

**Board of Education**  
**LANCASTER CENTRAL SCHOOL DISTRICT**  
Lancaster, New York

**MINUTES**

November 12, 2013

Regular Session

Court Street Elementary School, 91 Court Street, Lancaster

Marie MacKay, President  
Wendy Buchert, Vice President  
William Gallagher, Trustee  
Kenneth Graber Esq., Trustee

Kimberly Nowak, Trustee  
Robert Szatkowski, Trustee  
Patrick Uhteg, Trustee

Michael Vallely, PhD, Superintendent of Schools  
Marie Perini, EdD, Asst. Superintendent for Curriculum, Instruction & Pupil Services  
Jamie Phillips, Assistant Superintendent for Business & Support Services  
John Armstrong, Director of Special Education  
Karen Marchioli, Director of Elementary Education  
Andrew Kufel, PhD, Director of Secondary Education  
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President MacKay. The pledge to the flag was recited and Mrs. MacKay asked for a moment of silence for individual reflection.

Mrs. Jacqueline Clinard, principal of Court Street Elementary, Mrs. Karen Schanne, a social work counselor, and some Court Street students presented information to the board regarding not only academics, but the social and emotional aspects of education.

Dr. Andrew Kufel introduced Mrs. Amy Balling, a teacher at the high school, recognized for being selected as the 2013 Outstanding Biology Teacher for New York State by the National Association of Biology Teachers. Mrs. MacKay presented Mrs. Balling with a certificate of excellence.

Dr. Marie Perini introduced Ms. Kathleen Stadler, a teacher at the high school, recognized for being named a New York State Master Teacher. Mrs. MacKay presented Ms. Stadler with a certificate of excellence.

Postponed until after agenda item 4.6

**MEETING DATE**

**KIND**

**PLACE**

**MEMBERS PRESENT**

**DISTRICT ADMINISTRATORS**

**OTHERS PRESENT**

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **EDUCATING THE WHOLE CHILD**

- 4.2 **TEACHER RECOGNITION**  
**- MRS. AMY BALLING**

- 4.3 **TEACHER RECOGNITION**  
**- MRS. KATHLEEN STADLER**

- 4.4 **MINI-GRANT PRESENTATION**

- 4.5 **COMMON CORE LEARNING STANDARDS**

Dr. Kufel introduced Grade 8 ELA teachers, Jennifer Skowron and Amy Klocek-Ziemba and reading specialist, Lindsay Brick, who spoke about Reader’s Workshop in the 8<sup>th</sup> grade classroom.

Dr. Perini presented the New York State 2012-2013 district report card.

Mr. Edward Myszka, president of Lancaster Educational and Alumni Foundation, Mr. Edward Kilgore, vice president, and Mrs. Julie Kaska, secretary, presented mini-grant awards that were funded by the foundation to several Lancaster teachers.

MOVED by Graber SECONDED by Buchert to accept the donation from the Lancaster Educational and Alumni Foundation in the amount of \$4,798.84 to fund mini-grants, as submitted.

VOTE ON THE MOTION:            7 Ayes            0 Nays

MOTION APPROVED.

Mrs. Danielle Haen, 31 School Street, addressed the board regarding returning Race to the Top Money to the state.

Mrs. Amy Blair, 82 Kennedy Court, addressed the board regarding Common Core curriculum modules.

No correspondence was received.

MOVED by Buchert SECONDED by Nowak to accept the minutes from the regular session held on October 28, 2013, as submitted.

VOTE ON THE MOTION:            7 Ayes            0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

    Mrs. Jacqueline Clinard thanked board members for their service.

Lancaster Central Teachers Association:

    No one present to report.

Lancaster Association of Service Personnel:

    Mrs. Kimberly Glauser, president, wished the board members Happy Thanksgiving and Happy Hanukah.

Lancaster Association of Substitute Teachers:

    No one present to report.

Mr. Graber spoke about the events he attended since the last board meeting.

Dr. Vallely presented his administrative report.

No old business was discussed.

