

**Board of Education**  
**LANCASTER CENTRAL SCHOOL DISTRICT**  
Lancaster, New York

**MINUTES**

March 10, 2014

Regular Session

Central Avenue School Building, 149 Central Avenue, Lancaster

Marie MacKay, President

Wendy Buchert, Vice President

William Gallagher, Trustee

Kimberly Nowak, Trustee

Robert Szatkowski, Trustee

Patrick Uhteg, Trustee

Kenneth Graber, Esq., Trustee

Michael Vallely, PhD, Superintendent of Schools

Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction & Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services

John Armstrong, Director of Special Education

Karen Marchioli, Director of Elementary Education

Andrew Kufel, PhD, Director of Secondary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President MacKay. The pledge to the flag was recited and Mrs. MacKay asked for a moment of silence for individual reflection and for Mr. Jeffrey Stribing, Director of the Village of Lancaster Community Development Corporation, who passed away on February 27, 2014; for Mrs. Suzanne Troidl, an election inspector for the district for decades, who passed away on March 1, 2014; and for Mrs. Helen Karl, a retired elementary teacher, who passed away on February 15, 2014.

Dr. Kufel presented Anne Fortman, a senior at Lancaster High School, with a certificate for being named a finalist for the National Merit Scholarship Award.

Mr. Walter Foltarz, superintendent of buildings and grounds, presented information to the board regarding the annual fire safety inspection. Mr. Foltarz noted there are no hazards for students.

Dr. Vallely presented Mrs. Nowak and Mr. Uhteg with New York State School Boards Association awards for excellence.

Mrs. Nowak received an email from Mrs. Palumbo at William Street School.

**MEETING DATE**

**KIND**

**PLACE**

**MEMBERS PRESENT**

**MEMBERS EXCUSED**

**DISTRICT ADMINISTRATORS**

**OTHERS PRESENT**

**1.0 CALL TO ORDER**

**2.0 PLEDGE TO FLAG**

**3.0 MOMENT OF SILENCE**

**4.0 PRESENTATIONS**

**4.1 STUDENT RECOGNITION**  
**ANNE FORTMAN**

**4.2 ANNUAL FIRE SAFETY**  
**INSPECTION**

**4.3 NYSSBA ACHIEVEMENT**  
**AWARDS**

**5.0 CORRESPONDENCE**

MOVED by Buchert SECONDED by Gallagher to accept the minutes from the regular session held on February 10, 2014, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

6.0 APPROVAL OF MINUTES  
6.1 APPROVAL OF MINUTES –  
FEBRUARY 10, 2014

MOVED by Szatkowski SECONDED by Uhteg to accept the minutes from the budget work session held on February 24, 2014, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

6.2 APPROVAL OF MINUTES –  
FEBRUARY 24, 2014

Lancaster Administrative and Supervisory Association:

Mr. Marchioli had no items to report.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

7.0 STAFF ORGANIZATIONS

Mrs. Buchert, Mrs. Nowak, Mr. Uhteg, and Mr. Szatkowski spoke about events they attended since the last board meeting.

8.0 BOARD REPORTS

Dr. Vallely presented his administrative report.

9.0 SUPERINTENDENT'S  
ADMINISTRATIVE  
REPORT

No old business was discussed.

10.0 OLD BUSINESS

MOVED by Nowak SECONDED by Buchert to approve the personnel changes for the period ending March 10, 2014, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

11.0 NEW BUSINESS  
11.1 PERSONNEL ITEMS  
11.1.1 PERSONNEL CHANGES

MOVED by Szatkowski SECONDED by Uhteg to approve recommendations of the committee on special education, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

11.2 EDUCATION ITEMS  
11.2.1 COMMITTEE ON  
SPECIAL EDUCATION

MOVED by Nowak SECONDED by Gallagher to approve recommendations of the committee on preschool special education, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

11.2.2 COMMITTEE ON PRE-  
SCHOOL SPECIAL  
EDUCATION

12.0 BUSINESS & FINANCIAL  
ITEMS

12.1 FINANCIAL REPORTS  
APPROVED

MOVED by Buchert SECONDED by Nowak to approve the financial reports, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.2 POLICY ADOPTION  
#3280 USE OF  
FACILITIES

MOVED by Uhteg SECONDED by Szatkowski to adopt policy #3280 Use of Facilities for inclusion in the district's policy manual, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.3 POLICY ADOPTION -  
#3281 USE OF  
FACILITIES BY THE  
BOY SCOUTS OF  
AMERICA AND  
PATRIOTIC YOUTH  
GROUPS

MOVED by Buchert SECONDED by Nowak to adopt policy #3281 Use of Facilities by the Boy Scouts of America and Patriotic Youth Groups for inclusion in the district's policy manual.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.4 POLICY 2<sup>ND</sup> READING -  
#7550 DIGNITY FOR ALL  
STUDENTS ACT

Policy #7550 Dignity for all Students Act was distributed to the board for a second reading. This policy will be submitted for adoption at the March 24, 2014 board meeting.

