

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date	January 9, 2023
Kind	Regular Session
Place	William Street School, 5201 William Street, Lancaster – Multipurpose Room
Members Present	Glenn Jackson, Vice President Shannon Cohen, Trustee Jill Fecher, Trustee Patrick Uhteg, Trustee
Members Excused	Michael Sage, President Kevin Davenport, Trustee John Talarico, Trustee
District Administrators Present	Michael Vallely, PhD, Superintendent of Schools Jamie Phillips, Asst. Superintendent for Business & Support Services John Armstrong, Director of Special Education Andrew Krazmien, Director of Secondary Education Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services Michele Ziegler, Director of Instructional Technology & Accountability
Others Present	District administrators and faculty members
1.0 Call to Order	
2.0 Pledge to Flag	
3.0 Moment of Silence	The regular meeting of the board of education was called to order at 7:00pm by Vice President Jackson. The Pledge of Allegiance was recited and Mr. Jackson asked for a moment of silence for Thomas Anthony, a special education teacher from 1980 through 1993, who passed away on January 1, 2023.
4.0 Presentation Tenure Certificate	Mr. Armstrong presented a previously tenured teacher with a certificate.
5.0 Correspondence	No correspondence was received.
6.0 Approval of Minutes	
6.1 Regular Session December 12, 2022	Moved by Fecher seconded by Cohen to accept the minutes from the regular session held on December 12, 2022, as submitted. Vote on the motion: 4 Ayes 0 Nays Motion approved.
7.0 Staff Organizations	

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

John Abraham wished everyone a happy new year, recognized a teacher for offering free CPR lessons to her colleagues, and welcomed Mr. D'Amico to his new position.

Lancaster Association of Service Personnel:

Kim Glauser spoke about contract negotiations.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

Mr. Uhteg announced his resignation from the board effective upon completion of this meeting due to personal reasons. Mr. Jackson spoke about the process to replace him. Mrs. Fecher thanked Mr. Uhteg and spoke about Mrs. Wurstner receiving her tenure.

9.0 Superintendent's
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Appointment – Assistant
Superintendent for Human
Resources

Moved by Cohen seconded by Fecher to approve the appointment of Daniel J. D'Amico, Esq. as Assistant Superintendent for Human Resources under the Erie County Civil Service title of Director of Employee Negotiations at an annual salary of \$147,500 (prorated) effective February 6, 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.1.2 Personnel Changes

Moved by Cohen seconded by Fecher to approve the personnel changes for the period ending January 9, 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Uhteg seconded by Cohen to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool
Special Education

Moved by Fecher seconded by Uhteg to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Fecher seconded by Cohen to approve the financial reports, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.2 Policy 2nd Reading #5681
School Safety Plans

Policy #5681 School Safety Plans was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.3 Policy Adoption Reading
#1640 Absentee Ballots

Moved by Uhteg seconded by Cohen to adopt policy #1640 Absentee Ballots for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.4 Policy Adoption #5730
School Bus Safety

Moved by Cohen seconded by Fecher to adopt policy #5730 School Bus Safety for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.5 Policy Adoption #5731
Idling School Buses on School
Grounds

Moved by Uhteg seconded by Cohen to adopt policy #5731 Idling School Buses on School Grounds for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.6 Policy Adoption #5740
Qualifications of Bus Drivers

Moved by Uhteg seconded by Cohen to adopt policy #5740 Qualifications of Bus Drivers for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.7 Policy Adoption #6560
Determination of Employment
Status: Employee or
Independent Contractor

Moved by Cohen seconded by Fecher to adopt policy #6560 Determination of Employment Status: Employee or Independent Contractor for inclusion in the district's policy manual, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.8 Continuing Education
Instructor Hourly Rate

Moved by Uhteg seconded by Cohen to approve the community education instructor rate of \$16.25 per hour effective December 31, 2022, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.9 Authorization of Duties
To Daniel J. D'Amico, Esq.

