

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

June 25, 2012

Regular Session

J. Norman Hayes Administration Building, 177 Central Avenue, Lancaster

David Zalenski, President
Brenda Christopher, Trustee
Wendy Buchert, Trustee
Kenneth Graber, Trustee

Marie MacKay, Trustee
Robert Szatkowski, Trustee
Patrick Uhteg, Trustee

Edward J. Myszka, Superintendent of Schools
Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Assistant Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Karen Marchioli, Director of Elementary Education
Marie Perini, EdD, Director of Secondary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President Zalenski. The pledge to the flag was recited and Mr. Zalenski asked for a moment of silence for individual reflection.

There were no presentations.

No one addressed the board at this time.

No correspondence was received.

MOVED by Graber SECONDED by Buchert to accept the minutes from the regular session held on June 11, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

 No one present to report.

Lancaster Central Teachers Association:

 No one present to report.

Lancaster Association of Service Personnel:

 No one present to report.

Lancaster Association of Substitute Teachers:

 No one present to report.

Mr. Graber spoke about the teachers retiring at the end of this school year.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

4.0 PRESENTATIONS

5.0 PUBLIC HEARING

6.0 CORRESPONDENCE

7.0 APPROVAL OF MINUTES

8.0 STAFF ORGANIZATIONS

9.0 BOARD REPORTS

Mr. Szatkowski spoke about the board’s financial goals and spoke about the budget passing. Mrs. MacKay said she and Mrs. Buchert worked on the goal of student achievement and will present test scores at the end of September or beginning of October. Mr. Graber spoke about the updating of the policy manual. Mr. Zalenski spoke about some financial goals and the bond issue. Mrs. Christopher spoke about the organization of school boundaries and sharing services.

Mr. Myszka presented his administrative report.

Mrs. MacKay spoke about an LHS alumna, Mary Saxer, who was named as an alternate for the 2012 Olympics in pole vaulting. Ms. Saxer broke several state records in pole vaulting while attending the high school.

MOVED by Christopher SECONDED by Buchert to approve the personnel changes for the period ending June 25, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Graber to approve the appointment of John P. Zeis as coordinator of long-term and short-term suspension programs, effective September 1, 2012 for the 2012-2013 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Christopher SECONDED by Uhteg to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Christopher SECONDED by Uhteg to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Buchert SECONDED by Graber to approve the textbook, *Understanding Psychology*, by Robert S. Feldman, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

10.0 SUPERINTENDENT’S ADMINISTRATIVE REPORT

11.0 OLD BUSINESS

12.0 NEW BUSINESS

12.1 PERSONNEL ITEMS

12.11 PERSONNEL CHANGES

12.12 APPOINTMENT OF COORDINATOR OF LONG-TERM AND SHORT-TERM SUSPENSION PROGRAMS

12.2 EDUCATION ITEMS

12.21 COMMITTEE ON SPECIAL EDUCATION

12.22 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

12.23 TEXTBOOK APPROVAL- UNDERSTANDING PSYCHOLOGY

12.24 TEXTBOOK APPROVAL - TRADITIONS & ENCOUNTERS

MOVED by Graber SECONDED by MacKay to approve the textbook, *Traditions and Encounters: A Global Perspective on the Past*, by Jerry H. Bentley and Herbert F. Ziegler, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.25 TEXTBOOK PROPOSAL
- GLENCOE MATH YOUR
COMMON CORE
EDITION COURSE 2 - GR.
7

Information on the *Glencoe Math Your Common Core Edition Course 2 – Gr. 7* textbook was distributed to the board members for review. Consistent with past practice, the approval of this textbook will be placed on the board’s next agenda.

12.26 TEXTBOOK PROPOSAL
- GLENCOE MATH YOUR
COMMON CORE
EDITION COURSE 2 - GR.
8

Information on the *Glencoe Math Your Common Core Edition Course 2 – Gr. 8* textbook was distributed to the board members for review. Consistent with past practice, the approval of this textbook will be placed on the board’s next agenda.

13.0 BUSINESS & FINANCIAL
ITEMS

13.11 FINANCIAL REPORTS
APPROVED

MOVED by Szatkowski SECONDED by Christopher to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.12 BID AWARD: MILK, MILK
PRODUCTS &
BEVERAGES; AND ICE
CREAM

MOVED by Graber SECONDED by MacKay to approve the recommended bid for ice cream to Perry’s Ice Cream Co., Inc. in the amount of \$18,115.75; and milk and milk products and beverages awarded to Upstate Farms Cooperative in the amount of \$159,104.50, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.13 BOARD POLICY #8271
CHILDREN’S INTERNET
PROTECTION ACT:
INTERNET CONTENT
FILTERING/SAFETY
POLICY

MOVED by Buchert SECONDED by Uhteg to approve the policy #8271 Children’s Internet Protection Act: Internet Content Filtering/Safety Policy and include it in the policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.14 POLICY MANUAL
ADOPTION

MOVED by Graber SECONDED by Christopher to adopt the Lancaster Central School District policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.15 CONTRACT; BUFFALO CITY SCHOOL DISTRICT

MOVED by MacKay SECONDED by Graber to approve the agreement between the Lancaster Central School District and the Buffalo City School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.16 CONTRACT; YMCA BUFFALO NIAGARA

MOVED by MacKay SECONDED by Buchert to approve the agreement between the Lancaster Central School District and the YMCA Buffalo Niagara, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.17 403(B) RETIREMENT PLAN

MOVED by MacKay SECONDED by Buchert to approve the changes to the 403(b) retirement plan document, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.18 CONTRACT; FIRST STUDENT

MOVED by Christopher SECONDED by Uhteg to extend the contract with First Student, Inc. for summer transportation of students with special needs be extended for the summer of 2012 in the amount of \$50.28 per student per day, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.19 CONTRACT; CARRIER COACH

MOVED by MacKay SECONDED by Buchert to extend the contract with Carrier Coach for the 2012-2013 school year in the amount of \$65.26 per student per day, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.20 USE OF EBALR – RETIREMENTS AND INCENTIVE

MOVED by Graber SECONDED by Christopher to authorize payment of \$370,410 from the district's employee benefits accrued liability reserve (EBALR) account in the amounts equal to \$370,410 to cover authorized expenditures for EBALR liabilities consistent with the collective bargaining agreement obligations and the retirement incentive, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.21 USE OF EBALR – EXCESS FUNDS

MOVED by Buchert SECONDED by MacKay to authorize liquidation of \$1,000,000 from the district's EBALR account to maintain educational programming in the 2011-2012 budget per the auditor's recommendation, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.22 CREATION OF
PROPERTY LOSS
RESERVE FUND

MOVED by Christopher SECONDED by Buchert to approve the creation of a property loss reserve fund, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Mrs. Christopher stepped out at 8:44pm.

A list of possible dates for a board retreat was distributed to the board for review and discussion.

13.23 BOARD OF EDUCATION
RETREAT

13.24 FOOD SERVICE
DEPARTMENT
OPERATING SYSTEM
REPORTS

MOVED by Graber SECONDED by Buchert to approve the food service department operating system reports for May 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.25 AUCTIONS
INTERNATIONAL

MOVED by MacKay SECONDED by Buchert to approve the agreement between the district and Auctions International for the on-line auction services for the district's surplus items, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.26 PARENT DRUG
AWARENESS FORUM

MOVED by Christopher SECONDED by Szatkowski to approve the agreement for the Parent Drug Awareness Forum, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

No one addressed the board at this time.

14.0 PUBLIC HEARING

Mr. Zalenski thanked many people for helping him during his 3-year tenure as a board member and Mr. Myszka presented him with a small token of appreciation.

15.0 MESSAGE FROM BOARD
PRESIDENT

MOVED by Graber SECONDED by Buchert to move to a work session to discuss committee positions for next year.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

16.0 WORK SESSION

A discussion took place about positions on the board and committees for the next school year.

At 8:11pm MOVED by Graber SECONDED by MacKay to move to executive session to discuss the superintendent's evaluation.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

17.0 EXECUTIVE SESSION

REGULAR SESSION

At 9:12pm MOVED by Christopher SECONDED by Uhteg to reconvene regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

ADJOURNMENT

At 9:13pm MOVED by Buchert SECONDED by MacKay to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Sandra A. Janik, District Clerk