

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

March 26, 2013

Regular Session

Court Street Elementary School, 91 Court Street, Lancaster

Kenneth Graber Esq., President
Marie MacKay, Vice President
Wendy Buchert, Trustee

Kimberly Nowak, Trustee
Patrick Uhteg, Trustee

Brenda Christopher, Trustee

Robert Szatkowski, Trustee

Edward J. Myszka, Superintendent of Schools

Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction &
Pupil Services

John Armstrong, Director of Special Education

Karen Marchioli, Director of Elementary Education

Marie Perini, EdD, Director of Secondary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President Graber. The pledge to the flag was recited and Mr. Graber asked for a moment of silent reflection for Stanley J. Keysa, town supervisor from 1975 - 1991, who passed away on March 24, 2013 and James Janik who passed away on March 25, 2013.

Mr. Kevin Carriero, varsity track coach, presented certificates to NYS indoor women's track champions, Jennifer Thill and Ashley Grazen.

Lancaster High School Student Union President, Alec Blunt, presented a slide show of activities coordinated by the Student Union throughout the school year.

Mr. Mike Sage, treasurer of the Court Street PTO, and Mrs. Janel Rupp, president, presented information to the board regarding funds collected to be used for upgrades and repairs to the playground at Court Street.

Court Street's third grade team, Mrs. Andra Dowling, Mrs. Kristi Fry, Mrs. Cori Greenawalt, Mrs. Kelly Schlotterbeck, and Mrs. Karen Sepe, presented

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

MEMBERS EXCUSED

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **STUDENT RECOGNITION –
NYS PUBLIC HIGH
SCHOOL INDOOR TRACK
CHAMPIONS**

- 4.2 **LHS STUDENT
ACTIVITIES**

- 4.3 **COURT STREET PTO
PLAYGROUND PROJECT**

- 4.4 **INCREASED RIGOR
THROUGH THE COMMON
CORE LEARNING
STANDARDS**

information to board members regarding the increased rigor of the Common Core Learning Standards.

No one addressed the board at this time.

No correspondence was received.

MOVED by Nowak SECONDED by MacKay to accept the minutes from the regular session held on March 11, 2013, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mrs. Jacqueline Clinard had no items to report.

Lancaster Central Teachers Association:

Mrs. Robin Zahm, vice president, had no items to report.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mrs. Buchert, chairperson of the audit committee, spoke about the audit committee report from FreedMaxick CPAs, P.C. and noted there were no major concerns.

Mr. Graber spoke about events he attended since the last meeting.

Mr. Myszka presented his administrative report.

No old business was discussed.

MOVED by Buchert SECONDED by Nowak to approve the personnel changes with the addendum for the period ending March 26, 2013, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

MOVED by Nowak SECONDED by Buchert to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

5.0 PUBLIC HEARING

6.0 CORRESPONDENCE

7.0 APPROVAL OF MINUTES

7.1 REGULAR SESSION
MEETING MINUTES

8.0 STAFF ORGANIZATIONS

9.0 BOARD REPORTS

9.1 AUDIT COMMITTEE
REPORT

10.0 SUPERINTENDENT'S
ADMINISTRATIVE
REPORT

11.0 OLD BUSINESS

12.0 NEW BUSINESS

12.1 PERSONNEL ITEMS

12.11 PERSONNEL CHANGES

12.2 EDUCATION ITEMS

12.21 COMMITTEE ON
SPECIAL EDUCATION

12.22 COMMITTEE ON PRE-
SCHOOL SPECIAL
EDUCATION

MOTION APPROVED.

13.0 BUSINESS & FINANCIAL ITEMS

13.11 FINANCIAL REPORTS APPROVED

MOVED by MacKay SECONDED by Buchert to approve the financial reports, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

13.12 – 13.15 POLICY 2ND READINGS #6130 EVALUATION OF PERSONNEL; #7210 STUDENT EVALUATION; #5660 SCHOOL FOOD SERVICE PROGRAM (BREAKFAST AND LUNCH); POLICY 1ST READING #5672 INFORMATION SECURITY BREACH

Policy #6130 Evaluation of Personnel, #7210 Student Evaluation, and #5660 School Food Service Program (Lunch and Breakfast) were distributed to the board for second readings. Policy #5672 Information Security Breach was distributed to the board for a first reading. These policies will be added to the April 16 agenda for additional review, discussion and revision, if necessary.

13.16 LEGAL NOTICE, ANNUAL BUDGET VOTE AND TRUSTEE ELECTION

MOVED by MacKay SECONDED by Buchert to approve the resolution to publish the legal notice for the annual budget vote and trustee election, and institute all other procedures required for conducting the annual vote and election, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

13.17 AMEND BANK DEPOSITORIES

MOVED by Buchert SECONDED by Uhteg to approve the amendments to the bank accounts and funds, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

13.18-13.22 RETIREMENT INCENTIVES

MOVED by MacKay SECONDED by Nowak to approve the attached agreements between the district and the Lancaster Central Teachers Association, Lancaster Association of Service Personnel, Lancaster Administrative and Supervisory Association, confidential employees, and the managerial administrative staff offering a one-time retirement incentive, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

13.23-13.25 CONTRACTS – HEALTH SERVICES

MOVED by Buchert SECONDED by Uhteg to approve the agreements between the district and Amherst Central School District, Kenmore-Town of Tonawanda Union Free School District and the Sweet Home Central School District, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Nowak to approve the acceptance of the Redskins Booster Club donation of memorial trees in honor of Ursula Lundgard and Edwin (Mike) Ponvert, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

13.26 LHS MEMORIAL GROVE

MOVED by Buchert SECONDED by MacKay to accept the internal audit risk assessment report and the fixed asset testing report from Freed Maxick & Battaglia, PC, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

13.27 INTERNAL AUDIT REPORT

MOVED by MacKay SECONDED by Nowak to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

13.28 DECLARE EQUIPMENT SURPLUS

No one addressed the board at this time.

14.0 PUBLIC HEARING

Mr. Graber announced future presentations and the next board meeting.

15.0 FUTURE PRESENTATIONS

At 8:40pm MOVED by Buchert SECONDED by Nowak to adjourn the meeting.

VOTE ON THE MOTION: 5 Ayes 0 Nays

MOTION APPROVED.

16.0 ADJOURNMENT