

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date	February 6, 2023
Kind	Regular Session
Place	William Street School, 5201 William Street, Lancaster – Multipurpose Room
Members Present	Michael Sage, President Glenn Jackson, Vice President Shannon Cohen, Trustee Jill Fecher, Trustee Kevin Davenport, Trustee John Talarico, Trustee Patrick Uhteg, Trustee
District Administrators Present	Michael Vallely, PhD, Superintendent of Schools Dina Allen, Asst. Superintendent for Human Resources Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services John Armstrong, Director of Special Education Andrew Krazmien, Director of Secondary Education Karen Marchioli, EdD, Director of Elementary Education
Others Present	District administrators and faculty members
1.0 Call to Order	
2.0 Pledge to Flag	
3.0 Moment of Silence	The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silence for Dr. Sarah Meredith, an accompanist for over 15 years with the district, who passed away on January 9, 2023.
4.0 Presentation Appointment of Board Member	Mr. Sage explained the process of replacing a board member who resigned.  Moved by Jackson seconded by Cohen to appoint Mr. Patrick Uhteg, Sr. to the board of education until the next annual election scheduled on May 16, 2023, as submitted. Vote on the motion: 7 Ayes 0 Nays Motion approved.

The oath of office was administered to Mr. Uhteg and the oath card was signed

Mr. Sage recognized and thanked Mr. Uhteg Jr. for his service. Mr. Uhteg was presented with a token of appreciation.

5.0 Correspondence

No correspondence was received.

6.0 Approval of Minutes  
6.1 Regular Session  
January 9, 2023

Moved by Cohen seconded by Fecher to accept the minutes from the regular session held on January 9, 2023, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

6.2 Budget Work Session  
January 23, 2023

Moved by Talarico seconded by Cohen to accept the minutes from the budget work session held on January 23, 2023, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

John Abraham welcomed Mr. Uhteg, Sr. to the board and wished Mr. Uhteg, Jr. well. Mr. Abraham also thanked the district for allowing CPR training.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

Mr. Talarico spoke about an event he attended since the last board meeting.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.2 Personnel Changes

Moved by Jackson seconded by Cohen to approve the personnel changes for the period ending February 6, 2023, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Davenport seconded by Fecher to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Cohen seconded by Jackson to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items  
12.1 Financial Reports

Moved by Jackson seconded by Fecher to approve the financial reports, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption #5681  
School Safety Plans

Moved by Davenport seconded by Cohen to adopt policy #5681 School Safety Plans for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.3 Policy 1st Reading  
#1611 Business of the Annual  
District Election

Policy #1611 Business of the Annual District Election was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.4 Policy 1st Reading  
#8210 Safety Conditions and  
Prevention Instruction

Policy #8210 Safety Conditions and Prevention Instruction was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.5 Policy 1st Reading  
#7420 Sports and the Athletic  
Program

Policy #7420 Sports and the Athletic Program was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.6 Accept Auction Results  
#31198

Moved by Fecher seconded by Jackson to accept results from auction #31198, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.7 Tax Certiorari Settlement  
Information

Information was submitted to the board regarding tax certiorari settlements for:

Briarcliff Apartment Holding, LLC

Towne RE6, LLC

Uniland Partnership of Delaware, LP

Sonwil Distribution Center, Inc. aka 200 Sonwil Drive

12.8 Contract – Town of Lancaster  
School Resource Officers

Moved by Fecher seconded by Davenport to approve the agreement between the District and the Town of Lancaster for three school resource officers, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.9 AIA Contract – Day Automation

Moved by Fecher seconded by Davenport to approve the AIA contract between the Lancaster Central School District and Day Automation in the amount of \$166,604.73 for the district-wide camera project of the 2018 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.10 AIA Contract – Graybar

Moved by Cohen seconded by Jackson to approve the AIA contract between the Lancaster Central School District and Graybar in the amount of \$74,748.43 for the lighting fixture and control replacements outlay project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.11 State Quality Environmental Review (SEQR) for Capital Outlay Project

Resolution of the board of education of the Lancaster Central School District, Erie County, New York (the “District”), classifying certain renovations, alterations and improvements to the William Street School building as a “Type II” action pursuant the state environmental quality review act.

Whereas, the Board of Education (the “Board”) of the Lancaster Central School District, Erie County (the “District”) intends to undertake as part of the District’s Capital Outlay Project, certain improvements at the William Street School Building located at 5201 William Street, Lancaster, New York, consisting of interior renovations including replacement of existing lighting fixtures with LED fixtures and lighting controls including occupancy sensors, daylight sensors, and switching/dimming controls in and around the school building, and all related, incidental and ancillary improvements in connection with the foregoing (collectively, the “Project”); and

Whereas, the Board now intends to determine as to the classification of the Project as a “Type II” action under Article 8 of the New York State Environmental Conservation Law and 6 NYCRR, Part 617 (collectively, “SEQRA”).

Now, therefore, the Board of Education of the Lancaster Central School District, Erie County, New York, hereby resolves as follows:

Section 1. Based upon its review of the materials and records of the District, the Board hereby declares itself lead agency to the extent necessary for this purpose and hereby determines that the proposed Project constitutes a “Type II” action under SEQRA (6 NYCRR 617.5(c)(2)) (as a replacement, rehabilitation or reconstruction of a facility, in kind on the same site), and that no further actions or

proceedings by the District are required to be taken under SEQRA with respect to such Project. The action consists of routine activities of an educational institution, as well as, replacement, rehabilitation or reconstruction of a structure or facility in kind, on the same site. Section 2. This resolution shall take effect immediately upon its adoption.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.12 Construction Change Order  
Phase 2 of the 2018  
\$77.1M Capital Project

Moved by Davenport seconded by Fecher to approve change order 77P2 CO-204-006, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.13 Contract – Lancaster  
Association of Service  
Personnel

Moved by Cohen seconded by Talarico to approve the negotiated agreement between the superintendent and the Lancaster Association of Service Personnel, effective July 1, 2022 through June 30, 2026, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.14 BOCES Election – Call for  
Nominations

Moved by Cohen seconded by Davenport to approve the nomination of John W. Sherman residing at 30 Milton Street, Tonawanda, New York, which is located in the Tonawanda City School District and Janet MacGregor Plarr residing at 3494 Heatherwood Drive, Hamburg, New York, which is located in the Frontier Central School District, as candidates for election to be held on April 18, 2023, to serve as trustees for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2023 through June 30, 2026, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.15 Declare Surplus Textbooks

Moved by Jackson seconded by Fecher to declare the attached listing of textbooks as surplus and authorize their disposal according to board policy #5250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.16 Contract – Williamsville  
Central School District

Moved by Davenport seconded by Talarico to approve the contract between the Lancaster Central School District and Williamsville Central School District, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.17 Contract – West Seneca  
Central School District

Moved by Fecher seconded by Cohen to approve the contract between the Lancaster Central School District and West Seneca Central School District, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.18 Food Service Department  
Operating Systems Reports  
December 2022

Moved by Davenport seconded by Fecher to approve the food service department operating system reports for December 2022, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Kelly Hartwig, 21 Americo Court, addressed the board regarding playgrounds, parks and baseball diamonds.

Christine Besecker, 75 Elm Place, addressed the board regarding a playground at William Street School.

Ella Besecker, 75 Elm Place, addressed the board regarding a playground at William Street School.

14.0 Executive Session

At 7:30pm moved by Jackson seconded by Cohen to move to executive session to discuss the employment of a particular person.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

At 9:20pm moved by Jackson seconded by Cohen to reconvene regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 9:21pm moved by Cohen seconded by Jackson to adjourn the regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk