

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

June 24, 2013

Regular Session

Central Avenue School Building, 149 Central Avenue, Lancaster

Kenneth Graber Esq., President
Marie MacKay, Vice President
Wendy Buchert, Trustee
Brenda Christopher, Trustee

Kimberly Nowak, Trustee
Robert Szatkowski, Trustee
Patrick Uhteg, Trustee

Edward J. Myszka, Superintendent of Schools
Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Assistant Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Karen Marchioli, Director of Elementary Education
Marie Perini, EdD, Director of Secondary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President Graber. The pledge to the flag was recited and Mr. Graber asked for a moment of silent reflection for Mary Surdy, a retired cleaner in the district, who passed away on June 17, 2013.

Mr. Jerry Young, managing partner of Young + Wright Architectural, presented information to the board about the status of the capital project.

Mr. John Bender, Mrs. Terry Adamec, and Dr. Andy Kufel, community education directors, presented information to the board regarding the Lancaster Central School District Community Education Program for the 2012-2013 school year.

No one addressed the board at this time.

Mr. Graber received a note from Mrs. Wendel at the middle school regarding the breakfast of champions that was held on June 7.

MOVED by Nowak SECONDED by Buchert to accept the minutes from the regular session held on June 10, 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **BOND ISSUE UPDATE**

- 4.2 **COMMUNITY EDUCATION UPDATE**

- 5.0 **PUBLIC HEARING**

- 6.0 **CORRESPONDENCE**

- 7.0 **APPROVAL OF MINUTES**
- 7.1 **REGULAR SESSION MEETING MINUTES**

- 8.0 **STAFF ORGANIZATIONS**

Lancaster Administrative and Supervisory Association:

Mrs. Jacqueline Clinard, principal of the Court Street School, offered congratulations to Mr. Myszka on his retirement.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

Mrs. Cheryl Peck, vice president, offered congratulations to Mr. Myszka on his retirement.

Lancaster Association of Substitute Teachers:

No one present to report.

Mr. Graber spoke on the status of each of the board’s 2012-2013 goals. Mr. Graber and Mrs. MacKay spoke about events they attended since the last board meeting. Mrs. Christopher read a statement about her term as a board member and Mr. Graber presented her with a token of appreciation for her service on the board.

Mr. Myszka presented his administrative report and thanked everyone for their support during his 46 years of employment. Mr. Myszka received a standing ovation.

No old business was discussed.

MOVED by Buchert SECONDED by Christopher to approve the personnel changes for the period ending June 24, 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve the appointment of Mr. John P. Zeis as coordinator of the long-term and short-term suspension programs, effective September 1, 2013 for the 2013-2014 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Nowak SECONDED by MacKay to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Nowak SECONDED by MacKay to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

9.0 BOARD REPORTS

10.0 SUPERINTENDENT’S ADMINISTRATIVE REPORT

11.0 OLD BUSINESS

12.0 NEW BUSINESS

12.1 PERSONNEL ITEMS

12.11 PERSONNEL CHANGES

12.12 APPOINTMENT OF COORDINATOR OF SUSPENSION PROGRAMS

12.2 EDUCATION ITEMS

12.21 COMMITTEE ON SPECIAL EDUCATION

12.22 COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

13.0 BUSINESS & FINANCIAL ITEMS

13.11 FINANCIAL REPORTS
APPROVED

MOVED by Buchert SECONDED by Christopher to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.12 – 13.17 POLICY 2ND
READINGS #5110
BUDGET PLANNING AND
DEVELOPMENT; #5120
SCHOOL DISTRICT
BUDGET HEARING; #6411
USE OF EMAIL IN THE
SCHOOL DISTRICT; #7313
SUSPENSION OF
STUDENTS; #7512
STUDENT PHYSICALS;
#7660 PARENT
INVOLVEMENT FOR
CHILDREN WITH
DISABILITIES

Policy #5110 Budget Planning and Development; #5120 School District Budget Hearing; #6411 Use of Email in the School District; #7313 Suspension of Students; #7512 Student Physicals; #7660 Parent Involvement for Children with Disabilities were distributed to the board for second readings. These policies will be added to the June 24 agenda for adoption.

13.18 BID AWARD – ATHLETIC
EQUIPMENT,
UNIFORMS, AND
SUPPLIES

MOVED by MacKay SECONDED by Buchert to approve the recommended bid award for athletic equipment, uniforms, and supplies to multiple vendors, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.19 BID AWARD - TIRES

MOVED by Buchert SECONDED by MacKay to approve the recommended bid award for tires to multiple vendors, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.20 BID AWARD – WASTE
REMOVAL

MOVED by MacKay SECONDED by Nowak to approve the recommended bid award for waste removal to Allied Waste Services, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.21 BID AWARD –
TRANSPORTATION OF
STUDENTS WITH
DISABILITIES

MOVED by Szatkowski SECONDED by MacKay to approve the recommended bid award for transportation of students with special needs to Carrier Coach in the amount of \$75.27 per student per day, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.22 CONTRACT – CARRIER
COACH

MOVED by Buchert SECONDED by Christopher to approve the contract with Carrier Coach for the 2013-2014 school year in the amount of \$75.27 per student per day, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve the recommended bid extension for summer school transportation of students with special needs to First Student in the amount of \$50.98 per student per day, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Christopher SECONDED by Nowak to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve the Young + Wright agreement for capital outlay project work, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Buchert SECONDED by Szatkowski to authorize liquidation of \$1,000,000 from the district’s EBALR account to maintain educational programming in the 2012-2013 budget, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Buchert SECONDED by Szatkowski to authorize payment from the district’s EBALR account in amounts equal to \$1,165,100 to cover authorized expenditures for EBALR liabilities consistent with the collective bargaining agreement obligations and the retirement incentive, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Christopher SECONDED by Nowak to approve the listing of support staff substitute rates for the 2013-2014 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Buchert SECONDED by Christopher to approve payment of all bills received and verified to June 30, 2013, and to authorize budget transfers as necessary to keep accounting records clear of deficits, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

13.23 BID EXTENSION –
SUMMER SCHOOL
TRANSPORTATION OF
STUDENTS WITH
SPECIAL NEEDS

13.24 SURPLUS EQUIPMENT

13.25 CONTRACT – YOUNG +
WRIGHT
ARCHITECTURAL

13.26 LIQUIDATION FROM
EMPLOYEE BENEFIT
ACCRUED LIABILITY
RESERVE FUND

13.27 PAYMENT FROM
EMPLOYEE BENEFIT
ACCURED LIABILITY
RESERVE FUND

13.28 SUPPORT STAFF
SUBSTITUTE RATES

13.29 PAYMENT OF ALL BILLS
RECEIVED TO JUNE 30,
2013

MOTION APPROVED.

MOVED by Christopher SECONDED by Buchert to approve the Iroquois school district girls hockey players to merge with the Lancaster Central School district girls hockey team, as submitted.

Mr. Brian Wild, athletic director, spoke about the merge.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.30 GIRLS HOCKEY MERGE WITH IROQUOIS

MOVED by MacKay SECONDED by Buchert to the negotiated Lancaster Administrative and Supervisory Association contract effective July 1, 2013 through June 30, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.31 LANCASTER ADMINISTRATIVE AND SUPERVISORY ASSOCIATION CONTRACT

MOVED by Buchert SECONDED by Nowak to approve the managerial administrative contract effective July 1, 2013 through June 30, 2016, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.32 MANAGERIAL ADMINISTRATIVE CONTRACT

MOVED by MacKay SECONDED by Buchert to approve the attached vendors for transportation parts and supplies, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.33 BID AWARD – TRANSPORTATION PARTS AND SUPPLIES

A list of possible dates for a board retreat was distributed to the board for review and discussion. The board decided their retreat will be held on September 21, 2013.

13.34 BOARD OF EDUCATION RETREAT DATES

MOVED by MacKay SECONDED by Christopher to approve the acceptance of the donation of \$4,500 from the Como Park PTO to purchase and install a climbing wall at Como Park Elementary School, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.35 CLIMBING WALL AT COMO PARK ELEMENTARY SCHOOL

Mrs. Terry Adamec, 32 Creekwood Drive, on behalf of Peter Kruszynski and the Lancaster Administrative and Supervisory Association, thanked Mrs. Christopher for her service on the board.

14.0 PUBLIC HEARING

Mr. Herbert Hough, 158 Harvey Drive, spoke about student internships.

Mr. Lee Chowanec, 93 Northwood Drive, thanked Mr. Myszka for his years of service, wished Mrs. Christopher well, and spoke about the *Business First*

ranking. Mr. Chowaniec also requested the district’s attendance at public hearings of the town board regarding tax assessments.

Mrs. Julie Kaska, 239 Banko Drive, wished Mr. Myszka well and welcomed Dr. Vallely as superintendent of schools.

Mr. Adam Myszka, 495 Lake Avenue, thanked the board for their level of decorum.

Mr. Brian Wild, 33 Southwest Parkway, thanked Mrs. Christopher for her service. Mr. Wild also spoke about Mr. Myszka’s service and thanked him for his leadership.

Mrs. MacKay commended Mr. Myszka on his service.

Mr. Graber announced the organizational meeting that is scheduled on July 8, 2013 at 7pm.

A discussion took place about positions on the board and committees for the next school year.

At 8:47pm MOVED by Buchert SECONDED by MacKay to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

15.0 FUTURE PRESENTATIONS

16.0 WORK SESSION

17.0 ADJOURNMENT

Sandra A. Janik, District Clerk