

**Board of Education  
LANCASTER CENTRAL SCHOOL DISTRICT  
Lancaster, New York**

**MINUTES**

January 23, 2012

Regular Session

J. Norman Hayes Administration Building, 177 Central Avenue, Lancaster

David Zalenski, President

Brenda Christopher, Vice President

Wendy Buchert, Trustee

Kenneth Graber, Trustee

Marie MacKay, Trustee

Robert Szatkowski, Trustee

Patrick Uhteg, Trustee

Edward J. Myszka, Superintendent of Schools

Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services

John Armstrong, Director of Special Education

Karen Marchioli, Director of Elementary Education

Marie Perini, EdD, Director of Secondary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President Zalenski. The pledge to the flag was recited and Mr. Zalenski asked for a moment of silence for individual reflection.

Mrs. Peg Hopkins, principal of John A. Sciole Elementary School, welcomed everyone to the board meeting. Mrs. Hopkins spoke about a time capsule that was donated to her school by Mateo Jacuzzo, a first grader, and the building-wide plans for it.

Mrs. Sandra Stoeckl, cook manager at the high school, was recognized by the board of education for an award she received by the American Dairy Council for excellence in food service.

No one addressed the board at this time.

A letter from the Erie-Niagara School Superintendents Association, dated January 10, 2012, was distributed to the board. Mr. Graber spoke about the annual Scholastic Achievement Recognition Dinner referenced in that letter.

MOVED by Buchert SECONDED by MacKay to accept the minutes from the regular session held on January 9, 2012, as submitted.

**MEETING DATE**

**KIND**

**PLACE**

**MEMBERS PRESENT**

**DISTRICT ADMINISTRATORS**

**OTHERS PRESENT**

**1.0 CALL TO ORDER**

**2.0 PLEDGE TO FLAG**

**3.0 MOMENT OF SILENCE**

**4.0 PRESENTATIONS**

**4.1 TIME CAPSULE  
PRESENTATION – MRS.  
PEG HOPKINS**

**4.2 EMPLOYEE RECOGNITION –  
MRS. SANDRA STOECKL**

**5.0 PUBLIC HEARING**

**6.0 CORRESPONDENCE**

**7.0 APPROVAL OF MINUTES**

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mr. Cesar Marchioli, principal of the high school, had no items to report.

Lancaster Central Teachers Association:

Mrs. Robin Zahm, vice president, had no items to report.

Lancaster Association of Service Personnel:

Mrs. Cheryl Peck, president, had no items to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mrs. Christopher spoke about the annual legislative breakfast sponsored by the Erie County Association of School Boards scheduled for February 11, 2012. Mrs. Christopher also spoke about her plans to attend the 2012 State Issues Conference in Albany on March 11.

Mr. Graber spoke about the Lancaster Educational and Alumni Foundation meeting he attended on February 15, 2012. Mr. Graber also spoke about assisting the Depew Union Free School District with establishing a foundation.

Mr. Myszka presented his administrative report. Miss Phillips presented information regarding state aid and how it is calculated.

Mr. Zalenski announced future budget work sessions.

MOVED by MacKay SECONDED by Buchert to approve the recommended request for proposal for architectural services to Young + Wright Architectural for architectural services for a capital project in the planning stages, as submitted.

VOTE ON THE MOTION: 6 Ayes 1 Nay (Graber)  
MOTION APPROVED.

MOVED by Buchert SECONDED by MacKay to approve the personnel changes for the period ending January 23, 2012, with the addendum, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by MacKay SECONDED by Szatkowski to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

**8.0 STAFF ORGANIZATIONS**

**9.0 BOARD REPORTS**

**10.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT**

**11.0 OLD BUSINESS - REP AWARD - ARCHITECTURAL FIRM**

**12.0 NEW BUSINESS**

**12.1 PERSONNEL ITEMS**

**12.11 PERSONNEL CHANGES**

**12.2 EDUCATION ITEMS**

**12.21 COMMITTEE ON SPECIAL EDUCATION**

**12.22 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

MOVED by MacKay SECONDED by Buchert to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.0 BUSINESS & FINANCIAL ITEMS

13.11 FINANCIAL REPORTS APPROVED

MOVED by Christopher SECONDED by MacKay to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.12 POLICY ADOPTION - #6470 ACCEPTABLE USE POLICY

MOVED by Buchert SECONDED by MacKay to approve the updated #6470 Acceptable Use Policy and include it in the policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.13 CREATION OF A CLUB: CREATIVE WRITE'S CAFE

MOVED by Graber SECONDED by Buchert to approve the creation of a Creative Writer's Cafe club at the high school and allow them to open an extra-curricular account to be monitored by the district's deputy treasurer, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.14 FOOD SERVICE REPORTS

MOVED by MacKay SECONDED by Graber to approve the food service department operating system reports for November 2011, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.15 CONTRACT: DEAF ADULT SERVICES, INC. OF WESTERN NEW YORK

MOVED by MacKay SECONDED by Christopher to approve the agreement between the Lancaster Central School District and Deaf Adult Services, Inc. of Western New York, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.16 BOND ISSUE CHANGE ORDER

MOVED by Buchert SECONDED by MacKay to approve change order RC-001, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.17 BOND ISSUE CHANGE ORDER

MOVED by MacKay SECONDED by Buchert to approve change order RC-001, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.18 BOND ISSUE CHANGE ORDER

MOVED by MacKay SECONDED by Graber to approve change order MC-001, as submitted.

VOTE ON THE MOTION:                    7 Ayes                    0 Nays  
MOTION APPROVED.

13.19 BOND ISSUE CHANGE ORDER

MOVED by Graber SECONDED by MacKay to approve the change order CHP-3, as submitted.

VOTE ON THE MOTION:                    7 Ayes                    0 Nays  
MOTION APPROVED.

13.20 2011-2012 BOARD OF EDUCATION MEETINGS SCHEDULE

MOVED by Buchert SECONDED by Graber to adopt the amended 2011-2012 Board of Education meeting schedule, as submitted.

VOTE ON THE MOTION:                    7 Ayes                    0 Nays  
MOTION APPROVED.

13.21 MANDATE RELIEF

MOVED by Christopher SECONDED by Szatkowski that the Lancaster Central School District Board of Education join fellow school board members in Erie County in endorsing the six elements of mandate relief in the *Let New York Work: A Common Agenda for the Common Good* initiative, as submitted.

VOTE ON THE MOTION:                    7 Ayes                    0 Nays  
MOTION APPROVED.

14.0 PUBLIC HEARING

Mr. Lee Chowanec, 93 Northwood Drive, addressed the board regarding enrollment, staff cuts, budget mandates, salaries, future meeting plans, the tax cap, the town budget, and state aid.

Mr. Myszka spoke about the census report.

15.0 FUTURE PRESENTATIONS

Mr. Zalenski noted future presentations and said the next meeting is scheduled on February 6, a budget work session to be held at the J. Norman Hayes Administration Building and the next regular session is scheduled on February 13, 2012 at the J. Norman Hayes Administration Building with a budget work session immediately following.

16.0 ADJOURNMENT

Mr. Zalenski dedicated the meeting in the memory of Mr. Asa McKinnis, a retired elementary teacher, who passed away on January 15, 2012. Mr. McKinnis taught in the district from 1954 through 1984.

At 7:45pm MOVED by Graber SECONDED by Buchert to adjourn the regular session.

VOTE ON THE MOTION:                    7 Ayes                    0 Nays  
MOTION APPROVED.