

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date	January 8, 2024
Kind	Regular Session
Place	William Street School, 5201 William Street, Lancaster
Members Present	Shannon Cohen, Vice President Jill Fecher, Trustee Glenn Jackson, Trustee Timothy Talbot, Trustee
Members Excused	Michael Sage, President Kevin Davenport, Trustee John Talarico, Trustee
District Administrators Present	Michael Vallely, PhD, Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services John Armstrong, Director of Special Education Andrew Krazmien, Director of Secondary Education Karen Marchioli, Ed.D., Directory of Elementary Education Michele Ziegler, Director of Instructional Technology & Accountability
Others Present	District administrators and faculty members
1.0 Call to Order	
2.0 Pledge to Flag	
3.0 Moment of Silence	The regular meeting of the board of education was called to order at 7:00pm by Vice President Cohen. The Pledge of Allegiance was recited and Mrs. Cohen asked for a moment of silent reflection for Marianne Gable, a teacher aide from 1993 through 2009, who passed away on December 1, 2023 and for Katherine McMillan, a bus driver from 1970 through 1006, who passed away on December 18, 2023.
4.0 District Data Presentation	Mr. Andrew Krazmien, Dr. Karen Marchioli, Dr. Andrew Kufel, Mrs. Bethany Henke, Mr. John Tresmond and Mrs. Kimberly Louttit presented information to the board regarding Lancaster Central School District Data.
5.0 Correspondence	No correspondence was received.
6.0 Approval of Minutes	
6.1 Regular Session	

December 11, 2023

Moved by Jackson seconded by Talbot to accept the minutes from the regular session held on December 11, 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

6.2 Special Session
December 19, 2023

Moved by Talbot seconded by Fecher to accept the minutes from the special session held on December 19, 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Mrs. Henke wished everyone a happy new year.

Lancaster Central Teachers Association:

Mr. John Abraham wished everyone a happy new year and spoke about donations made by the LCTA.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

No board reports.

9.0 Superintendent's
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Jackson seconded by Talbot to approve the personnel changes for the period ending January 8, 2024, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Fecher seconded by Talbot to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool
Special Education

Moved by Talbot seconded by Fecher to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

January 8, 2024

Moved by Jackson seconded by Talbot to approve the financial reports from January 8, 2024, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.2 Policy Adoption
#7521 Students with Life
Threatening Health
Conditions

Moved by Fecher seconded by Jackson to adopt policy #7521 Students with Life-Threatening Health Conditions for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.3 Policy 2nd Reading
#3271 Solicitation of
Charitable Donations

Policy #3271 Solicitation of Charitable Donations was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.4 Food Service Department
Operating Systems Reports
November 2023

Moved by Jackson seconded by Talbot to approve the food service department operating system reports for November 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.5 Accept Auction Results
Auction Number 35617

Moved by Talbot seconded by Jackson to accept the results from auction #35617, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.6 Student Vending Services

Moved by Fecher seconded by Jackson to approve the attached agreement between the Lancaster Central School District and PepsiCo Beverage Sales, LLC for student vending services across the district, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.7 Contract – Flylight Design LLC

Moved by Jackson seconded by Talbot to approve the agreement between the Lancaster Central School District and Flylight Design LLC, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.8 Club Creation – Esports Club

Moved by Fecher seconded by Talbot to approve the creation of an Esports Club at the high school, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.9 Construction Change Orders

Moved by Jackson seconded by Fecher to approve change orders 77P4 CO-426-002 and 77P4 CO-426-003, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.10 Amended 2023-24 School
Lunch Fund (C Fund) Budget

Moved by Fecher seconded by Talbot to approve the amended 2023-2024 school lunch fund budget, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.11 Bid Award - \$77.1M Capital
Project Phase 5

Moved by Fecher seconded by Talbot to approve the recommended bids to Mark Cerrone, Inc., Allgaier Construction Corporation, Huber Construction, Inc., DV Brown & Associates, Inc., MLP Plumbing & Mechanical, Inc., Goodwin Electric Corporation and Occhino Corporation, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.12 AIA Contract
Mark Cerrone, Inc.

Moved by Fecher seconded by Talbot to approve the AIA contract between the Lancaster Central School District and Mark Cerrone, Inc. in amount of \$635,000 for Phase 5 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.13 AIA Contract
Allgaier Construction
Corporation

Moved by Jackson seconded by Talbot to approve the AIA contract between the Lancaster Central School District and Allgaier Construction Corporation in amount of \$801,400 for Phase 5 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.14 AIA Contract
Huber Construction, Inc.

Moved by Talbot seconded by Fecher to approve the AIA Contract between the Lancaster Central School District and Huber Construction, Inc. in amount of \$955,500 for Phase 5 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.15 AIA Contract
DV Brown & Associates, Inc.

Moved by Fecher seconded by Talbot to approve the AIA contract between the Lancaster Central School District and DV Brown & Associates, Inc. in amount of \$264,000 for Phase 5 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.16 AIA Contract
MLP Plumbing &
Mechanical, Inc.

Moved by Jackson seconded by Talbot to approve the AIA contract between the Lancaster Central School District and MLP Plumbing & Mechanical, Inc. in amount of \$1,733,935 for Phase 5 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.17 AIA Contract
Goodwin Electric
Corporation

Moved by Talbot seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Goodwin in amount of \$774,500 for Phase 5 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.18 AIA Contract
Occhino Corporation

Moved by Jackson seconded by Fecher to approve the AIA Contract between the Lancaster Central School District and Occhino Corporation in amount of \$412,550 for Phase 5 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.19 Appoint Workplace Violence
Program Coordinator

Moved by Jackson seconded by Talbot to approve the appointment of the assistant superintendent for human resources as the Workplace Violence Program Coordinator, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.20 Declare Surplus Equipment

Moved by Talbot seconded by Jackson to declare the attached listing of equipment surplus and authorize their disposal in accordance with Board of Education policy #5250, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.21 Bid Extension
Student Agenda Planners

Moved by Fecher seconded by Jackson to approve the bid extension for school agenda planners to Jostens/Meridian Student Planners through the 2024-2025 school year, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

No one addressed the board at this time.

14.0 Executive Session

At 7:51pm moved by Fecher seconded by Jackson to move to executive session to review a student discipline matter.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 8:30pm moved by Fecher seconded by Jackson to reconvene regular session.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

Moved by Fecher seconded by Talbot to affirm the superintendent's decision regarding a student discipline matter.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

At 8:32pm moved by Fecher seconded by Talbot to adjourn the regular session.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk