

**Board of Education**  
**LANCASTER CENTRAL SCHOOL DISTRICT**  
Lancaster, New York

**MINUTES**

June 23, 2014

Regular Session

Central Avenue School, 149 Central Avenue, Lancaster

Marie MacKay, President  
Wendy Buchert, Vice President  
William Gallagher, Trustee  
Kenneth Graber, Esq., Trustee

Kimberly Nowak, Trustee  
Robert Szatkowski, Trustee  
Patrick Uhteg, Trustee

Michael Vallely, PhD, Superintendent of Schools  
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction & Pupil Services  
Jamie Phillips, Assistant Superintendent for Business & Support Services  
John Armstrong, Director of Special Education  
Andrew Kufel, PhD, Director of Secondary Education  
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7pm by President MacKay. The pledge to the flag was recited and Mrs. MacKay asked for a moment of silence for individual reflection.

Dr. Perini, Mrs. Judy Wolanin, the district's head nurse, Mrs. Marcinelli, principal of Como Park Elementary School, Mrs. Toni Kaminski, parent representative, Mr. Wild, athletic director, Mrs. Robin Zahm, technology mentor, and physical education teacher, Mr. Dickson presented information to the board regarding the district's wellness plan.

Miss Phillips presented information to the board regarding the 5-year facilities plan.

Mr. Graber received an email from Mrs. Karen Berger regarding the Relay for Life. Mr. Graber also spoke about an article in the Sun (formerly the Metro and Source) from Ann Finkle, a board member in North Tonawanda, regarding a day in Albany for all districts.

MOVED by Uhteg SECONDED by Gallagher to accept the minutes from the regular session held on June 9, 2014, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays  
MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

1.0 CALL TO ORDER  
2.0 PLEDGE TO FLAG  
3.0 MOMENT OF SILENCE

4.0 PRESENTATIONS  
4.1 DISTRICT WELLNESS PLAN

4.2 5-YEAR FACILITIES PLAN

5.0 CORRESPONDENCE

6.0 APPROVAL OF MINUTES  
6.1 REGULAR SESSION

7.0 STAFF ORGANIZATIONS

Mrs. Marcinelli thanked Mr. Szatkowski for his service and wished everyone a good summer.

Lancaster Central Teachers Association:

Mrs. Zahm announced this would be her last board meeting as vice president of the LCTA and thanked Mr. Szatkowski and the board members for a successful year.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mrs. MacKay spoke on the status of each of the board’s 2013-2014 goals.

Mr. Graber spoke about events he attended since the last board meeting.

Mrs. MacKay, Mr. Uhteg, Mrs. Buchert, and Mr. Graber spoke about Mr. Szatkowski’s service to the board and Mrs. MacKay presented him with a token of appreciation.

Dr. Vallely presented his administrative report.

No old business was discussed.

MOVED by Buchert SECONDED by Uhteg to approve the personnel changes for the period ending June 23, 2014, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Graber SECONDED by Buchert to approve the amendment to the contract of employment between the board of education and Dr. Michael J. Vallely, as presented to the board of education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Nowak SECONDED by Gallagher to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Buchert SECONDED by Uhteg to approve the textbook, *Physical Science* by McGraw Hill, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

8.0 **BOARD REPORTS**  
8.1 **REVIEW OF THE BOARD'S GOALS**

8.2 **BOARD REPORTS**

8.3 **SERVICE AWARD – MR. SZATKOWSKI**

9.0 **SUPERINTENDENT'S ADMINISTRATIVE REPORT**

10.0 **OLD BUSINESS**

11.0 **NEW BUSINESS**

11.1 **PERSONNEL ITEMS**

11.1.1 **PERSONNEL CHANGES**

11.1.2 **SUPERINTENDENT'S CONTRACT AMENDMENT**

11.2 **EDUCATION ITEMS**

11.2.1 **COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION**

11.2.2 **TEXTBOOK APPROVAL: PHYSICAL SCIENCE**

12.0 **BUSINESS & FINANCIAL ITEMS**

MOVED by Gallagher SECONDED by Szatkowski to approve the financial reports, as submitted.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.1 FINANCIAL REPORTS

Policy #7670 Due Process Complaints; Selection and Board Appointment of Impartial Hearing Officers was distributed to the board for a second reading. Consistent with past practice this policy will be submitted for adoption at the July 7, 2014 board meeting.

12.2 POLICY 2<sup>ND</sup> READING – #7670 DUE PROCESS COMPLAINTS; SELECTION AND BOARD APPOINTMENT OF IMPARTIAL HEARING OFFICERS

MOVED by Gallagher SECONDED by Nowak to approve the food service department operating reports for May 2014, as submitted.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.3 FOOD SERVICE OPERATING REPORTS

MOVED by Buchert SECONDED by Gallagher to approve the recommended bid award for tires, as submitted.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.4 BID AWARD – TIRES

MOVED by Nowak SECONDED by Uhteg to approve the recommended bid award for the board's newsletter to D & D Printing and the bid award for the district calendar to Sommer & Sons, as submitted.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.5 BID AWARD – NEWSLETTER AND CALENDAR

MOVED by Nowak SECONDED by Gallagher to extend the contract with Carrier Coach for the 2014-2015 school year in the amount of \$76.70 per student per day for an estimated total not to exceed \$801,515, as submitted.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.6 CONTRACT EXTENSION – 2014-2015 SPECIAL NEEDS TRANSPORTATION

MOVED by Buchert SECONDED by Gallagher to approve the amended contract between the district and Occustar Inc., as submitted.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.7 CONTRACT: OCCUSTAR INC.

MOVED by Graber SECONDED by Buchert to approve the change orders CO-008, and CO-009, as submitted.  
VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

12.8 BOND ISSUE CHANGE ORDERS

12.9 PAYMENT FROM  
EMPLOYEE BENEFITS  
ACCRUED LIABILITY  
RESERVE (EBALR)

MOVED by Graber SECONDED by Gallagher to authorize payment not to exceed \$200,000 from the district's employee benefits accrued liability reserve (EBALR) account to cover authorized expenditures for EBALR liabilities consistent with the collective bargaining agreement obligations, as submitted.

VOTE ON THE MOTION:           7 Ayes      0 Nays

MOTION APPROVED.

12.10 2014-2015 BOARD  
MEETING SCHEDULE

A tentative 2014-2015 schedule of board meetings was submitted to the board for discussion.

A list of dates for a retreat was submitted to the board for discussion.

No one addressed the board at this time.

12.11 BOARD RETREAT DATES

13.0 PUBLIC HEARING

14.0 FUTURE  
PRESENTATIONS

There are no future presentations planned at this time.

15.0 WORK SESSION

A discussion took place about positions on the board and committees for the next school year.

At 8:58pm MOVED by Nowak SECONDED by Buchert to move to executive session to discuss a particular personnel item. Mr. Szatkowski was excused from executive session.

VOTE ON THE MOTION:           6 Ayes           0 Nays

MOTION APPROVED.

16.0 EXECUTIVE SESSION

At 10:31pm MOVED by Buchert SECONDED by Nowak to reconvene the regular session.

VOTE ON THE MOTION:           6 Ayes           0 Nays

MOTION APPROVED.

16.0 ADJOURNMENT

At 10:32pm MOVED by Graber SECONDED by Gallagher to adjourn the regular session.

VOTE ON THE MOTION:           6 Ayes           0 Nays

MOTION APPROVED.