4.6 NYS REPORT CARD

4.4 MINI-GRANT  
PRESENTATION

5.0 PUBLIC HEARING

6.0 CORRESPONDENCE

7.0 APPROVAL OF MINUTES  
7.1 REGULAR SESSION  
MEETING MINUTES

8.0 STAFF ORGANIZATIONS

9.0 BOARD REPORTS

10.0 SUPERINTENDENT’S  
ADMINISTRATIVE  
REPORT

11.0 OLD BUSINESS

12.0 NEW BUSINESS  
12.1 PERSONNEL ITEMS  
12.11 PERSONNEL CHANGES

MOVED by Gallagher SECONDED by Buchert to approve the personnel changes for the period ending November 12, 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.2 EDUCATION ITEMS  
12.21 COMMITTEE ON SPECIAL EDUCATION

MOVED by Nowak SECONDED by Gallagher to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.22 COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

MOVED by Buchert SECONDED by Gallagher to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.0 BUSINESS & FINANCIAL ITEMS

13.11 FINANCIAL REPORTS APPROVED

MOVED by Graber SECONDED by Uhteg to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.12 POLICY 1<sup>ST</sup> READING - #7222 DIPLOMA AND/OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

Policy #7222 Diploma and/or Credential Options for Students with Disabilities was distributed to the board for a first reading. This policy will be added to the December 9 agenda for additional review, discussion and revision, if necessary.

MOVED by Graber SECONDED by Buchert to combine agenda items 13.13 through 13.18., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED

13.13- 13.18 POLICY 1<sup>ST</sup> READINGS: #6562 EMPLOYMENT OF RETIRED PERSONS; #1332 DUTIES OF THE SCHOOL DISTRICT TREASURER.; POLICY 2<sup>ND</sup> READINGS: #6510 HEALTH INSURANCE; #6220 TEMPORARY PERSONNEL; #6130 EVALUATION OF PERSONNEL; #7220 GRADUATION REQUIREMENTS/ EARLY GRADUATION/ ACCELERATED PROGRAMS

Policy #6562 Employment of Retired Persons and #1332 Duties of the School District Treasurer were distributed to the board for a first reading.

These policies will be submitted for a second reading at the December 9 board meeting. Policy # 6510 Health Insurance, #6220 Temporary Personnel, #6130 Evaluation of Personnel, and #7220 were distributed to the board for second readings. These policies will be added to the December 9 agenda for adoption.

MOVED by Buchert SECONDED by Gallagher to adopt policy #7243 Student Data Breaches for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

13.19 POLICY ADOPTION - #7243 STUDENT DATA BREACHES

MOVED by Gallagher SECONDED by Uhteg to adopt policy #1510 – Regular Board Meetings and Rules (Quorum and Parliamentary Procedure) for inclusion in the district’s policy manual, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

13.20 POLICY ADOPTION - #1510 REGULAR BOARD MEETINGS AND RULES (QUORUM AND PARLIAMENTARY PROCEDURE)

MOVED by Graber SECONDED by Buchert to approve the food service department operating system reports for September 2013, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

13.21 FOOD SERVICE DEPARTMENT OPERATING SYSTEM REPORTS

MOVED by Gallagher SECONDED by Graber to approve the agreement between the Lancaster Central School District and Independent Nursing Care, LLC, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

13.22 CONTRACT INDEPENDENT NURSING CARE, LLC.

MOVED by Buchert SECONDED by Gallagher to approve MGR Constructors Inc. for construction for the LHS capital outlay project in the amount of \$71,440, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

13.23 BID AWARD - CONSTRUCTION

Mrs. Julie Kaska, 239 Banko Drive, addressed the board regarding the CAP program and LEAF.

Mr. Lee Chowanec, 93 Northwood Drive, addressed the board regarding the NYS Report Card presentation and returning money to the state.

Mr. Mike Sage, 75 Court Street, addressed the board about student activities at Court Street and about returning money to the state.

14.0 PUBLIC HEARING

Mrs. MacKay announced future presentations and the next board meeting.

At 8:54pm MOVED by Graber SECONDED by Buchert to move to executive session to discuss two bus stop appeals and LASP negotiations.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

At 10:14pm MOVED by Graber SECONDED by Nowak to reconvene regular session.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

At 10:15pm MOVED by Graber SECONDED by Buchert to adjourn the regular session.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

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Sandra A. Janik, District Clerk