

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

June 11 2012

Regular Session

J. Norman Hayes Administration Building, 177 Central Avenue, Lancaster

David Zalenski, President
Brenda Christopher, Trustee
Wendy Buchert, Trustee
Kenneth Graber, Trustee

Marie MacKay, Trustee
Robert Szatkowski, Trustee
Patrick Uhteg, Trustee

Edward J. Myszka, Superintendent of Schools
Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Assistant Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Karen Marchioli, Director of Elementary Education
Marie Perini, EdD, Director of Secondary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President Zalenski. The pledge to the flag was recited and Mr. Zalenski asked for a moment of silence for individual reflection. Mr. Zalenski thanked everyone involved in getting the vote out.

Mrs. Ziegler conducted a public hearing regarding updates to the district's policy on internet safety.

Miss Sue Pernick, physical education department chair, and Mr. Chris Dickson, physical education teacher, presented the board members with information regarding the Lancaster Fitness Testing Manual and how the programs are now aligned grades K – 12.

Mrs. Audrey Smith, 19 Cobblestone Court, and Mrs. Dawn Palumbo, 9 Brunck Road, addressed the board regarding students with allergies.

A letter from the Lancaster High School Work Study Program, dated May 2012, was distributed to the board as information.

MOVED by Christopher SECONDED by Szatkowski to accept the minutes from the annual budget hearing held on May 7, 2012, as submitted.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **PUBLIC HEARING**
INTERNET SAFETY
POLICY

- 4.2 **PHYSICAL EDUCATION**
PLAN FOR ASSESSMENT

- 5.0 **PUBLIC HEARING**

- 6.0 **LETTER FROM LHS**
WORK STUDY PROGRAM

- 7.0 **APPROVAL OF MINUTES**
- 7.1 **MINUTES – BUDGET**
HEARING MAY 7, 2012

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

7.2 MINUTES – REGULAR SESSION MAY 7, 2012

MOVED by MacKay SECONDED by Buchert to accept the minutes from the regular session held on May 7, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

7.3 MINUTES – REGULAR SESSION MAY 15, 2012

MOVED by Graber SECONDED by Buchert to accept the minutes from the regular session held on May 15, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

8.0 STAFF ORGANIZATIONS

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

Mrs. Cheryl Peck, president, spoke about her term in office and announced that Kim Glauser will take over as president on July 1, 2012.

Lancaster Association of Substitute Teachers:

No one present to report.

9.0 BOARD REPORTS

Mrs. Christopher, Mr. Graber, Mrs. MacKay, and Mrs. Buchert reported on events they attended since the last board meeting.

10.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

Mr. Myszka presented his administrative report.

11.0 OLD BUSINESS

No old business was discussed.

12.0 NEW BUSINESS

12.1 PERSONNEL ITEMS

12.11 PERSONNEL CHANGES

MOVED by MacKay SECONDED by Buchert to approve the personnel changes for the period ending June 11, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.12 TENURE RECOMMENDATION – ASSISTANT DIRECTOR OF SPECIAL EDUCATION

MOVED by Christopher SECONDED by Buchert to approve the tenure of Mrs. Sandra Cammarata, assistant director of special education, effective August 3, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.13 TENURE RECOMMENDATION – TEACHERS

MOVED by Christopher SECONDED by Graber to approve teacher tenure appointments on the effective dates, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.2 EDUCATION ITEMS
12.21 COMMITTEE ON
SPECIAL EDUCATION

MOVED by MacKay SECONDED by Buchert to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.22 COMMITTEE ON
PRESCHOOL SPECIAL
EDUCATION

MOVED by MacKay SECONDED by Buchert to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.23 TEXTBOOK PROPOSAL
- UNDERSTANDING
PSYCHOLOGY

Information on the *Understanding Psychology* textbook was distributed to the board members for review. Consistent with past practice, the approval of this textbook will be placed on the board's next agenda.

12.24 TEXTBOOK PROPOSAL
- TRADITIONS &
ENCOUNTERS

Information on the *Traditions and Encounters* textbook was distributed to the board members for review. Consistent with past practice, the approval of this textbook will be placed on the board's next agenda.

13.0 BUSINESS & FINANCIAL
ITEMS

13.11 FINANCIAL REPORTS
APPROVED

MOVED by Graber SECONDED by Buchert to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.12 POLICY 2ND READING -
#8271 CHILDREN'S
INTERNET PROTECTION
ACT: INTERNET
CONTENT
FILTERING/SAFETY
POLICY

A copy of policy #8271 Children's Internet Protection Act: Internet Content Filtering/Safety Policy was submitted to the board for a second reading. This policy will be added to the June 25 agenda for adoption.

13.13 WILLIAM STREET ROOF
REPAIR - AUTHORIZE
EMERGENCY
EXPENDITURE AND
SEQR

MOVED by MacKay SECONDED by Buchert that the Board of Education of the Lancaster Central School District hereby resolves as follows:

1. The improvements are hereby determined to constitute a "Type II" action within the meaning of the New York State Environmental Quality Review Act and the regulations promulgated thereunder (6 NYCRR Part 617) ("SEQRA"), in that they constitute a "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site" within the meaning of 6 NYCRR Section 617.5(c)(2), and as such, no further review or action need be undertaken by the district under SEQRA in connection with the authorization, funding or undertaking of the improvements.

2. The district is hereby authorized to undertake the improvements at a maximum cost not to exceed \$500,000 with such cost to be paid with the \$91,687 in insurance proceeds received or to be received by the district with respect to the storm damage caused to the roof of the William Street School, and with the balance thereof to be paid from the district’s general fund.

3. The improvements constitute emergency repairs, replacements and improvements to the school district’s property required to be undertaken and are necessary to ensure the health and safety of students and staff. The improvements are therefore hereby determined to constitute an ordinary contingent expense, within the meaning of Section 2601-a(5) of the Education Law.

4. This resolution should take effect immediately.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.14 AGREEMENT:
ARCHITECTURAL
SERVICES – HEALTH
AND SAFETY BOND
ISSUE

MOVED by Christopher SECONDED by Graber to adopt the resolution for the agreement for architectural services with Young + Wright Architectural relative to the health and safety bond issue and authorize the superintendent to sign the agreement, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.15 AGREEMENT FOR
ARCHITECTURAL
SERVICES – WILLIAM
STREET SCHOOL ROOF
REPAIR

MOVED by MacKay SECONDED by Buchert to approve the agreement for architectural services with Young + Wright Architectural relative to the emergency roof repair at the William Street School and authorize the superintendent to sign the agreement, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.16 TAX ASSESSMENT
CHALLENGE
SETTLEMENT –
HANSAAY-LANCASTER
ASSOCIATES LLC

MOVED by Graber SECONDED by Christopher to authorize the proposed tax assessment challenge settlement to Hansaay-Lancaster Associates LLC, as submitted. This settlement reduces the assessed value of the property by \$860,000 which reduces the petitioner’s taxes by \$13,657.86.

VOTE ON THE MOTION: 4 Ayes 3 Nays (Zalenski
Buchert,
MacKay)

MOTION APPROVED.

13.17 CONTRACT: MS.
CHERYL DOBBERTIN

MOVED by Uhteg SECONDED by Szatkowski to approve the agreement between the Lancaster Central School District and Ms. Cheryl Dobbertin to provide Support for Administrator’s Understanding of Differentiated Instruction at a flat rate of \$3,000 plus expenses not to exceed \$330.00, as submitted.

VOTE ON THE MOTION: 5 Ayes 2 Nays (Uhteg, Szatkowski)
MOTION APPROVED.

13.18 CONTRACT:
KENMORE-TOWN OF
TONAWANDA UNION
FREE SCHOOL
DISTRICT

MOVED by MacKay SECONDED by Graber to approve the agreement between the Lancaster Central School District and Kenmore-Town of Tonawanda Union Free School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.19 CONTRACT: THE OMNI
GROUP

MOVED by Christopher SECONDED by MacKay to approve the renewal agreement between the Lancaster Central School District and the OMNI Group, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.20 DECLARE SURPLUS –
FOOTBALL HELMETS
AND SHOULDER PADS

MOVED by MacKay SECONDED by Buchert to declare 148 football helmets and 26 shoulder pads as surplus, which are no longer usable, and authorize the district to trade the helmets for credit toward the purchase of new ones, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.21 DECLARE BUSES
SURPLUS AND
AUTHORIZE TRADE-IN

MOVED by Christopher SECONDED by MacKay to declare the attached listing of ten (10) school buses as surplus and trade them to Leonard Bus Sales, Inc., at a value of \$20,218 total trade-in value, proceeds of which will be used toward the purchase of the thirteen new buses approved by the voters in a proposition this past May, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.22 DECLARE VEHICLES
SURPLUS

MOVED by Graber SECONDED by Uhteg to declare the vehicles listed above as surplus, and dispose of them in accordance with the board of education policy, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.23 ADDITION OF LCTA
SCHEDULE E POSITIONS

MOVED by Buchert SECONDED by Uhteg to approve the creation of seven (7) building level Dignity Act Coordinator positions, schedule E, level 6, for the 2012-2013 school year at a total cost of \$3,332 for the year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

Mrs. Christopher stepped out at 8:44pm.

13.24 CONTRACT:
LANCASTER TOWN
BAND, INC.

MOVED by MacKay SECONDED by Uhteg to approve the agreement between the Lancaster Central School District and the Lancaster Town Band, Inc., as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays 1 Abstain (Graber)
MOTION APPROVED.

13.25 FOOD SERVICE DEPARTMENT OPERATING SYSTEM REPORTS

MOVED by Buchert SECONDED by MacKay to approve the food service department operating system reports for April 2012, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays
MOTION APPROVED.

Mrs. Christopher returned at 8:46pm.

13.26 BOND AND BAN SALE

Information was distributed to the board regarding the results of the \$9,345,000 bond sale for the 2007 capital project and the \$365,000 BAN sale for the remaining EXCEL portion of the 2007 capital project.

13.27 PAYMENT OF ALL BILLS RECEIVED TO JUNE 30, 2012

MOVED by MacKay SECONDED by Graber to approve payment of all bills received and verified to June 30, 2012, and to authorize budget transfers as necessary to keep accounting records clear of deficits, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.28 2012-2013 BOARD OF EDUCATION MEETINGS

A copy of the 2012-2013 board of education meeting schedule was submitted to the board for review and discussion.

13.29 BOARD OF EDUCATION RETREAT

A list of possible dates for a board retreat was distributed to the board for review and discussion.

13.30 BOARD OF EDUCATION POLICY MANUAL

A copy of the updated Lancaster Central School District Board of Education Policy Manual was distributed to the board. The manual will be adopted at the June 25, 2012 board meeting.

13.31 CONTRACT: ELLEN COOL, MT-BC, LCAT

MOVED by MacKay SECONDED by Buchert to approve the agreement between the Lancaster Central School District and Ellen Cool, to provide music therapy services for a student for the 2012-2013 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.32 CONTRACT: ELLEN COOL, MT-BC, LCAT

MOVED by Buchert SECONDED by MacKay to approve the agreement between the Lancaster Central School District and Ellen Cool, to provide music therapy services for a student for the 2012-2013 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Christopher SECONDED by MacKay to approve the agreement between the Lancaster Central School District and Deaf Adult Services, Inc. of Western New York, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

No one addressed the board at this time.

Mr. Zalenski noted that the next board meeting is scheduled for June 25, 2012 at 7pm at the district office.

At 8:54pm MOVED by Christopher SECONDED by Graber to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

14.0 PUBLIC HEARING

15.0 ADJOURNMENT

Sandra A. Janik, District Clerk