12.5 POLICY 1<sup>ST</sup> READING -  
#7617  
DECLASSIFICATION OF  
STUDENTS WITH  
DISABILITIES

Policy #7617 Declassification of Students with Disabilities was distributed to the board for a first reading. This policy will be submitted for a second reading at the March 24, 2014 board meeting.

12.6 POLICY 1<sup>ST</sup> READING -  
#7632 APPOINTMENT  
AND TRAINING OF  
COMMITTEE ON  
PRESCHOOL SPECIAL  
EDUCATION (CPSE)  
MEMBERS

Policy #7632 Appointment and Training of Committee on Preschool Special Education (CPSE) Members was distributed to the board for a first reading. This policy will be submitted for a second reading at the March 24, 2014 board meeting.

12.7 BID EXTENSION -  
AGENDA PLANNERS

MOVED by Nowak SECONDED by Buchert to approve the extension of the bid award for school agenda planners to Premier Agendas through the 2014-2015 school year, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.8 CONTRACT:  
MANAGEMENT

ADVISORY GROUP  
SPECIAL SERVICES,  
INC.

MOVED by Gallagher SECONDED by Szatkowski to approve the agreement between the Lancaster Central School District and Management Advisory Group Special Services, Inc. to provide assistance with compiling, completing, filing, and verifying all student STACs for maximization of state aid for students with disabilities at a cost of \$7,320, for the 2014-2015 school year, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.9 CONTRACT –  
CHEEKTOWAGA CSD

MOVED by Gallagher SECONDED by Buchert to approve the agreement between the Lancaster Central School District and the Cheektowaga Central School District, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.10 GAP ELIMINATION  
ADJUSTMENT

MOVED by Buchert SECONDED by Gallagher that the Lancaster Central School District Board of Education calls upon the New York State Legislature to immediately exempt state aid for education from the calculation of the Gap Elimination Adjustment, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.11 LEGAL NOTICE -  
ANNUAL BUDGET VOTE

MOVED by Nowak SECONDED by Uhteg to approve the resolution to publish the legal notice for the annual budget vote and trustee election, and institute all other procedures required to conduct the vote and election, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.12 FOOD SERVICE  
OPERATING REPORTS

MOVED by Nowak SECONDED by Buchert to approve the food service department operating reports for December 2013 and January 2014, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.13 2014-2015 SCHOOL  
CALENDAR

MOVED by Nowak SECONDED by Gallagher to approve the 2014-2015 school calendar, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.14 2014-2015 CLASSIFIED  
STAFF HOLIDAY  
SCHEDULE

MOVED by Szatkowski SECONDED by Gallagher to approve 2014-2015 classified staff holiday schedule, as submitted.

VOTE ON THE MOTION:           6 Ayes           0 Nays  
MOTION APPROVED.

12.15 PETITIONS AVAILABLE

An announcement was made that petitions are now available for prospective school board candidates.

12.16 CONTRACT:  
LANCASTER  
ASSOCIATION OF  
SUBSTITUTE TEACHERS

MOVED by Gallagher SECONDED by Buchert to approve the negotiated Lancaster Association of Substitute Teachers contract effective July 1, 2014 through June 30, 2016, as submitted.

VOTE ON THE MOTION:           6 Ayes       0 Nays

MOTION APPROVED.

Dr. Valley gave a brief overview about the district's decision regarding reading during New York State Assessments.

13.0 PUBLIC HEARING

No one addressed the board at this time.

14.0 FUTURE  
PRESENTATIONS

There were no future presentations announced.

15.0 WORK SESSION

The budget work session began at 7:35pm.

Miss Phillips presented information to the board regarding the 2014-2015 initial draft budget and the tax levy limit calculation.

16.0 ADJOURNMENT

At 8:26pm MOVED by Buchert SECONDED by Szatkowski to adjourn the regular session.

VOTE ON THE MOTION:           6 Ayes       0 Nays

MOTION APPROVED.

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Sandra A. Janik, District Clerk