

**Board of Education**  
**LANCASTER CENTRAL SCHOOL DISTRICT**  
Lancaster, New York

**MINUTES**

February 10, 2014

Regular Session

Hillview Elementary School, 11 Pleasantview Drive, Lancaster

Marie MacKay, President

Wendy Buchert, Vice President

William Gallagher, Trustee

Kenneth Graber Esq., Trustee

Kimberly Nowak, Trustee

Patrick Uhteg, Trustee

Robert Szatkowski, Trustee

Michael Vallely, PhD, Superintendent of Schools

Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction & Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services

John Armstrong, Director of Special Education

Karen Marchioli, Director of Elementary Education

Andrew Kufel, PhD, Director of Secondary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President MacKay. The pledge to the flag was recited and Mrs. MacKay asked for a moment of silence for individual reflection and for Mrs. Judith Wickham and Mrs. Catherine Schaefer. Mrs. Wickham, a physical education teacher in the district from 1963 to 1997, passed away on January 14, 2014. Mrs. Schaefer, a bus driver in the district from 1978 through 1997, passed away on January 15, 2014.

Mrs. Amy Moeller, principal of Hillview Elementary School, with teachers, Mrs. Joyann Carroll, Mrs. Melanie Dimino, Mrs. Ashley Dolpp, Mrs. Lynn Hrusa, Mrs. Alayne Muscarella, Mr. Andrew Niederhauser, Mrs. Abby Paolella, Mrs. Sharon Parini, Mrs. Katherine Thurnherr, Mrs. Amanda Shamrock, and Mrs. Katie Smith presented information to the board regarding many of the creative and engaging strategies used at their school.

Mrs. MacKay and Mr. John Armstrong presented recently tenured teacher, Mrs. Kelly Eckler, with a certificate.

**MEETING DATE**

**KIND**

**PLACE**

**MEMBERS PRESENT**

**MEMBERS EXCUSED**

**DISTRICT ADMINISTRATORS**

**OTHERS PRESENT**

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **BEST INSTRUCTIONAL PRACTICES SUPPORT STUDENTS AND THEIR LEARNING**

- 4.2 **TENURE CERTIFICATE PRESENTATION**

- 4.3 **REVIEW OF DISTRICT SAFETY, SECURITY, AND EMERGENCY PROCEDURES**

Miss Phillips spoke about the district’s safety, security, and emergency procedures. Detective Lieutenant James Robinson of the Lancaster Police Department spoke about the collaboration between the district and the department. School Resource Officers James Formato and Patrick O’Brien were also present.

Dr. Perini presented information to the board regarding the 2013-2014 census.

At 7:47pm MOVED by Nowak SECONDED by Gallagher to move to executive session to discuss Lancaster Association of Substitute Teachers contract, pending litigation, and information relating to a student disciplinary matter.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

At 8:34pm MOVED by Graber SECONDED by Nowak to reconvene regular session.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

Emails were received from Mr. Jack Betz on January 17, 2014 and Mrs. Chrystal Elias on February 7, 2014.

MOVED by Buchert SECONDED by Nowak to accept the minutes from the regular session held on February 7, 2014, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mrs. Clinard had no items to report.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mr. Graber and Mrs. Buchert spoke about events they attended since the last board meeting.

Dr. Vallely presented his administrative report.

No old business was discussed.

MOVED by Graber SECONDED by Uhteg to approve the personnel changes for the period ending February 10, 2014, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

**4.4 CENSUS PRESENTATION**

**5.0 EXECUTIVE SESSION**

**6.0 CORRESPONDENCE**

**7.0 APPROVAL OF MINUTES**

**8.0 STAFF ORGANIZATIONS**

**9.0 BOARD REPORTS**

**10.0 SUPERINTENDENT’S  
ADMINISTRATIVE  
REPORT**

**11.0 OLD BUSINESS**

**12.0 NEW BUSINESS**

**12.1 PERSONNEL ITEMS**

**12.1.1 PERSONNEL CHANGES**

**12.2 EDUCATION ITEMS**

**12.2.1 COMMITTEE ON  
SPECIAL EDUCATION**

MOVED by Nowak SECONDED by Uhteg to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.2.2 COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

MOVED by Buchert SECONDED by Gallagher to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.0 BUSINESS & FINANCIAL ITEMS

13.1 FINANCIAL REPORTS APPROVED

MOVED by Graber SECONDED by Buchert to approve the financial reports, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.2 POLICY ADOPTION - #3220 USE OF SERVICE ANIMALS

MOVED by Nowak SECONDED by Uhteg to adopt policy #3220 Use of Service Animals for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.3 POLICY ADOPTION - #7316 USE OF PERSONAL TECHNOLOGY

MOVED by Uhteg SECONDED by Nowak to adopt policy #7316 Use of Personal Technology for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.4 POLICY ADOPTION - #7240 STUDENT RECORDS: ACCESS AND CHALLENGE

MOVED by Buchert SECONDED by Graber to adopt policy #7240 Student Records: Access and Challenge for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.5 POLICY ADOPTION - #8242 CIVILITY, CITIZENSHIP AND CHARACTER EDUCATION

MOVED by Nowak SECONDED by Uhteg to adopt policy #8242 Civility, Citizenship and Character Education for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.6 POLICY 2<sup>ND</sup> READING - #3280 USE OF SCHOOL FACILITIES, MATERIAL AND EQUIPMENT

Policy #3280 Use of School Facilities, Materials, and Equipment was distributed to the board for a second reading. This policy will be submitted for adoption at the March 10, 2014 board meeting.

Policy #3281 Use of Facilities by the Boy Scouts of America and Patriotic Youth Groups was distributed to the board for a second reading. This policy will be submitted for adoption at the March 10, 2014 board meeting.

Policy #7550 Dignity for All Students Act was distributed to the board for a first reading. This policy will be submitted for a second reading at the March 10, 2014 board meeting.

MOVED by Buchert SECONDED by Gallagher to approve the food service department operating system reports for November 2013, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Graber SECONDED by Uhteg to approve the attached plan document and plan summary for administration of the district’s 105h and flex plans by P & A Administrative Services, Inc., as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Nowak SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and the East Aurora Union Free School District, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Buchert SECONDED by Graber to approve the agreement between the Lancaster Central School District and the West Seneca Central School District, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Gallagher SECONDED by Graber to approve the agreement between the Lancaster Central School District and the Williamsville Central School District, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Nowak SECONDED by Graber to approve the agreements between the Lancaster Central School District and the various approved

13.7 POLICY 2<sup>ND</sup> READING - #3281 USE OF FACILITIES BY THE BOY SCOUTS OF AMERICA AND PATRIOTIC YOUTH GROUPS

13.8 POLICY 1ST READING - #7550 DIGNITY FOR ALL STUDENTS ACT

12.9 FOOD SERVICE DEPARTMENT REPORT

13.10 CONTRACT: P & A ADMINISTRATIVE SERVICES, INC.

13.11 CONTRACT – EAST AURORA UFSD

13.12 CONTRACT – WEST SENECA CSD

13.13 CONTRACT – WILLIAMSVILLE CSD

13.14 CONTRACT: VARIOUS PROVIDERS OF SPECIAL EDUCATION SERVICES

providers of special education services for the 2013-2014 school year, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.15 RFP: CONSTRUCTION MANAGEMENT FIRM

MOVED by Gallagher SECONDED by Buchert to approve the proposal from LP Ciminelli in the amount of \$599,915 to be accepted as the construction management firm for the ongoing capital project, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.16 BOCES ELECTION CALL FOR NOMINATIONS

MOVED by Graber SECONDED by Buchert to approve the nominations of Mr. John Sherman, residing in the Tonawanda City School District and Ms. Janet MacGregor Plarr, residing in the Frontier Central School District, as candidates for election to be held on April 22, 2014, to serve as trustees for the Board of Cooperative Educational Services, First Supervisory District of Erie County (Erie 1 BOCES), in terms beginning July 1, 2014 through June 30, 2017, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.17 CONTRACT: AMERICAN RED CROSS

MOVED by Nowak SECONDED by Buchert to approve the agreement between the Lancaster Central School District and the American Red Cross which grants permission for the Red Cross to use the district's facilities in the event of an emergency for shelter during a disaster, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.18 CONTRACT: RESETARITS CONSTRUCTION CORPORATION

MOVED by Graber SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Resetarits Construction Corporation in the amount of \$727,000 for Phase II of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.19 CONTRACT: JOHN W. DANFORTH COMPANY

MOVED by Gallagher SECONDED by Graber to approve the agreement between the Lancaster Central School District and John W. Danforth Company in the amount of \$2,434,000 for Phase II of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.20 CONTRACT: GOODWIN ELECTRIC CORPORATION

MOVED by Buchert SECONDED by Nowak to approve the agreement between the Lancaster Central School District and Goodwin Electric Corporation in the amount of \$1,769,000 for Phase II of the bond issue, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

**13.21 CONTRACT: MKS  
PLUMBING  
CORPORATION**

MOVED by Buchert SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and MKS Plumbing Corporation in the amount of \$313,000 for Phase II of the bond issue, as submitted.

VOTE ON THE MOTION:           6 Ayes      0 Nays

MOTION APPROVED.

**13.22 CONTRACT: METRO  
CONTRACTING AND  
ENVIRONMENTAL, INC.**

MOVED by Graber SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Metro Contracting and Environmental, Inc. in the amount of \$511,700 for Phase II of the bond issue, as submitted.

VOTE ON THE MOTION:           6 Ayes      0 Nays

MOTION APPROVED.

**13.23 CONTRACT: OCCHINO  
CORPORATION**

MOVED by Buchert SECONDED by Gallagher to approve the agreement between the Lancaster Central School District and Occhino Corporation in the amount of \$435,338.35 for Phase II of the bond issue, as submitted.

VOTE ON THE MOTION:           6 Ayes      0 Nays

MOTION APPROVED.

**13.0 PUBLIC HEARING**

Mrs. Danielle Haen, 31 School Street, addressed the board regarding reading for students who opt out of state assessments.

Mrs. Heidi Indelicato, 17 Chestnut Corner, addressed the board regarding reading for students who opt out of state assessments.

Mrs. Julie Kaska, 239 Banko Drive, addressed the board regarding reading for students who opt out of state assessments.

A conversation took place by the board members about reading during state assessments.

Mr. Lee Chowaniec, 93 Northwood Drive, addressed the board regarding the school district and the budget.

Mr. Mike Sage, 75 Court Street, spoke about education and the budget.

Mrs. Vicki Fox, 8 Apple Blossom Boulevard, addressed the board regarding students who opt out of state assessments.

Mrs. Tracey Diegelman, 308 Pleasantview Drive, addressed the board regarding reading during state assessments.

**14.0 FUTURE  
PRESENTATIONS**

There were no future presentations announced.

**15.0 WORK SESSION**

After a fifteen minute break, at 9:54pm MOVED by Graber SECONDED by Nowak to move to a work session.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

Miss Phillips presented information to the board regarding the 2014-2015 executive state aid proposal.

Mr. Walter Foltarz, superintendent of buildings and grounds, reviewed the operations and maintenance department’s proposed budget for the 2014-2015 school year.

Mr. Robert Mowry, transportation supervisor, reviewed the transportation department’s proposed budget for the 2014-2015 school year. Mr. Robert Mowry also spoke about the district’s proposed bus purchase.

Miss Phillips discussed the debt service and employee benefit sections of the proposed 2014-2015 budget.

16.0 ADJOURNMENT

At 10:22pm MOVED by Graber SECONDED by Buchert to adjourn the regular session.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

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Sandra A. Janik, District Clerk