Moved by Uhteg seconded by Cohen to appoint Mr. D'Amico as Civil Service Appointing Officer, Title IX Coordinator, and Civil Rights Compliance Officer effective February 6, 2023, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.10 Declare Surplus Equipment

Moved by Uhteg seconded by Cohen to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.11 Food Service Department
Operating Systems Reports
November 2022

Moved by Fecher seconded by Uhteg to approve the food service department operating system reports for November 2022, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.12 Club Creations – Mindfulness
Club, Computer Programming
Club, William Street Student
Council, Peers Helping Peers
(formerly Peer Mediation)

Moved by Cohen seconded by Uhteg to approve the creation of a Mindfulness Club and a Computer Programming Club at the high school, William Street Student Council at William Street School, and Peers Helping Peers Club (formerly Peer Mediation Club) at the high school, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.13 Contract – Jacqueline Boundy

Moved by Cohen seconded by Uhteg to approve the agreement between the Lancaster Central School District and Jacqueline Boundy, to provide AIS instruction services at St. Mary's Elementary School for the 2022-2023 school year paid through Title 1 fund allocation, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.14 AIA Contract – Metro
Contracting & Environmental, Inc.

Moved by Uhteg seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Metro Contracting & Environmental, Inc. in the amount of \$960,400 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

- 12.15 AIA Contract – Rodriguez
Construction Group

Moved by Uhteg seconded by Cohen to approve the AIA contract between the Lancaster Central School District and Rodriguez

Construction Group in the amount of \$1,679,000 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.16 AIA Contract – Tiede-Zoeller Corporation

Moved by Uhteg seconded by Cohen to approve the AIA contract between the Lancaster Central School District and Tiede-Zoeller Corporation in the amount of \$347,000 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.17 AIA Contract –Rochester Davis-Fetch Corporation

Moved by Uhteg seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Rochester Davis-Fetch Corporation in the amount of \$1,598,000 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.18 AIA Contract – Tiede-Zoeller Corporation

Moved by Cohen seconded by Uhteg to approve the AIA contract between the Lancaster Central School District and Tiede-Zoeller Corporation in the amount of \$160,800 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.19 AIA Contract – MLP Plumbing & Mechanical Inc.

Moved by Uhteg seconded by Fecher to approve the AIA contract between the Lancaster Central School District and MLP Plumbing & Mechanical Inc. in the amount of \$720,000 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.20 AIA Contract – D.V. Brown & Associates, Inc.

Moved by Fecher seconded by Cohen to approve the AIA contract between the Lancaster Central School District and D.V. Brown & Associates, Inc. in the amount of \$1,322,700 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays

Motion approved.

12.21 AIA Contract – Ferguson Electric

Moved by Uhteg seconded by Cohen to approve the AIA contract between the Lancaster Central School District and Ferguson Electric in the amount of \$1,912,800 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.22 AIA Contract – Zoladz
Construction Co., Inc.

Moved by Cohen seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Zoladz Construction Co., Inc. in the amount of \$6,428,533 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.23 Bid Rejection – Aluminum
and Windows – Contract 408

Moved by Uhteg seconded by Cohen to reject all aluminum and window (contract 408) bids, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.24 Construction Change Orders
Phase 2, 3 and 5 of the 2018
\$77.1M Capital Project

Moved by Uhteg seconded by Fecher to approve change orders 77P2 CO-203-005, 77P2 CO-206-009, 77P2 CO-222-004, 77P2 CO-223-014, 77P3 CO-304-001, 77P3 CO-308-003, 77P3 CO-308-004, 77P3 CO-309-003, 77P3 CO-322-003, 77P3 CO-323-003, 77P5 CO-503-002, 77P5 CO-522-001, and 77P5 CO-523-001, as submitted.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

14.0 Executive Session

At 7:29pm moved by Cohen seconded by Fecher to move to executive session to discuss Lancaster Association of Service Personnel contract negotiations.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

At 7:49pm moved by Cohen seconded by Fecher to reconvene regular session.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

15.0 Adjournment

At 7:50pm moved by Cohen seconded by Fecher to adjourn the regular session.

Vote on the motion: 4 Ayes 0 Nays
Motion approved.

Sandra A. Janik, District Clerk