

## *Lancaster Central School District*

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*Superintendent's Office  
177 Central Avenue  
Lancaster, NY 14086  
Phone: 716 686-3201*

*Michael J. Vallely, Ph.D.  
Superintendent*

November 4, 2020

Dear William Street School Parents, Guardians, and Staff:

The health and safety of our students and staff is our top priority. With that in mind, the purpose of this letter is to inform you that we were notified this afternoon that an individual at William School, last physically present on November 2, 2020 has tested positive for COVID-19. This letter does not mean that you or your child(ren) were necessarily in close contact with the individual. Rather, I am simply informing you of the positive case.

The District has been in contact with the Erie County Department of Health ("ECDOH"), and the District is following all of the ECDOH's directives and guidance to help prevent the potential spread of the virus. The affected individual has been isolated and the ECDOH is identifying and contacting those individuals identified as close contacts. You will hear directly from the ECDOH if you or your child(ren) are determined to have been in close contact with the individual, and they will provide you with specific instructions to follow.

Rest assured, the District has health and safety protocols in place. In accordance with those protocols, the District thoroughly cleans and disinfects all buildings and buses on a nightly basis. We will continue to comply with established health and safety protocols including social distancing, face coverings, good hygiene, and respiratory practices, and monitoring for symptoms. If you or your child(ren) do experience any symptoms of COVID-19, please stay home and contact your physician.

The [District's comprehensive reopening plan](#) remains available on our website and has more detailed information relative to our cooperative measures with the Erie County Department of Health regarding contact tracing and our health and safety protocols.

We ask that you please respect and honor the privacy of any individual in our school community who has tested positive and, instead, focus on the measures that we know to be effective in stopping the spread of the virus. Thank you for your cooperation.

Sincerely,



Michael J. Vallely, Ph.D.  
Superintendent of Schools