:               7 Ayes               0 Nays

MOTION APPROVED.

REGULAR SESSION

At 8:29pm MOVED by Buchert SECONDED by MacKay to reconvene regular session.

VOTE ON THE MOTION:               7 Ayes               0 Nays

MOTION APPROVED.

At 8:30pm MOVED by Christopher SECONDED by Szatkowski to adjourn the regular session.

VOTE ON THE MOTION:               7 Ayes               0 Nays

MOTION APPROVED.