

**Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York**

MINUTES

May 7, 2012

Regular Session

Lancaster High School, One Forton Drive, Lancaster

David Zalenski, President
Brenda Christopher, Trustee
Wendy Buchert, Trustee
Kenneth Graber, Trustee

Marie MacKay, Trustee
Robert Szatkowski, Trustee
Patrick Uhteg, Trustee

Edward J. Myszka, Superintendent of Schools
Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Assistant Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Karen Marchioli, Director of Elementary Education
Marie Perini, EdD, Director of Secondary Education
Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 8:10pm by President Zalenski. The pledge to the flag was recited and Mr. Zalenski asked for a moment of silence to remember 8th grade student Bryce Buchholz, who lost his life in a tragic accident on May 3. Mr. Zalenski asked everyone to remember Bryce, and keep his family and all affected by this tragedy in their thoughts.

Dr. Perini and Mr. Zalenski presented Mrs. Rachel Garra, a language teacher at the middle school, with a certificate for receiving tenure.

Mr. Myszka presented New York State School Board Association's board achievement awards to Mr. Zalenski and Mr. Szatkowski.

Mr. Lee Chowanec, 92 Northwood Drive, spoke about attendance at board meetings, the budget, and declining enrollment.

A letter from Judith Katz, dated May 1, 2012, was distributed to the board as information.

MOVED by Buchert SECONDED by Graber to accept the minutes from the regular session held on April 17, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MEETING DATE

KIND

PLACE

MEMBERS PRESENT

DISTRICT ADMINISTRATORS

OTHERS PRESENT

- 1.0 **CALL TO ORDER**
- 2.0 **PLEDGE TO FLAG**
- 3.0 **MOMENT OF SILENCE**

- 4.0 **PRESENTATIONS**
- 4.1 **TENURE PRESENTATION**

- 4.2 **NYSSBA AWARDS**

- 5.0 **PUBLIC HEARING**

- 6.0 **CORRESPONDENCE –
LETTER FROM JUDITH
KATZ**

- 7.0 **APPROVAL OF MINUTES**

- 8.0 **STAFF ORGANIZATIONS**

Lancaster Administrative and Supervisory Association:

Mrs. Clinard had no items to report.

Lancaster Central Teachers Association:

Mr. Myszka said Eric Przykuta could not attend the board meeting but asked to share his condolences to the Buchholz family.

Lancaster Association of Service Personnel:

Mrs. Cheryl Peck, president, had no items to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mrs. Christopher, Mr. Graber, Mrs. MacKay, and Mrs. Buchert reported on events they attended since the last board meeting.

Mr. Myszka presented his administrative report.

No old business was discussed.

MOVED by MacKay SECONDED by Buchert to approve the personnel changes for the period ending May 7, 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Szatkowski SECONDED by Buchert to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Uhteg to approve the financial reports, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve the revised Lancaster Central School District Athletic Code of Conduct, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

9.0 BOARD REPORTS

10.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

11.0 OLD BUSINESS

12.0 NEW BUSINESS

12.1 PERSONNEL ITEMS

12.11 PERSONNEL CHANGES

12.2 EDUCATION ITEMS

12.21 COMMITTEE ON SPECIAL EDUCATION

12.22 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

13.0 BUSINESS & FINANCIAL ITEMS

13.11 FINANCIAL REPORTS APPROVED

13.12 ATHLETIC CODE OF CONDUCT

13.13 TROY & BANKS UTILITY AUDIT AGREEMENT

MOVED by Christopher SECONDED by MacKay to approve the agreement between the Lancaster Central School District and Troy & Banks, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.14 AGREEMENT:
BARTLETT CHILD
CARE, INC..

MOVED by MacKay SECONDED by Buchert to approve the rental agreement between the Lancaster Central School District and Bartlett Child Care, Inc. in the amount of \$7,848, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.15 RENTAL AGREEMENT –
BARTLETT CHILD
CARE, INC.

MOVED by Szatkowski SECONDED by Christopher to approve the rental agreement between the Lancaster Central School District and Bartlett Child Care, Inc., as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.16 POLICY REVIEW: #8271
INTERNET SAFETY

A copy of the policy #8271 Internet Safety was submitted to the board for a first reading. This policy will be added to the June 11 agenda for additional review, discussion and revision if necessary.

13.17 APPOINTMENT OF CHIEF
ELECTION INSPECTOR,
CHAIRPERSON, AND
ELECTION INSPECTORS
FOR THE ANNUAL VOTE

MOVED by Graber SECONDED by MacKay to approve the appointment of a chief election inspector, chairperson, and election inspectors for the district’s annual budget/proposition vote and trustee election to be held on May 15, 2012 and the individuals noted be appointed as inspectors for the vote at a salary of \$7.50 per hour.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.18 FOOD SERVICE
DEPARTMENT
OPERATING SYSTEM
REPORTS

MOVED by MacKay SECONDED by Buchert to approve the food service department operating system reports for March 2012, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

13.19 CONTRACT: AMERICAN
RED CROSS

MOVED by Graber SECONDED by Buchert to approve the agreement between the Lancaster Central School District and the American Red Cross which grants permission for the Red Cross to use the district’s facilities in the event of an emergency for a shelter during a disaster, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

14.0 PUBLIC HEARING

No one addressed the board at this time.

15.0 ADJOURNMENT

Mr. Zalenski noted that the annual budget vote will take place on May 15, 2012, in the Java Gym at the Lancaster High School, from 7am through 9pm.

At 8:50pm MOVED by Christopher SECONDED by Buchert to adjourn the regular session in memory of Bryce Buchholz.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

Sandra A. Janik, District Clerk