

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date

April 18, 2023

Kind

Regular Session

Place

Lancaster High School, One Forton Drive, Lancaster – Auditorium

Members Present

Michael Sage, President  
Glenn Jackson, Vice President  
Shannon Cohen, Trustee  
Jill Fecher, Trustee  
Kevin Davenport, Trustee  
John Talarico, Trustee  
Patrick Uhteg, Trustee

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools  
Daniel D'Amico, Asst. Superintendent for Human Resources  
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services  
Jamie Phillips, Asst. Superintendent for Business & Support Services  
John Armstrong, Director of Special Education  
Andrew Krazmien, Director of Secondary Education  
Karen Marchioli, EdD, Director of Elementary Education

Others Present

District administrators and faculty members

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silence for Joe Foyle, a physical education teacher from 1951 through 1986 and a successful football coach, who passed away on March 29, 2023.

- 4.0 Presentations
- 4.1 Annual Fire Inspection

Mr. Michael Bryniarski, Director of Facilities, presented information regarding the annual fire inspection completed in February 2023.

- 4.2 Math Lab at William Street School

Mrs. Allison Camp, an elementary teacher at William Street School, and students, Madelyn Dolpp, Tessa Kremblas, Arianna Wozniak, Kelsey Wacchowski, Juliet Mysiak, presented information regarding William Street School's 6<sup>th</sup> Grade Math Lab.

- 4.3 Leadership at William Street School

Mrs. Robin Heer, an elementary teacher at William Street School, and students, Ella Duchon, Jackson Polniak, Nolan See, Carson Sicurella, Ryan Tomaka and Charlotte Winnicki presented information to the board regarding the Foundations for Success and Leadership course for 6<sup>th</sup> grade students at William Street School.

5.0 Correspondence

An email from Stacey Morgan was received on March 28, 2023.

6.0 Approval of Minutes  
6.1 Regular Session  
March 13, 2023

Moved by Cohen seconded by Talarico to accept the minutes from the regular session held on March 13, 2023, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

6.2 Budget Work Session  
April 10, 2023

Moved by Talarico seconded by Cohen to accept the minutes from the budget work session held on April 10, 2023, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

John Abraham had no items to report.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

Mrs. Cohen spoke about events she attended since the last board meeting.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Cohen seconded by Jackson to approve the personnel changes for the period ending April 18, 2023, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

11.1.2 Appointment of Public  
Relations Director

Moved by Fecher seconded by Jackson to approve the appointment of Kimberly Gromoll as Public Relations Director commencing April 18, 2023, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Davenport seconded by Cohen to approve the recommendations of the committee on special education, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Jackson seconded by Davenport to approve the recommendations of the committee on preschool special education, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

11.2.3 Textbook Adoption –  
Updated Myers Psychology for  
The AP Course, 3<sup>rd</sup> Edition

Moved by Davenport seconded by Fecher to approve the textbook Updated Myers Psychology for the AP Course, 3<sup>rd</sup> Edition by David G. Myers and C. Nathan DeWall, as submitted.  
Vote on the motion: 7 ayes 0 Nays  
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Fecher seconded by Jackson to approve the financial reports, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.2 Policy Adoption #1611  
Business of the Annual  
District Election

Moved by Fecher seconded by Cohen to adopt policy #1611 Business of the Annual District Election for inclusion in the district's policy manual, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.3 Policy Adoption  
#8210 Safety Conditions and  
Prevention Instruction

Moved by Davenport seconded by Cohen to adopt policy #8210 Safety Conditions and Prevention Instruction for inclusion in the district's policy manual, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.4 Policy Adoption #7420 Sports  
and the Athletic Program

Moved by Cohen seconded by Jackson to adopt policy #7420 Sports and the Athletic Program for inclusion in the district's policy manual, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.5 Policy 2<sup>nd</sup> Reading  
#7150 Remote Instruction

Policy #7150 Remote Instruction was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.6 Policy 2<sup>nd</sup> Reading  
#7670 Due Process Complaints:  
Selection and Board Appointment  
of Impartial Hearing Officers

Policy #7670 Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.7 Policy 2<sup>nd</sup> Reading  
#8450 Home, Hospital, or  
Institutional Instruction  
(Homebound Instruction)

Policy #8450 Home, Hospital, or Institution Instruction (Homebound Instruction) was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.8 Policy 2<sup>nd</sup> Reading  
#6550 Leaves of Absence

Policy #6550 Leaves of Absence was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.9 Policy 2<sup>nd</sup> Reading  
#6130 Evaluation of  
Personnel

Policy #6130 Evaluation of Personnel was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.10 Policy 1<sup>st</sup> Reading  
#7317 District Technology  
Device Student Agreement  
Policy

Policy #7317 District Technology Device Student Agreement Policy was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.11 Policy 1<sup>st</sup> Reading  
#7350 Corporal Punishment/  
Emergency Interventions

Policy #7350 Corporal Punishment/Emergency Interventions was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.12 Policy 1<sup>st</sup> Reading  
#7522 Concussion Management

Policy #7522 Concussion Management was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.13 Policy 1<sup>st</sup> Reading  
#7530 Child Abuse and  
Maltreatment

Policy #7530 Child Abuse and Maltreatment was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.14 Policy 1<sup>st</sup> Reading

#7512 Student Physicals

Policy #7512 Student Physicals was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.15 Policy 1<sup>st</sup> Reading  
#6160 Professional Growth/  
Staff Development

Policy #6160 Professional Growth/Staff Development was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.16 Policy 1<sup>st</sup> Reading  
#6121 Sexual Harassment  
in the Workplace

Policy #6121 Sexual Harassment in the Workplace was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.17 Policy 1<sup>st</sup> Reading  
#6215 Probation and Tenure

Policy #6215 Probation and Tenure was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.18 Erie 1 BOCES Budget and  
Board Seats

Moved by Cohen seconded by Talarico to approve the adoption of the BOCES administrative budget for 2023-2024 and casting its vote for John Sherman and Janet MacGregor Plarr to the Board of Cooperative Educational Services, First Supervisory District, Erie County, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.19 Amend 2023-2024 School  
Calendar

Moved by Davenport seconded by Fecher to approve the amended 2023-2024 school calendar, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.20 Contract – Orchard Park  
Central School District

Moved by Cohen seconded by Davenport to approve the agreement between the Lancaster Central School District and Orchard Park Central School District, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.21 Contract – East Aurora Union  
Free School District

Moved by Fecher seconded by Cohen to approve the contract between the Lancaster Central School District and East Aurora Union Free School District, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.22 Food Service Department  
Operating Systems Reports

February 2023

Moved by Davenport seconded by Talarico to approve the food service department operating system reports for February 2023, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.23 Grant Donation Acceptance –  
Toshiba America Foundation

Moved by Cohen seconded by Talarico to accept the grant donation of \$4,774 from Toshiba America Foundation, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.24 Contract – Julie Heath

Moved by Fecher seconded by Cohen to approve the agreement between the Lancaster Central School District and Julie Heath, to provide AIS instruction services at the West Seneca Christian School for the 2023 summer paid through Title 1 fund allocation, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.25 AIA Contract  
IBC Engineering, P.C.

Moved by Fecher seconded by Davenport to approve the AIA contract between the Lancaster Central School District and IBC Engineering, P.C. for commissioning services in the proposed amount of \$6,900 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.26 Construction Change Orders  
Phase 2, 3, and 5 of the 2018  
\$77.1M Capital Project

Moved by Jackson seconded by Fecher to approve change orders 77P2 CO-223-015, 77P3 CO-308-006, and 77P5 CO-509-001, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.27 Contract Renewal  
Management Advisory  
Group Special Services, Inc.

Moved by Cohen seconded by Fecher to approve the agreement between the Lancaster Central School District and Management Advisory Group Special Services, Inc., as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.28 Bid Extension  
Student Agenda Planners

Moved by Jackson seconded by Davenport to approve the bid extension for school agenda planners to Jostens/Meridian Student Planners through the 2023-2024 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.29 Accept Fee Proposal  
Forestream Pediatrics

Moved by Jackson seconded by Talarico to approve the updated fee proposal from Forestream Pediatrics for the 2023-2024 school year at an annual fee of \$47,500 with the option to extend for 2024-25 and 2025-26, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.30 Appoint Physician Services  
For Employees – Occustar  
Workplace Compliance, LLC

Moved by Fecher seconded by Talarico to appoint Occustar Workplace Compliance, LLC as the District's employee physician and approve the agreement for services for the 2023-24 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.31 Legends Volleyball Club  
License Agreement

Moved by Cohen seconded by Talarico to approve the agreement between the Lancaster Central School District and the Lancaster Volleyball Club for use of the trademark and works of the Legends name and logos, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.32 Contract Extension  
Excelsior Orthopaedics, LLP

Moved by Davenport seconded by Cohen to approve the agreement between the Lancaster Central School District and Excelsior Orthopaedics, LLP for athletic trainer services for student athletes for the 2023-2024 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.33 2023-24 Budget Proposal

Moved by Jackson seconded by Cohen to adopt the proposed 2023-24 budget, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.34 Property Tax Report Card

Moved by Cohen seconded by Jackson to approve the property tax report card, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

No one addressed the board at this time.

14.0 Executive Session

At 7:49pm moved by Cohen seconded by Jackson to move to executive session to discuss Lancaster Central Teachers Association contract negotiations.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

At 8:30pm moved by Jackson seconded by Cohen to reconvene regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 8:31pm moved by Talarico seconded by Fecher to adjourn the regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk