

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date	December 9, 2024
Kind	Regular Session
Place	Lancaster High School, One Forton Drive, Lancaster
Members Present	Michael Sage, President Kevin Davenport, Trustee Glenn Jackson, Trustee Anita Schiavone, Trustee Timothy Talbot, Trustee
Members Excused	John Talarico, Vice President David Lyman, Trustee
District Administrators Present	Andrew P. Kufel, PhD, Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Jamie Phillips, Asst. Superintendent for Business & Support Services Karen Marchioli, Director of Elementary Education Cheryl Randall, Director of Instructional Technology & Accountability
Others Present	District administrators and faculty members
1.0 Call to Order	
2.0 Pledge to Flag	
3.0 Moment of Silence	The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection.
4.0 Presentations	
4.1 Music Department: Past, Present, and Future – Dan DeAngelis William Street Jazz Ensemble – Michael Morrissey	Mr. Daniel DeAngelis, music department chairperson gave an overview of the music department's past, present and future. Next, the William Street School Jazz Ensemble under the direction of Mr. Michael Morrissey performed.
4.2 Tenure Certificate Presentation	Dr. Marchioli presented a recently tenured teacher with a certificate.
5.0 Correspondence Email Received	An email was received from Jessica Wagner on December 5, 2024.
6.0 Approval of Minutes	
6.1 Regular Session	

November 4, 2024

Moved by Talbot seconded by Jackson to accept the minutes from the regular session held on November 4, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

Beth Farrar congratulated the recently tenured teacher, the music department, Dr. Kufel, Mr. Krazmien, Sarah Wittmeyer and wished everyone happy holidays.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

There were no board reports.

9.0 Superintendent's  
Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Jackson seconded by Talbot to approve the personnel changes for the period ending December 9, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.1.2 Appoint Director of Secondary  
Education (7-12)

Moved by Davenport seconded by Schiavone to approve the appointment of Sarah Wittmeyer as Director of Secondary Education (7-12) effective January 13, 2025 at a base salary of \$140,000 (prorated), as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.1.3 Amend Appointment Resolution  
For Assistant Superintendent for Curriculum,  
Instruction & Pupil Personnel  
Services

Moved by Talbot seconded by Davenport to approve the appointment of Mr. Andrew Krazmien as Assistant Superintendent for Curriculum, Instruction & Pupil Personnel Services at an annual base salary of \$156,500 (prorated) and in accordance with said employment agreement thereafter commencing December 2, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Davenport seconded by Jackson to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Schiavone seconded by Talbot to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

11.2.3 Textbook Approval – Temas  
AP Spanish Language and Culture

Moved by Davenport seconded by Schiavone to approve the textbook, Temas AP Spanish Language and Culture by Parthena Draggett, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.0 Business & Financial Items  
12.1 Financial Reports

Moved by Talbot seconded by Schiavone to approve the financial reports from December 9, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.2 Support Staff Substitute Rates  
Effective December 31, 2024

Moved by Davenport seconded by Jackson to approve the listing of support staff substitute rates effective December 31, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.3 Construction Change Orders

Moved by Talbot seconded by Jackson to approve change orders 77P5 CO-509A-003 and 77P5 CO-531A-001, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.4 Food Service Department  
Operating System Reports

Moved by Davenport seconded by Schiavone to approve the food service department operating system reports for October 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.5 Declare Surplus Equipment

Moved by Schiavone seconded by Talbot to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.6 Declare Surplus Books

Moved by Talbot seconded by Schiavone to declare the attached listing of books as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.7 Grant Acceptance – Terra Science and Education Grant Donation

Moved by Davenport seconded by Jackson to approve the acceptance of the Future Creators: Hands-On Innovation with 3D Printing and Laser Engraving Grant in the amount of \$4,972.77 from Terra Science and Education and approve the grant agreement, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.8 Donation Acceptance Lorie Wolf

Moved by Talbot seconded by Schiavone to accept the donation of \$50.00 from Lorie Wolf, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.9 Approve Shared Services Agreement – Girls Varsity Ice Hockey

Moved by Schiavone seconded by Davenport to approve the shared services agreement between the Lancaster, Iroquois, Depew, and Alden school districts for the 2024-2025 combined Girls Varsity Ice Hockey Team, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.10 Club Creation – Business & Marketing Honor Society

Moved by Talbot seconded by Davenport to approve the creation of a Business & Marketing Honor Society club at the high school, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.11 Contract: Wesley Krantz

Moved by Jackson seconded by Davenport to approve the agreement between the Lancaster Central School District and Wesley Krantz, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.12 Contract: Flylight Design LLC

Moved by Schiavone seconded by Jackson to approve the agreement between the Lancaster Central School District and Flylight Design LLC, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.13 Contract: Rob Zolnowski

Moved by Davenport seconded by Talarico to approve the agreement between the Lancaster Central School District and Rob Zolnowski, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.14 Scholastic Achievement

Recognition Dinner

Moved by Schiavone seconded by Jackson to approve an expenditure of \$500 to support the Erie-Niagara School Superintendent Association's Annual Scholastic Achievement Recognition Ceremony, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.15 Separation Agreement

Moved by Davenport seconded by Talbot to approve the separation agreement dated November 27, 2024 with an employee pursuant to its terms.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

No one addressed the board at this time.

14.0 Executive Session

At 7:48pm moved by Jackson seconded by Davenport to move to executive session to discuss pending litigation with the District's attorney.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 9:01pm moved by Schiavone seconded by Jackson to reconvene regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

At 9:02pm moved by Jackson seconded by Davenport to adjourn the regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk