

# *Lancaster Central School District*

177 Central Avenue  
Lancaster, NY 14086  
(716) 686-3201

*Michael J. Vallely, Ph.D.*  
Superintendent of Schools

November 19, 2020

Dear Parents and Guardians,

The Lancaster Central School District Food Service Department hasn't skipped a beat since March 17th and our caring crew continues to step up to take care of our community's children.

This letter serves as a reminder that the district is operating a remote meal pickup program and this program will continue to be available to all students while the district is in the fully remote learning phase. The meals are **at no cost** and are available to all students and other children in Lancaster households, age 18 and under. A child does not have to be an enrolled student in Lancaster CSD, but a resident within the district's enrollment area.

The opportunity for families to drive through and pick up meals for K-12 Lancaster CSD students will occur once a week, on Mondays from 3:30 pm to 6:00 pm. Meals are disbursed out of Lancaster High School and Lancaster Middle School.

During the remote learning phase, weekly pickup will include 5 sets of breakfasts and lunches. If there is a holiday on a Monday you will receive a meal for the holiday in the prior week's pickup and you will then pick up the next week's meals on Tuesday. Once again, meals are free of charge.

Registration is required before picking up any meals. Meals are for pick up only. There will not be a delivery option or daily in school service option. No meals will be consumed on site.

## **Remote School Year Meal pick up Details:**

- Where? Lancaster High School, One Forton Drive and Lancaster Middle School, 148 Aurora Street. Lancaster High School-Drive up along the driveway across the front of the building. Proceed to the north end of the building near the cafeteria. Lancaster Middle School-Drive up along the south side of the building (parking lots/bus loop). Proceed to door #16.
- When? Beginning Tuesday, September 8th and every subsequent Monday. Monday holidays will be adjusted to Tuesday pick up)
- What time? Pick up hours are 3:30 pm to 6:00 pm
- How do I pick them up? The program will provide door to car service. Do not exit your vehicle.

- What do I need to bring? Be prepared to provide your registration number.
- What about my child with dietary restrictions? Alternate meals will be provided for students with dietary restrictions based on requests set forth in the registration form. This will also need to be set forth to program workers each time you pick up.
- Do I need to sign up? Yes. You will need to register in order to participate in this program. Your information will be confirmed and you will be emailed a number to use in the pick-up line. Once you are registered, you do not need to register again or order each week. You are expected to pick up each week. If you wish to cancel your registration at any time, contact the food service department. To participate, please complete the [Remote Meal Registration](#) form. Registrations received by Food Service on a pick-up day may not be processed before that day's pick-up time.

Please feel free to contact the Food Service Department with any questions or for assistance with signing up for remote meals at (716) 686-3245 or 686-3246.

Thank you for allowing us to provide the benefit of healthy, nutritious meals to your children.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Vallely". The signature is written in a cursive style with a blue ink color.

Michael J. Vallely, Ph.D.  
Superintendent of Schools