

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

March 13, 2023

Kind

Regular Session

Place

William Street School, 5201 William Street, Lancaster – Multipurpose Room

Members Present

Michael Sage, President
Glenn Jackson, Vice President
Shannon Cohen, Trustee
Jill Fecher, Trustee
Kevin Davenport, Trustee
John Talarico, Trustee
Patrick Uhteg, Trustee

District Administrators Present

Michael Valley, PhD, Superintendent of Schools
Daniel D'Amico, Asst. Superintendent for Human Resources
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Andrew Krazmien, Director of Secondary Education
Karen Marchioli, EdD, Director of Elementary Education
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silence for Richard Vienne, a math teacher from 1960 through 1995, who passed away on January 7, 2023; for Kenneth Haley, an art teacher from 1964 through 1995, who passed away on January 29, 2023; for Harriet Dokken, a business teacher from 1964 through 1995, who passed away on February 1, 2023; for Johanna Coleman, former town clerk and town supervisor, who passed away on February 9, 2023; and for Charles Friedman, a science teacher from 1968 through 2000 and a former coach, who passed away on February 24, 2023.

- 4.0 Presentations
- 4.1 Elementary Math Specialists

Dr. Marchioli, with math specialists Krystel Murtha, Diana Wilks, and Erica Kuras, presented information regarding math intervention.

- 4.2 Reading Research
Dr. Marchioli, Molly Marcinelli, principal at Como Park Elementary, Roseann Cook, a kindergarten teacher, and Marlana Marrano, a reading teacher, presented information regarding reading instruction.
- 5.0 Correspondence
A letter from Jennifer Andreas was received on February 21, 2023.
- 6.0 Approval of Minutes
6.1 Regular Session
February 6, 2023
Moved by Jackson seconded by Cohen to accept the minutes from the regular session held on February 6, 2023, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 6.2 Budget Work Session
February 28, 2023
Moved by Talarico seconded by Davenport to accept the minutes from the budget work session held on February 27, 2023, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 7.0 Staff Organizations
Lancaster Administrative and Supervisory Association:
No one present to report.
Lancaster Central Teachers Association:
John Abraham had no items to report.
Lancaster Association of Service Personnel:
No one present to report.
Lancaster Association of Substitute Teachers:
No one present to report.
- 8.0 Board Reports
Mr. Talarico, Mr. Jackson, Mrs. Fecher and Mrs. Cohen spoke about events they attended since the last board meeting and future events.
- 9.0 Superintendent's
Administrative Report
Dr. Vallely presented his administrative report.
- 10.0 Old Business
No old business was discussed.
- 11.0 New Business
11.1 Personnel Items
11.1.2 Personnel Changes
Moved by Jackson seconded by Fecher to approve the personnel changes for the period ending March 13, 2023, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 11.2 Education Items
11.2.1 Committee on Special Education
Moved by Davenport seconded by Talarico to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 11.2.2 Committee on Preschool
Special Education
Moved by Cohen seconded by Fecher to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

- 11.2.3 Textbook 1st Reading –
Updated Myers Psychology for
The AP Course

Information on the textbook, Updated Myers Psychology for the AP Course by David G. Myers and C. Nathan DeWall was distributed to the board members for review. Consistent with past practice, the approval of this textbook will be placed on the board's next agenda.

- 12.0 Business & Financial Items
- 12.1 Financial Reports

Moved by Jackson seconded by Talarico to approve the financial reports, as submitted.

Vote on the motion: 7 Ayes 0 Nays
Motion approved.

- 12.2 Policy 2nd Reading
#1611 Business of the Annual
District Election

Policy #1611 Business of the Annual District Election was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.3 Policy 2nd Reading
#8210 Safety Conditions and
Prevention Instruction

Policy #8210 Safety Conditions and Prevention Instruction was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.4 Policy 2nd Reading
#7420 Sports and the Athletic
Program

Policy #7420 Sports and the Athletic Program was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.5 Policy 1st Reading
#7150 Remote Instruction

Policy #7150 Remote Instruction was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.6 Policy 1st Reading
#7670 Due Process Complaints;
Selection and Board Appointment
of Impartial Hearing Officers

Policy #7670 Due Process Complaints; Selection and Board Appointment of Impartial Hearing Officers was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.7 Policy 1st Reading
#8450 Home, Hospital, or
Institutional Instruction
(Homebound Instruction)

Policy #8450 Home, Hospital, or Institution Instruction (Homebound Instruction) was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.8 Policy 1st Reading

#6550 Leaves of Absence

Policy #6550 Leaves of Absence was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.9 Policy 1st Reading
#6130 Evaluation of
Personnel

Policy #6130 Evaluation of Personnel was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.10 Appointment of Chief Election
Inspector, Chairperson and
Election Inspectors for the
Annual Vote

Moved by Cohen seconded by Jackson to approve the appointment of a chief election inspector, chairperson, and election inspectors for May 16, 2023, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.11 2023-2024 School Calendar

