

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

November 9, 2009

Regular Session

Lancaster High School, One Forton Drive, Lancaster, New York – Room 122

Marie MacKay, President

Joseph Maciejewski, Vice President

Wendy Buchert, Trustee

Joseph Casimino, EdD, Trustee

David Ehrle, Trustee

Kenneth Graber, Trustee

David Zalenski, Trustee

Edward J. Myszka, Superintendent of Schools

Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction &
Pupil Services

Alan Getter, Assistant Superintendent for Business & Support Services

John Armstrong, Director of Special Education

Marie Perini, EdD, Director of Secondary Education

Sarah Weidler, PhD, Director of Elementary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President MacKay. The pledge to the flag was recited and Mrs. MacKay asked for a moment of silence for individual reflection and in honor of Veterans Day.

There were no presentations.

Mrs. Sandra Huefner, 589 Central Avenue, a teacher at Lancaster Middle School, spoke about her duties as a teacher, the fabulous teachers she works with, her own children, and how proud she is to be a Lancaster teacher.

Mrs. Carrie Zerkowski, 32 Quail Run Lane, a teacher at William Street School, spoke about how her children were impacted by their teachers in the Lancaster School District, the duties of a teacher, and that she is proud to live and teach in this community.

Mrs. Sara Lima, 410 Aurora Street, a teacher at Hillview Elementary, spoke about what she does to go above and beyond as a teacher and teacher wages.

No correspondence was received.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

1.0 CALL TO ORDER

2.0 PLEDGE TO FLAG

3.0 MOMENT OF SILENCE

4.0 PRESENTATION

5.0 PUBLIC HEARING

6.0 CORRESPONDENCE

**7.0 MEETING MINUTES
APPROVED**

MOVED by Zalenski SECONDED by Buchert to accept the minutes from the regular session held on October 26, 2009, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

Mrs. Kathleen Knauth, principal of Hillview Elementary School, commended the school nurses for the hard work they do, especially during this time of heightened awareness regarding health concerns.

Lancaster Central Teachers Association:

Mr. Eric Przykuta, president, commented on the number of teachers who live in the district and there are good things happening in the classrooms. Mr. Przykuta also said he is looking forward to the negotiation meeting scheduled for November 30.

Lancaster Association of Service Personnel:

Mrs. Cheryl Peck, president, had nothing to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mr. Graber said he attended the DECA installation ceremony on November 4. Mr. Maciejewski and Mrs. MacKay spoke about the 90th annual New York State School Boards Association (NYSSBA) convention they attended from October 15 through October 18, 2009 in New York City and spoke briefly about the different sessions they attended. Dr. Casimino spoke about the Erie County School Boards Association (ECASB) finance meeting he attended. Mr. Zalenski said he attended the DECA installation dinner and he attended the ECASB legislative meeting where they discussed the legislative breakfast that will take place in February. Mrs. Buchert said she has been visiting the buildings as a new board member and is seeing great things happening in our district.

8.0 STAFF ORGANIZATIONS

9.0 BOARD REPORTS

**10.0 SUPERINTENDENT'S
ADMINISTRATIVE
REPORT**

Mr. Myszka began by saying he asked Mr. Getter to prepare a request for proposal to solicit architects to conduct a building condition survey as required by the State Education Department and the Comptroller's office. Mr. Myszka said per Mr. Dave Marrano, the town assessor, the goal for the 2010-2011 school year is for the town of Lancaster is to be at 100 percent equalization rate and the reval process is scheduled to begin in December 2009. Mr. Myszka said he met with Mr. Robert MacPeck, the town of Lancaster's disaster coordinator for the Office of Emergency Management, and Mr. Thomas Muscarella, the senior public health sanitarian in the Erie County Department of Health, to discuss the Point of Dispensing (PODs) that will take place in the district's facilities when the H1N1 vaccine becomes available. Mr. Myszka said he attended a concert at the high school on November 5, the Academy of Finance luncheon on October 28, and the DECA installation ceremony on November 4. Mr. Myszka said he attended the installation ceremony of Mr. Peter Kruszynski, principal of the middle school, as president of the School Administrators Association of New York State.

