

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

November 8, 2010

Regular Session

William Street School, 5201 William Street, Lancaster

Marie MacKay, President
Wendy Buchert, Trustee
Joseph Casimino, EdD, Trustee

Brenda Christopher, Trustee
Kenneth Graber, Trustee
David Zalenski, Trustee

Joseph Maciejewski, Vice President

Edward J. Myszka, Superintendent of Schools
Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
John Armstrong, Director of Special Education
Marie Perini, EdD, Director of Secondary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President MacKay. Mrs. MacKay noted emergency exits and requested everyone silence their cell phones. The pledge to the flag was recited and Mrs. MacKay asked for a moment of silence for individual reflection.

Dr. Perini presented Miss Janelle Filbert, a math teacher at the high school and Mr. Aaron Ruda, a social studies teacher at the high school, with certificates for receiving tenure this month.

Dr. Vallely and Mrs. Ziegler recognized Mrs. Heidi Chaves, the districts technology curriculum mentor, for organizing the district's first technology conference that took place at the middle school on October 23. The district hosted over 150 educators from around Western New York and demonstrated its leadership in technology integration.

Mrs. Ziegler, Mrs. Patricia Bruce, information manager, and Mr. Tim Johnson, technical support specialist, presented the board with information regarding systems interoperability framework (SIF), enabling an exchange of data among different systems. Mr. Johnson explained that one source of data can be distributed to many programs without manually entering it in all other systems. This alleviates errors and allows information to be shared in real time.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

MEMBERS EXCUSED

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **TENURE PRESENTATION**

- 4.2 **RECOGNITION - MRS. HEIDI CHAVES**

- 4.3 **PRESENTATION – SYSTEMS INTEROPERABILITY FRAMEWORK**

5.0 PUBLIC HEARING

No one addressed the board at this time.

6.0 CORRESPONDENCE

No correspondence was received.

7.0 APPROVAL OF MINUTES

MOVED by Graber SECONDED by Buchert to accept the minutes from the regular session held on October 25, 2010, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

8.0 STAFF ORGANIZATIONS

Lancaster Administrative and Supervisory Association:

Mrs. Jacqueline Bull, principal at William Street School, had no items to report.

Lancaster Central Teachers Association:

Mrs. Robin Zahm, vice president, had no items to report. Mrs. Melissa Kreutzer, teacher at William Street School, spoke about the Veteran's Day celebration at William Street.

Lancaster Association of Service Personnel:

No one was present to report.

Lancaster Association of Substitute Teachers:

No one was present to report.

9.0 BOARD REPORTS

Mr. Graber spoke about the Lancaster Educational and Alumni Foundation, Inc. and said approval was received from the IRS for the 501(c)3. Mr. Graber spoke about the future plans of the foundation. Mr. Graber presented the board with information about the seminars he attended during the New York State School Board Association's (NYSSBA) annual convention.

Mr. Zalenski said he attended an Erie County Association of School Board's seminar on November 4. Mr. Zalenski attended the DECA installation ceremony on November 3 with Mr. Myszka, Mr. Graber, Mrs. Christopher, and many of the district's teachers. Mr. Zalenski attended a concert on October 27. Mr. Zalenski also presented the board with information about the seminars he attended during the NYSSBA annual convention. Mr. Zalenski spoke about Veteran's Day.

Mrs. Christopher said she attended the DECA Installation ceremony and thanked the teachers for their effort.

Dr. Casimino said he attended an Erie County Association of School Boards budget finance committee meeting.

Mrs. MacKay attended the semi-final championship varsity soccer game on November 3. She offered congratulations to the team and Coach Palmer for their success this year.

Mr. Graber announced that the Marching Redskins earned a silver medal in Large School Division 2 competition at the New York State Field Band Conference Championships at the Syracuse Carrier Dome.

10.0 SUPERINTENDENT'S
ADMINISTRATIVE
REPORT

Mr. Myszka said negotiation teams from the LCTA and the district met with Dr. Howard Foster, fact-finder, on October 26. Both parties stated they are looking forward to receiving his recommendation before Thanksgiving. Mr. Myszka said he and members of the audit committee interviewed the top two candidates for the assistant superintendent for business and support services; the appointment of Ms. Jamie Phillips is later on the agenda. Mr. Myszka spoke about staff development that took place on November 2. Mr. Myszka met with the Superintendent’s Student Advisory Council on November 2. Mr. Myszka offered congratulations to Mr. Mark Skowron and the Senior Class Executive Board on collecting 131 units of blood for the American Red Cross blood drive that took place at the high school. Mr. Myszka also said the student union donated \$1,000 to the annual Lancaster Youth Bureau holiday gift distribution and \$500 to the Special Olympics. Mr. Myszka went to Court Street Elementary on October 4 to read a book to the students about citizenship to kick-off their character education and Veteran’s Day assembly. Mr. Myszka announced that the Budget Advisory Committee will hold its first meeting of the 2010-2011 school year on November 15, at 7pm, at the William Street School. Mr. Edward Trevvett, Esq., a representative of Harris Beach PLLC, will present the legal framework that the school district and the board of education must work within to draft a budget. Mr. Myszka introduced the new Town of Lancaster Police Chief, Mr. Jerry Gill, who was seated in the audience, and said the district is looking forward to working with him.

No old business was discussed.

MOVED by Buchert SECONDED by Zalenski to approve the appointment of Ms. Jamie Phillips as assistant superintendent for business and support services, effective December 13, 2010, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

Ms. Phillips was present and thanked the board of education.

MOVED by Casimino SECONDED by Buchert to approve the personnel changes for the period ending November 8, 2010, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

MOVED by Buchert SECONDED by Graber to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

11.0 OLD BUSINESS

12.0 NEW BUSINESS

12.1 PERSONNEL ITEMS

12.11 APPOINTMENT OF ASSISTANT SUPERINTENDENT FOR BUSINESS AND SUPPORT SERVICES

12.12 PERSONNEL CHANGES

12.2 EDUCATION ITEMS

12.21 COMMITTEE ON SPECIAL EDUCATION APPROVED

12.22 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION APPROVED

MOVED by Christopher SECONDED by Casimino to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.0 BUSINESS & FINANCIAL ITEMS

13.11 FINANCIAL REPORTS APPROVED

MOVED by Buchert SECONDED by Graber to approve the financial reports, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.12 CONTRACT – PEOPLE HOME HEALTH CARE SERVICES LICENSED, INC.

MOVED by Graber SECONDED by Zalenski to approve the agreement between the Lancaster Central School District and People Home Health Care Services Licensed Inc., as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.13 BOND ISSUE CHANGE ORDER

MOVED by Casimino SECONDED by Graber to approve change order GC-001 to revise the corridor smoke doors at the Central Avenue building, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

14.0 PUBLIC HEARING

Mr. Gill, 525 Pavement Road, thanked Mr. Myszka and said he is looking forward to working with the district.

Mr. Lee Chowanec, 93 Northwood Drive, addressed the board regarding LCTA negotiations and the town’s budget.

15.0 ADJOURNMENT

At 8:06pm MOVED by Christopher SECONDED by Zalenski to adjourn the regular session in memory of all veterans who served our country and Mrs. MacKay asked for a moment of silence for those who lost their lives.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.