

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date	February 5, 2024
Kind	Regular Session
Place	William Street School, 5201 William Street, Lancaster
Members Present	Michael Sage, President Shannon Cohen, Vice President Jill Fecher, Trustee John Talarico, Trustee Timothy Talbot, Trustee
Members Excused	Glenn Jackson, Trustee Kevin Davenport, Trustee
District Administrators Present	Michael Vallely, PhD, Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services John Armstrong, Director of Special Education Andrew Krazmien, Director of Secondary Education Karen Marchioli, Ed.D., Directory of Elementary Education Michele Ziegler, Director of Instructional Technology & Accountability
Others Present	District administrators and faculty members
1.0 Call to Order	
2.0 Pledge to Flag	
3.0 Moment of Silence	The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection.
4.0 Presentations	There were no presentations.
5.0 Correspondence	No correspondence was received.
6.0 Approval of Minutes	
6.1 Regular Session January 8, 2024	Moved by Cohen seconded by Fecher to accept the minutes from the regular session held on January 8, 2024, as submitted. Vote on the motion: 5 Ayes 0 Nays Motion approved.
6.2 Budget Work Session January 22, 2024	

Moved by Fecher seconded by Cohen to accept the minutes from the budget work session held on January 22, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

Mr. John Abraham spoke about donations made by the LCTA.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

Mr. Talarico spoke about the insurance committee meeting he recently attended.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Fecher seconded by Talarico to approve the personnel changes for the period ending February 5, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Talbot seconded by Talarico to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Cohen seconded by Talbot to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

February 5, 2024

Moved by Talarico seconded by Talbot to approve the financial reports from February 5, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption

#3271 Solicitation of  
Charitable Donations

Moved by Cohen seconded by Talarico to adopt policy #3271 Solicitation of Charitable Donations for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

- 12.3 Policy Deletion  
#5574 Medicaid Compliance Program

Moved by Talarico seconded by Talbot to remove policy #5574 Medicaid Compliance Program from the district's policy manual.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

- 12.4 Policy 1<sup>st</sup> Reading  
#6214 Incidental Teaching

Policy #6214 Incidental Teaching was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.5 Policy 1<sup>st</sup> Reading  
#6190 Workplace Violence Prevention Policy

Policy #6190 Workplace Violence Prevention Policy was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.6 Policy 1<sup>st</sup> Reading  
#5110 Budget Planning and Development

Policy #5110 Budget Planning and Development was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.7 Policy 1<sup>st</sup> Reading  
#5511 Reserve Funds

Policy #5511 Reserve Funds was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.8 BOCES Election – Call for Nominations

Moved by Fecher seconded by Cohen to approve the nomination of Edward R. Cavan residing at 252 Willow Green Drive, Amherst, New York, which is located in the Sweet Home Central School District and Renee Wilson residing at 10 Dennis Lane, Cheektowaga, New York, which is located in the Cheektowaga Central School District, as candidates for election to be held on April 16, 2024, to serve as trustees for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2024 through June 30, 2027, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

- 12.9 Construction Change Orders

Moved by Talbot seconded by Talarico to approve change orders 77P4 CO-403-007, 77P4 CO-422-004 and 77P4 CO-423-006, as submitted.

Vote on the motion: 5 Ayes 0 Nays

- 12.10 Declare Surplus Equipment
- Motion approved.
- Moved by Cohen seconded by Talbot to declare the attached listing of equipment surplus and authorize their disposal in accordance with Board of Education policy #5250, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.11 Food Service Department  
Operating Systems Reports  
December 2023
- Moved by Talbot seconded by Cohen to approve the food service department operating system reports for December 2023, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.12 Club Creation  
Beautification and  
Upkeep (BUK)
- Moved by Cohen seconded by Talbot to approve the creation of a Beautification and Upkeep (BUK) at the middle school, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.13 Contract Extension  
Occustar Workplace  
Compliance, LLC
- Moved by Talbot seconded by Talarico to approve the agreement with Occustar Workplace Compliance, LLC as the District's employee physician for the 2024-25 and 2025-26 school years, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.14 Indemnification Request  
Jurewicz
- Moved by Fecher seconded by Cohen to grant indemnification to Roberta Jurewicz with respect to the complaint Index No. 800607/2024, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.15 2024-2025 State Quality  
Environmental Review  
(SEQR) for the Capital  
Outlay Project
- Resolution of The Board of Education of The Lancaster Central School District, Erie County, New York (The "District"), Classifying Certain Renovations, Alterations and Improvements to The Hillview Elementary School as a "Type II" Action Pursuant the State Environmental Quality Review Act.
- Whereas, the Board of Education (the "Board") of the Lancaster Central School District, Erie County (the "District") intends to undertake as part of the District's Capital Outlay Project, certain improvements at the Hillview Elementary School Building located at 11 Pleasant View Drive, Lancaster, New York, consisting of the replacement of the exterior LED street sign and sign base along with replacement of existing and new security cameras in and around the school building, and all related,

incidental and ancillary improvements in connection with the foregoing (collectively, the “Project”); and

Whereas, the Board now intends to determine as to the classification of the Project as a “Type II” action under Article 8 of the New York State Environmental Conservation Law and 6 NYCRR, Part 617 (collectively, “SEQRA”).

Now, therefore, The Board of Education of The Lancaster Central School District, Erie County, New York, Hereby Resolves as Follows:

Section 1. Based upon its review of the materials and records of the District, the Board hereby declares itself lead agency to the extent necessary for this purpose and hereby determines that the proposed Project constitutes a “Type II” action under SEQRA (6 NYCRR 617.5(c)(2)) (as a replacement, rehabilitation or reconstruction of a facility, in kind on the same site), and that no further actions or proceedings by the District are required to be taken under SEQRA with respect to such Project. The action consists of routine activities of an educational institution, as well as, replacement, rehabilitation or reconstruction of a structure or facility in kind, on the same site.

Section 2. This resolution shall take effect immediately upon its adoption.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.16 2024-2025 School Calendar

Moved by Cohen seconded by Talbot to approve the 2024-2025 School Calendar, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.17 2024-2025 Classified Staff  
Holiday Schedule

Moved by Fecher seconded by Talbot to approve the 2024-2025 Classified Staff Holiday Schedule, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.18 Appointment of Bond,  
Schoeneck & King PLLC

Moved by Fecher seconded by Talarico to approve the appointment of Bond, Schoeneck & King PLLC as legal counsel for the district for the remainder of the 2023-2024 school year, effective immediately, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.19 Declare Surplus Textbooks

Moved by Cohen seconded by Fecher to declare the attached listings of textbooks surplus and authorize their disposal in accordance with Board of Education Policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Jennifer Borgioli-Binis, 204 Central Avenue, recommended a book to the board called *Disillusioned: Five Families and the Unraveling of America's Suburbs* by Benjamin Herold.

14.0 Executive Session

At 7:17pm moved by Talarico seconded by Talbot to move to executive session to discuss the employment of a particular individual.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 8:15pm moved by Cohen seconded by Talarico to reconvene regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

At 8:16pm moved by Cohen seconded by Fecher to adjourn the regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk