

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

April 16, 2024

Kind

Regular Session

Place

Lancaster High School, One Forton Drive, Lancaster

Members Present

Michael Sage, President
Shannon Cohen, Vice President
Jill Fecher, Trustee
John Talarico, Trustee
Timothy Talbot, Trustee

Members Excused

Kevin Davenport, Trustee
Glenn Jackson, Trustee

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools
Daniel D'Amico, Asst. Superintendent for Human Resources
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
Andrew Krazmien, Director of Secondary Education
Karen Marchioli, Ed.D., Directory of Elementary Education
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for William (Bill) Geake, a business and social studies teacher from 1973 through 2005, who passed away on February 6, 2024; for Twilia Seeley, an elementary teacher from 1968 through 1995, who passed away on March 9, 2024; and for Jean Hubbard, an elementary teacher from 1959 through 1994, who passed away on March 13, 2024.

Announcement

Mrs. Cohen announced that she is resigning her board member position effective immediately.

- 4.0 Presentation/Public Hearing

Mr. Steve Shchurovsky and Ms. Cara Porto-Osborn of Young + Wright Architectural, Mr. Joe Aramini of Buffalo Construction, Dr. Vallely and Miss Phillips presented information regarding the 2024 Capital Project

Proposition. A public hearing took place immediately following the presentation.

12.25 Authorize District Clerk to Amend Legal Notice

Motion to authorize the district clerk to amend and publish a revised Notice of Annual Meeting in order to revise the applicable terms of office for members of the Board of Education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

5.0 Correspondence

A letter was received from Gloria Chaves on March 25, 2024

6.0 Approval of Minutes
6.1 Regular Session
March 11, 2024

Moved by Fecher seconded by Talarico to accept the minutes from the regular session held on March 11, 2024, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

6.2 Budget Work Session
April 8, 2024

Moved by Talarico seconded by Fecher to accept the minutes from the budget work session held on April 9, 2024, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

Mr. John Abraham congratulated Mrs. Cohen for her service on the Board of Education.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

Mr. Sage spoke about the tennis match he attended and that the fields look amazing.

9.0 Superintendent's
Administrative Report

Dr. Vallely did not present an administrative report due to the capital project presentation.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Fecher seconded by Talarico to approve the personnel changes for the period ending April 16, 2024, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.1.2 Superintendent Authorization

Moved by Talbot seconded by Talarico to direct and authorize the superintendent to sign and execute the stipulation of settlement dated April 10, 2024 with a former employee pursuant to its terms, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Talarico seconded by Talbot to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool
Special Education

Moved by Fecher seconded by Talbot to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2.3 Textbook 1st Reading: Personal
Finance Simulation for the
Academy of Finance, Financial
Literacy and Marketing Classes

Information on the textbook Personal Finance Simulation by Brian Bean was distributed to the board members for review. Consistent with past practice, the approval of this textbook will be placed on the board's next agenda.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talarico seconded by Talbot to approve the financial reports from April 16, 2024, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption
#6214 Incidental
Teaching

Moved by Talbot seconded by Fecher to adopt Policy #6214 Incidental Teaching for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.3 Policy Adoption
#6190 Workplace Violence
Prevention Policy

Moved by Talarico seconded by Talbot to adopt Policy #6190 Workplace Violence Prevention Policy for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.4 Policy Adoption
#5110 Budget Planning and
Development

Moved by Talbot seconded by Fecher to adopt Policy #5110 Budget Planning and Development for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.5 Policy Adoption
#5511 Reserve Funds

Moved by Talarico seconded by Talbot to adopt Policy #5511 Reserve Funds for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.6 Policy 2nd Reading
#7350 Timeout and Physical
Restraint

Policy #7350 Timeout and Physical Restraint was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.7 Policy 2nd Reading
#7440 Student Voter
Registration and Pre-Registration

Policy #7440 Student Voter Registration and Pre-Registration was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.8 Policy 1st Reading
#1640 Absentee, Military,
and Early Mail Ballots

Policy #1640 Absentee, Military, and Early Mail Ballots was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.9 Contract – Kenmore – Town
of Tonawanda Union Free
School District

Moved by Fecher seconded by Talbot to approve the agreement between the Lancaster Central School District and Kenmore – Town of Tonawanda Union Free School District, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.10 Contract – East Aurora Union
Free School District

Moved by Talarico seconded by Talbot to approve the agreement between the Lancaster Central School District and East Aurora Union Free School District, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.11 Erie 1 BOCES Budget and
Board Seats

Moved by Fecher seconded by Talbot to approve the adoption of the BOCES administrative budget for 2024-2025 and casting its vote for Renee Wilson and Edward Cavan to the Board of Cooperative Educational Services, First Supervisory District, Erie County, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.12 Food Service Department
Operating Systems Reports
February 2024

Moved by Fecher seconded by Talbot to approve the food service department operating system reports for February 2024, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.13 Contract – Management
Advisory Group Special
Services, Inc.

Moved by Talbot seconded by Talarico to approve the agreement between the Lancaster Central School District and Management Advisory Group Special Services, Inc., as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.14 Contract – GPG Music

Moved by Talbot seconded by Talarico to approve the agreement between the Lancaster Central School District and GPG Music to provide custom drill writing services for the 2024-25 marching band show in the amount of \$5,000, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.15 Item Was Pulled From The Agenda

12.16 Contract: Sylvan Learning of
Williamsville

Moved by Talarico seconded by Talbot to approve the agreement between the Lancaster Central School District and Sylvan Learning of Williamsville, to provide AIS services to St. John the Baptist School for the 2023-2024 school year paid through Title 1 fund allocation, for your approval.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.17 Contract – Parent Transportation

Moved by Fecher seconded by Talarico to approve the contract with Pietra Zaffram to transport her child in the afternoons for the remainder of the 2023-2024 school year at \$0.67 per mile, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.18 AIA Contract – Day Automation

Moved by Talbot seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Day Automation in the amount of \$58,705.41 for Phase 5 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.19 Construction Change Orders

Moved by Talarico seconded by Talbot to approve change orders 77P4 CO-403-009, 77P4 CO-403-010, 77P4 CO-408-001, 77P4 CO-408-002, 77P4 CO-408-003, CO-422-005 and 77P4 CO-001, as submitted.

Vote on the motion: 4 Ayes 0 Nays

- Motion approved.
- 12.20 Declare Surplus Equipment
Moved by Fecher seconded by Talbot to declare the attached listing of equipment surplus and authorize their disposal in accordance with Board of Education policy #5250, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.
- 12.21 Tax Certiorari Information
Wal-Mar Stores East
Information was submitted to the board regarding a tax certiorari settlement with Wal-Mart Stores East.
- 12.22 Tax Certiorari Information
6500 Transit Road, LLC
Information was submitted to the board regarding a tax certiorari discontinuance with 6500 Transit Road, LLC.
- 12.23 2024-25 Budget Proposal
Moved by Talarico seconded by Talbot to adopt the proposed 2024-25 budget, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.
- 12.24 Property Tax Report Card
Moved by Talbot seconded by Talarico to approve the property tax report card, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.
- 13.0 Public Hearing
Madison Kusz, 7 Joseph Drive, address the board regarding the number of academic classes that have to be taken during senior year.
- 14.0 Executive Session
At 8:55pm moved by Talarico seconded by Talbot to move to executive session to discuss the employment of a particular person.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.
- 15.0 Adjournment
At 10:36pm moved by Fecher seconded by Talarico to reconvene regular session.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

At 10:37pm moved by Fecher seconded by Talbot to adjourn the regular session.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

Sandra A. Janik, District Clerk