

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

November 13, 2012

Regular Session

Central Avenue School, 149 Central Avenue, Lancaster

Kenneth Graber Esq., President
Marie MacKay, Vice President
Wendy Buchert, Trustee
Brenda Christopher, Trustee

Kimberly Nowak, Trustee
Robert Szatkowski, Trustee
Patrick Uhteg, Trustee

Edward J. Myszka, Superintendent of Schools
Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Assistant Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Karen Marchioli, Director of Elementary Education
Marie Perini, EdD, Director of Secondary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President Graber. The pledge to the flag was recited and Mr. Graber asked for a moment of silent reflection for Sgt. Brett Gornewicz, from Alden, New York, who was killed in Afghanistan on November 3, 2012 and in honor of all veterans past and present.

Dr. Perini, Mrs. Marchioli, Mrs. Ziegler, and Mr. Armstrong presented information to the board about Student Learning Objectives (SLOs).

Mr. Lee Chowaniec, 93 Northwood Drive, addressed the board regarding students and assessments.

The board members received a book of letters written by the students during board appreciation week. Mr. Graber received an email from Mrs. Shelly Stoffel, library media specialist at William Street, regarding Sergeant Gornewicz and the donations made to his troop by the students. Mr. Graber received a thank you letter from the New York State School Boards Association (NYSSBA).

MOVED by Buchert SECONDED by Uhteg to accept the minutes from the regular session held on October 22, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **STUDENT LEARNING OBJECTIVES**

- 5.0 **PUBLIC HEARING**

- 6.0 **CORRESPONDENCE**

- 7.0 **APPROVAL OF MINUTES**
- 7.1 **REGULAR SESSION MEETING MINUTES**

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mr. Cesar Marchioli, principal of the high school, had no items to report.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

Mrs. Kimberly Glauser, president, had no items to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mr. Uhteg, Mrs. Christopher, Mrs. Buchert, Mrs. Nowak, and Mr. Graber spoke about the sessions they attended at the NYSSBA convention. Mr. Graber also spoke about the events he attended since the last meeting.

Mr. Myszka presented his administrative report.

Mr. Graber appointed a committee of Mrs. MacKay, Mr. Uhteg, and Mrs. Nowak to work with the superintendent to develop new questions for future superintendent evaluations.

MOVED by Buchert SECONDED by Uhteg to approve the personnel changes for the period ending November 13, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Nowak to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Buchert SECONDED by Nowak to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

8.0 STAFF ORGANIZATIONS

9.0 BOARD REPORTS

10.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

11.0 OLD BUSINESS

12.0 NEW BUSINESS

12.1 PERSONNEL ITEMS

12.11 PERSONNEL CHANGES

12.2 EDUCATION ITEMS

12.21 COMMITTEE ON SPECIAL EDUCATION

12.22 COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION

13.0 BUSINESS & FINANCIAL ITEMS

13.11 FINANCIAL REPORTS APPROVED

13.12 POLICY REVIEW – 2ND READING - #5640 SMOKING/TOBACCO USE

A copy of policy #5680 Smoking/Tobacco Use was submitted to the board for a second reading. This policy will be added to the December 10 agenda for adoption.

A copy of policy #5510 Accounting of Funds was submitted to the board for a second reading. This policy will be added to the December 10 agenda for adoption.

A copy of policy #7631 Appointment of CSD Members, #6130 Evaluation of Personnel, #7513 Administration of Medication, and #7320 Alcohol, Tobacco, Drugs and Other Substances were submitted to the board for a first reading. These policies will be added to the December 10 agenda for additional review, discussion and revision, if necessary.

MOVED by MacKay SECONDED by Nowak to approve food service operating system reports for September 2012, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Buchert SECONDED by MacKay to approve the agreements between the Lancaster Central School District and the Town of Lancaster which grants permission to operate a social work counselor program at a cost to the district of \$42,744.50 and to provide a program coordinator for the Family Support Center at a cost to the district of \$31,476.30, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

MOVED by Buchert SECONDED by MacKay to approve an expenditure of \$500 to support the Erie-Niagara School Superintendents Association’s Annual Scholastic Achievement Recognition Ceremony, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.13 POLICY REVIEW – 2ND READING - #5510 ACCOUNTING OF FUNDS

13.14 – 13.17 POLICY REVIEW – 1ST READINGS- #7631 APPOINTMENT OF CSE MEMBERS, #6130 EVALUATION OF PERSONNEL, #7513 ADMINISTRATION OF MEDICATION, #7320 ALCOHOL, TOBACCO, DRUGS AND OTHER SUBSTANCES (STUDENTS)

13.18 FOOD SERVICE OPERATING REPORT

13.19 – 13.20 CONTRACTS – SOCIAL WORK COUNSELOR PROGRAM AND FAMILY SUPPORT CENTER

13.21 SCHOLASTIC ACHIEVEMENT RECOGNITION DINNER SPONSORSHIP

13.22 DECLARE TEXTBOOKS SURPLUS AND AUTHORIZE DISPOSAL

MOVED by Buchert SECONDED by Christopher to declare the attached listing of textbooks surplus and authorize their disposal in accordance with board of education policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.23 TAX ASSESSMENT
CHALLENGE
SETTLEMENT
PROPOSAL

MOVED by Christopher SECONDED by MacKay to authorize the proposed tax assessment challenge settlement to Lancer Court Apartments, as submitted.

VOTE ON THE MOTION: 6 Ayes 1 Nay (Buchert)

MOTION APPROVED.

14.0 PUBLIC HEARING

Mr. Lee Chowaniec, 93 Northwood Drive, spoke about class size, BOCES, tax breaks for new home owners, and board appreciation.

Mr. Graber announced future presentations and the next board meeting.

15.0 FUTURE
PRESENTATIONS

At 8:46pm MOVED by MacKay SECONDED by Buchert to move to executive session to discuss a personnel issue.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

16.0 EXECUTIVE SESSION

At 9:02pm MOVED by Christopher SECONDED by Uhteg to reconvene regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

18.0 REGULAR SESSION

At 9:03pm MOVED by Buchert SECONDED by Szatkowski to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.