

**Board of Education**  
**LANCASTER CENTRAL SCHOOL DISTRICT**  
**Lancaster, New York**

**MINUTES**

September 26, 2011

Regular Session

J. Norman Hayes Administration Building, 177 Central Avenue, Lancaster

David Zalenski, President

Brenda Christopher, Vice President

Wendy Buchert, Trustee

Kenneth Graber, Trustee

Marie MacKay, Trustee

Robert Szatkowski, Trustee

Patrick Uhteg, Trustee

Michael Vallely, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services

Jamie Phillips, Assistant Superintendent for Business & Support Services

John Armstrong, Director of Special Education

Karen Marchioli, Director of Elementary Education

Marie Perini, EdD, Director of Secondary Education

Michele Ziegler, Director of Instructional Technology & Accountability

District residents, staff members, students, and media representatives

The regular meeting of the board of education was called to order at 7:00pm by President Zalenski. The pledge to the flag was recited and Mr. Zalenski asked for a moment of silence for individual reflection, for a student from Williamsville, and a student from the Southern Tier who took their own lives due to bullying recently.

Mr. Zalenski said Mr. Myszka is excused from the meeting because he is attending a superintendent's leadership summit.

Dr. Vallely presented information to the board regarding the New York State 2010-11 District Report Card.

Dr. Perini, Mrs. Marchioli, Mr. Armstrong, Mr. Zalenski, and Mrs. Christopher presented recently tenured teachers with certificates.

No one addressed the board at this time.

No correspondence was received.

MOVED by Graber SECONDED by Buchert to accept the minutes from the regular meeting held on September 12, 2011, as submitted.

VOTE ON THE MOTION:           7 Ayes           0 Nays

MOTION APPROVED.

Lancaster Administrative and Supervisory Association:

**MEETING DATE**

**KIND**

**PLACE**

**MEMBERS PRESENT**

**DISTRICT ADMINISTRATORS**

**OTHERS PRESENT**

**1.0 CALL TO ORDER**

**2.0 PLEDGE TO FLAG**

**3.0 MOMENT OF SILENCE**

**4.0 PRESENTATION**

**4.1 STUDENT ACHIEVEMENT REPORTS**

**4.2 TENURE PRESENTATION**

**5.0 PUBLIC HEARING**

**6.0 CORRESPONDENCE**

**7.0 APPROVAL OF MINUTES**

**8.0 STAFF ORGANIZATIONS**

Mr. Cesar Marchioli, principal at the high school, had no items to report.

Lancaster Central Teachers Association:

Mrs. Lynn Fisher, vice president, had no items to report.

Lancaster Association of Service Personnel:

Mrs. Cheryl Peck, president, had no items to report.

Lancaster Association of Substitute Teachers:

No one present to report.

Mr. Graber, Mr. Szatkowski, Mrs. Buchert, and Mr. Zalenski spoke about events they attended since the last board meeting.

Dr. Vallely presented Mr. Myszka’s administrative report.

Mr. Zalenski noted the board will be interviewing attorney firms on Monday, October 3, at 6pm, in the board room at the district office.

MOVED by MacKay SECONDED by Buchert to approve the personnel changes for the period ending September 26, 2011, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Graber SECONDED by MacKay to approve the appointment of Dr. Andrew Kufel as assistant principal effective October 17, 2011, at an annual salary of \$82,500, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Buchert SECONDED by MacKay to approve teacher tenure appointments on the effective dates, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Christopher SECONDED by MacKay to approve recommendations of the committee on special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve recommendations of the committee on preschool special education, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

MOVED by Graber SECONDED by Buchert to approve the financial reports, as submitted.

9.0 BOARD REPORTS

10.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

11.0 OLD BUSINESS

12.0 NEW BUSINESS

12.1 PERSONNEL ITEMS

12.11 PERSONNEL CHANGES

12.12 APPOINTMENT OF ASSISTANT PRINCIPAL

12.13 TENURE APPOINTMENT

12.2 EDUCATION ITEMS

12.21 COMMITTEE ON SPECIAL EDUCATION

12.22 COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

13.0 BUSINESS & FINANCIAL ITEMS

13.11 FINANCIAL REPORTS APPROVED

VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Graber SECONDED by Uhteg to approve the right of entry agreement from the Town of Lancaster Highway Department for ditch cleaning behind the William Street School, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

Information was presented to the board regarding a proposed tax settlement on a tax assessment case from Buffalo Realty Corporation.

Information was presented to the board regarding a proposed tax settlement on a tax assessment case from Mader Construction Group Inc.

MOVED by Graber SECONDED by MacKay to accept the internal audit risk assessment report for the 2010-2011 school year, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Graber SECONDED by Buchert to accept the 2010-2011 STAC and Excess Cost Risk Area Testing report from Freed Maxick & Battaglia, CPAs, PC, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by Graber SECONDED by Buchert to approve the agreement between Erie 1 BOCES and the Lancaster Central School District, for the rental of two classrooms for special education students, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

MOVED by MacKay SECONDED by Buchert to approve the agreement between the Lancaster Central School District and Patricia George for a total cost not to exceed \$15, 200, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays  
MOTION APPROVED.

No one addressed the board at this time.

13.12 RIGHT OF ENTRY AGREEMENT – TOWN OF LANCASTER HIGHWAY DEPARTMENT

13.13 TAX ASSESSMENT CHALLENGE SETTLEMENT – BUFFALO REALTY CORPORATION

13.14 TAX ASSESSMENT CHALLENGE SETTLEMENT – MADER CONSTRUCTION

13.15 INTERNAL AUDIT RISK ASSESSMENT

13.16 2010-2011 STAC AND EXCESS COST RISK AREA TESTING

13.17 ERIE 1 BOCES – ROOM RENTAL

13.18 CONTRACT – PATRICIA GEORGE

14.0 PUBLIC HEARING

15.0 FUTURE PRESENTATIONS

Mr. Zalenski noted future presentations including the annual audit presentation, nutritional guide for cafeteria items, and the National Foundation of Music Merchants presentation on October 11. On October 24 Lancaster – Depew Substance Abuse Prevention Coalition will present and board of education appreciation will be celebrated. On November 14 an update on the Mandatory Parent Program will be given along with a presentation about faculty meetings.

At 7:55pm MOVED by Graber SECONDED by Buchert to adjourn the regular session.

VOTE ON THE MOTION:                    7 Ayes                    0 Nays

MOTION APPROVED.

Mr. Zalenski announced the next board meeting will be held on Tuesday, October 11, 2011 at 7pm, and noted the location of the meeting has been changed to the J. Norman Hayes Administration Building.

16.0 ADJOURNMENT

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Sandra A. Janik, District Clerk