11.0 OLD BUSINESS

Mr. Maciejewski, chairman of the audit committee, said he will schedule a meeting in the near future. Mr. Maciejewski also said he met with our internal claims auditor and asked her to contact other districts for collaboration.

- 12.0 NEW BUSINESS
- 12.1 PERSONNEL ITEMS
- 12.11 PERSONNEL CHANGES

MOVED by Graber SECONDED by Buchert to approve the personnel changes, for the period ending November 9, 2009, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

- 12.2 EDUCATION ITEMS
- 12.21 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION APPROVED

MOVED by Zalenski SECONDED by Casimino to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

- 13.0 BUSINESS & FINANCIAL ITEMS
- 13.11 FINANCIAL REPORTS APPROVED

MOVED by Graber SECONDED by Buchert to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

- 13.12 BUDGET AMENDMENT – SCHOOL BUS PURCHASE

MOVED by Maciejewski SECONDED by Zalenski to approve the budget increase as listed in the expenses for the bus purchase, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

- 13.13 MEMORANDUM OF AGREEMENT – COUNTY OF ERIE – POINTS OF DISPENSING (PODS)

MOVED by Buchert SECONDED by Casimino to approve the agreement between the Lancaster Central School District and the County of Erie that allows the district’s buildings to serve as Points of Dispensing the H1N1 vaccine should it become necessary, as submitted.

Mr. Myszka noted this is still in the planning stages because the availability of the vaccine is unknown at this time. Mr. Myszka said this memorandum was reviewed by the district’s insurance carrier and attorney.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

- 13.14 BID AWARD – MUSICAL EQUIPMENT

MOVED by Graber SECONDED by Casimino to approve the recommended bid award for musical equipment in the amount of \$27,421 as noted below, as submitted.

Item#	Description	Vendor	Unit/Cost	Total Cost	Quantity Ordered
1-3	Bass various sizes	String Instrument Services	\$1050	\$6,300	6
7-10	Viola various sizes	Washington Music	\$ 345	\$2,070	6
11	Cello Rack	Washington Music	\$ 499	\$ 499	1
14	Marimba	Twin Village	\$4,548	\$4,548	1
15	Bassoon Model #51	U-Crest	\$3,307	\$3,307	1
17	14D Single Horn	Twin Village	\$1,079	\$4,316	4
18	Tenor Sax	Twin Village	\$1,019	\$1,019	1
19	Baritone Sax	Twin Village	\$3,429	\$3,429	1
20	Piccolo Snare Drum	Washington Music	\$ 105	\$ 105	1
21	Euphonium	Twin Village	\$1,828	\$1,828	1
Total Cost				\$27,421	

It was noted that the balance of items on this bid is still being reviewed and are expected to be recommended for approval at a future board meeting.

VOTE ON THE MOTION: 7 Ayes 0 Nays
 MOTION APPROVED.

13.15 CONTRACT APPROVAL - CARRIER COACH – HOMELESS STUDENT

MOVED by Buchert SECONDED by Ehrle to approve the contract between the district and Carrier Coach for the transportation of a student declared homeless under federal statutes in the amount of \$250.00 per day, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
 MOTION APPROVED.

13.16 CONSENT TO JOINT REPRESENTATION AND CONFLICTS WAIVER

MOVED by Graber SECONDED by Maciejewski to approve the consent to joint representation and conflicts waiver from Harris Beach PLLC with Iroquois Central School District for the boundary alteration in the Windsor Ridge South subdivision, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
 MOTION APPROVED.

14.0 PUBLIC HEARING

Mr. Matt Jaskier, 36 Central Avenue, a student at the high school, spoke about an issue that concerns him.

Mr. Jack Bromwich, 5631 Broadway, spoke about the district’s code of conduct.

EXECUTIVE SESSION

At 8:10pm MOVED by Maciejewski SECONDED by Ehrle to move into executive session to discuss a personnel issue.

VOTE ON THE MOTION: 7 Ayes 0 Nays
 MOTION APPROVED.

REGULAR SESSION

At 8:35pm MOVED by Maciejewski SECONDED by Buchert to reconvene regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

ADJOURNMENT

At 8:36pm MOVED by Ehrle SECONDED by Graber to adjourn the regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Sandra A. Janik, District Clerk