

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

June 10, 2013

Regular Session

Central Avenue School Building, 149 Central Avenue, Lancaster

Kenneth Graber Esq., President
Marie MacKay, Vice President
Wendy Buchert, Trustee
Brenda Christopher, Trustee

Kimberly Nowak, Trustee
Robert Szatkowski, Trustee
Patrick Uhteg, Trustee

Edward J. Myszka, Superintendent of Schools
Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Assistant Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Karen Marchioli, Director of Elementary Education
Marie Perini, EdD, Director of Secondary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:08pm by President Graber. The pledge to the flag was recited and Mr. Graber asked for a moment of silent reflection for Mr. Matthew Perillo, who passed away on June 6, 2013.

Mr. Scott Dixon, academy of finance (AOF) advisor, presented information about the academy's status over the past three years. Students, Jacob Lezynski, Keelen Kubicki, Christina Sipior, Tyler Bonafede and Krista Blask highlighted the trip they took to New York City. Mr. Graber presented Mr. Dixon with a certificate in honor of reaching distinguished academy status for the third consecutive year.

Mrs. Melissa Boehmer, advisor of the Masterminds club, gave a brief explanation of the Masterminds club and spoke about the competitions that were attended this year. Mr. Graber presented certificates to the students.

Mr. Patrick Farruggio, president of the Lancaster Redskin Boosters, announced they will be making a donation of a new scoreboard for the football field.

MOVED by Buchert SECONDED by Nowak to approve the acceptance of the generous donation of a new scoreboard by the Lancaster Redskin Boosters, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **ACADEMY OF FINANCE**

- 4.2 **MASTERMINDS TEAM**

- 4.3 **SCOREBOARD DONATION**

MOTION APPROVED.

Mrs. Karen Marchioli introduced Mrs. Sarah Fitzpatrick and Mrs. Tracy Amey, teachers in the district, who presented information on the Expressions math program they piloted this year.

Dr. Valley introduced Mrs. Judy Wolanin, RN, the district’s head nurse, who spoke about health office and classroom adjustments for students with allergies.

No one addressed the board at this time.

Mr. Graber received a letter from a community member thanking Mrs. Elizabeth Ceppaglia, RN, and Mr. Keith Hopkins for helping a student with severe medical issues. Mr. Graber also received a letter from the New York State School Boards Association congratulating Lancaster on passing the budget.

MOVED by Buchert SECONDED by Christopher to accept the minutes from the annual budget hearing held on May 13, 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Buchert SECONDED by Christopher to accept the minutes from the regular session held on May 13, 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Buchert SECONDED by Christopher to accept the minutes from the regular session held on May 21, 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mrs. Jacqueline Bull, principal of the William Street School had no items to report.

Lancaster Central Teachers Association:

Mrs. Lynn Fisher, vice president, had no items to report.

Lancaster Association of Service Personnel:

Mrs. Kim Glauser, president, had no items to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mr. Graber, Mrs. Christopher, Mrs. Buchert, and Mrs. MacKay spoke about events they attended since the last board meeting.

Mr. Myszka presented his administrative report.

4.4 MATH PROGRAM

4.5 ALLERGY PRESENTATION

5.0 PUBLIC HEARING

6.0 CORRESPONDENCE

7.0 APPROVAL OF MINUTES

7.1 ANNUAL BUDGET HEARING MEETING MINUTES

7.2 REGULAR SESSION MEETING MINUTES

7.3 REGULAR SESSION MEETING MINUTES

8.0 STAFF ORGANIZATIONS

9.0 BOARD REPORTS

10.0 SUPERINTENDENT’S ADMINISTRATIVE REPORT

11.0 OLD BUSINESS

A discussion took place regarding the revised superintendent's evaluation.

MOVED by MacKay SECONDED by Buchert to approve the new superintendent evaluation documents and process, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.0 NEW BUSINESS

12.1 PERSONNEL ITEMS

12.11 TENURE APPOINTMENT
JACQUELINE CLINARD

MOVED by Christopher SECONDED by Buchert to approve the tenure of Jacqueline Clinard as Principal (K-6), effective July 19, 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.12 TENURE APPOINTMENT
STEVEN SMITH

MOVED by MacKay SECONDED by Buchert to approve the tenure of Steven Smith as Assistant Principal, effective August 16, 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.13 TENURE APPOINTMENT
AMY MOELLER

MOVED by MacKay SECONDED by Buchert to approve the tenure of Amy Moeller as Assistant Principal, effective August 16, 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.14 TENURE
APPOINTMENTS

MOVED by Buchert SECONDED by Christopher to approve the teachers listed above for tenure status, effective on the date as indicated. If a teacher listed above is not currently working at the district but on the district's preferred eligible list (PEL), such tenure appointment will be effective on the date the teacher returns to work for the district in a full-time nonencumbered teaching position for which he/she was recalled from the district's PEL, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.15 PERSONNEL CHANGES

MOVED by MacKay SECONDED by Buchert to approve the personnel changes with the addendum for the period ending June 10, 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.2 EDUCATION ITEMS

12.21 COMMITTEE ON
SPECIAL EDUCATION

MOVED by Buchert SECONDED by Christopher to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.22 COMMITTEE ON PRE-
SCHOOL SPECIAL
EDUCATION

MOVED by Christopher SECONDED by Buchert to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Buchert SECONDED by Nowak to approve the textbook, *Math Expressions*, by Dr. Karen Fuson, to be utilized in the district’s math program, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.23 TEXTBOOK APPROVAL

MOVED by Buchert SECONDED by Szatkowski to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.0 BUSINESS & FINANCIAL ITEMS

13.11 FINANCIAL REPORTS APPROVED

MOVED by Szatkowski SECONDED by Buchert to approve the recommended bid award for printed forms and stationery to multiple vendors, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.12 BID AWARD - PRINTING

MOVED by Szatkowski SECONDED by Buchert to approve the recommended bid award for Risograph ink to GM Supplies and Risograph masters to Standard Duplicating, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.13 BID AWARD - RISOGRAPH SUPPLIES

MOVED by Szatkowski SECONDED by Buchert to approve the recommended bid award for printing of the continuing education brochure to Penny Lane Express, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.14 BID AWARD - CONTINUING EDUCATION BROCHURE

MOVED by Szatkowski SECONDED by Buchert to approve the recommended bid award for transportation equipment and parts, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.15 BID AWARD - TRANSPORTATION EQUIPMENT AND PARTS

13.16 – 13.21 POLICY 1ST READINGS #5110 BUDGET PLANNING AND DEVELOPMENT; #5120 SCHOOL DISTRICT BUDGET HEARING; #6411 USE OF EMAIL IN THE SCHOOL DISTRICT; #7313 SUSPENSION OF STUDENTS; #7512 STUDENT PHYSICALS;

Policy #5110 Budget Planning and Development; #5120 School District Budget Hearing; #6411 Use of Email in the School District; #7313 Suspension of Students; #7512 Student Physicals; #7660 Parent Involvement for Children with Disabilities were distributed to the board for first readings. These policies will be added to the June 24 agenda for additional review, discussion and revision, if necessary.

MOVED by MacKay SECONDED by Christopher to approve the agreement between the Lancaster Central School District and Sport Rehab Physical Therapy, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.22 CONTRACT – SPORT REHAB PHYSICAL THERAPY, PLLC

MOVED by Buchert SECONDED by MacKay to approve the recommended RFP award for physician services for employees to Occustar Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.23 RFP AWARD – PHYSICIAN SERVICES FOR EMPLOYEES

MOVED by Buchert SECONDED by Uhteg to approve the renewal agreement between the Lancaster Central School District and The Omni Group, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.24 CONTRACT – OMNI GROUP

MOVED by MacKay SECONDED by Nowak to approve the food service department operating system reports for April 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.25 FOOD SERVICE DEPARTMENT OPERATING REPORTS

MOVED by Buchert SECONDED by Christopher to approve the budget increase as listed in the expenses for the school bus purchase, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.26 BUDGET AMENDMENT – SCHOOL BUS PURCHASE

MOVED by Christopher SECONDED by Uhteg to approve the proposed tax assessment challenge settlement to 3979 Walden Avenue, LLC, as submitted. This settlement reduces the assessed value of the property by \$960,000.

VOTE ON THE MOTION: 5 Ayes 2 Nays (Buchert, MacKay)
MOTION APPROVED.

13.27 TAX CERTIARI – 3979 WALDEN AVENUE, LLC

MOVED by Christopher SECONDED by Uhteg to approve the proposed tax assessment challenge settlement to Motel 6 Operating L.P. with refunds of

13.28 TAX CERTIARI – MOTEL 6 OPERATING L.P.

approximately \$16,992.91 for the 2011-2012 school year and \$17,171.06 for the 2011-2012 school year, as submitted.

VOTE ON THE MOTION: 5 Ayes 2 Nays (Buchert, MacKay)

MOTION APPROVED.

Mr. Steven Pease, 64 Second Avenue, president of the Lancaster Educational and Alumni Foundation (LEAF), spoke about the mixer scheduled for June 18 at the Twin District Fire Hall.

14.0 PUBLIC HEARING

Mr. Graber announced future presentations and spoke about board member committees for the 2013-2014 school year.

15.0 FUTURE PRESENTATIONS

At 8:57pm MOVED by Buchert SECONDED by Uhteg to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

16.0 ADJOURNMENT

Sandra A. Janik, District Clerk