Moved by Cohen seconded by Talarico to approve the 2023-2024 School Calendar, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.12 2023-2024 Classified Staff
Holiday Schedule

Moved by Davenport seconded by Talarico to approve the 2023-2024 Classified Staff Holiday Schedule, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.13 Contract – Sweet Home Central
School District

Moved by Jackson seconded by Davenport to approve the contract between the Lancaster Central School District and Sweet Home Central School District, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.14 Contract – Frontier Central
School District

Moved by Davenport seconded by Cohen to approve the contract between the Lancaster Central School District and Frontier Central School District, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.15 Professional Learning Plan

Moved by Cohen seconded by Jackson to approve the 2022-2023 Professional Learning Plan, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.16 Contracts – Various Providers
of Special Education Services

Moved by Jackson seconded by Davenport to approve the agreements between the Lancaster Central School District and the various approved special education providers for the 2022-2023 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.17 Declare Surplus Textbooks

Moved by Cohen seconded by Fecher to declare the attached listing of textbooks as surplus and authorize their disposal according to board policy #5250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.18 Food Service Department
Operating Systems Reports
January 2023

Moved by Talarico seconded by Davenport to approve the food service department operating system reports for January 2023, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.19 Amended 2022-2023 School
Lunch Fund (C Fund) Budget

Moved by Cohen seconded by Talarico to approve the amended 2022-2023 school lunch fund budget, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.20 Internal Audit Report and
Corrective Action Plan

Moved by Davenport seconded by Jackson to accept the internal audit risk assessment report and the corrective action plan, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.21 Internal Audit Testing – LASP
Retro

Moved by Davenport seconded by Jackson to accept the workplan for the 2022-2023 internal audit additional testing of the LASP retro pay, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.22 Contract – Dr. Erik Wiedemann

Moved by Fecher seconded by Cohen to approve the agreement between the Lancaster Central School District and Dr. Erik Wiedemann, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.23 Contract – Rob Zolnowski

Moved by Fecher seconded by Talarico to approve the agreement between the Lancaster Central School District and Rob Zolnowski for an estimated total cost not to exceed \$3,012.50, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.24 Contract – GPG Music

Moved by Cohen seconded by Jackson to approve the agreement between the Lancaster Central School District and GPG Music to provide a custom composition and arrangement services for the 2023-2024 marching band show in the amount of \$8,000, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.25 Contract – Shannon Jeffreys

Moved by Jackson seconded by Cohen to approve the agreement between the Lancaster Central School District and Shannon Jeffreys to provide a visual design for the 2023-2024 marching band show in the amount of \$3,500, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.26 Lancaster Association of Service
Personnel – Memorandum of
Agreement – for a District Employee

Moved by Cohen seconded by Talarico to approve the negotiated Lancaster Association of Service Personnel Memorandum of Agreement, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.27 Construction Change Order
Phase 2, 3, and 5 of the 2018
\$77.1M Capital Project

Moved by Fecher seconded by Jackson to approve change orders 77P2 CO-203-006, 77P2 CO-204-007, 77P2 CO-206-010, 77P2 CO-209-005, 77P2 CO-TCC-004, 77P3 CO-308-005, 77P3 CO-323-004, 77P3 CO-323-005, 77P5 CO-503-003, 77P5 CO-526-001, 77P5 CO-526-002, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.28 Bid Award - \$77.1 Capital
Project Phase 4 – Aluminum
and Windows

Moved by Cohen seconded by Fecher to approve the recommended bid to TGR Enterprises for aluminum and windows in the amount of \$919,818, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.29 AIA Contract – Stohl
Environmental

Moved by Fecher seconded by Jackson to approve the AIA contract between the Lancaster Central School District and Stohl Environmental in the amount of \$38,000 for Phase 4 of the 2018 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.30 AIA Contract – Watts
Architecture and Engineering

Moved by Cohen seconded by Talarico to approve the AIA contract between the Lancaster Central School District and Watts Architecture

and Engineering in the amount of \$20,000 for Phase 5 of the \$77.1M capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.31 AIA Contract – Day Automation

Moved by Jackson seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Day Automation in the amount of \$108,945.20 for Phase 4 of the \$77.1M capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.32 AIA Contract – Day Automation

Moved by Cohen seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Day Automation in the amount of \$41,210.69 for Phase 5 of the \$77.1M capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.33 AIA Contract – Day Automation

Moved by Jackson seconded by Cohen to approve the AIA contract between the Lancaster Central School District and Day Automation in the amount of \$15,461.23 for the annex renovation project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.34 AIA Contract – TGR
Enterprises Inc.

Moved by Fecher seconded by Jackson to approve the AIA contract between the Lancaster Central School District and TGR Enterprises Inc. in the amount of \$919,818 for Phase 4 of the \$77.1M capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.35 AIA Contract – Encorus Group

Moved by Cohen seconded by Jackson to approve the AIA contract between the Lancaster Central School District and Encorus Group in the amount of \$50,000 for Phase 4 of the \$77.1M capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.36 Legal Notice, Annual Budget/
Proposition Vote and Trustee
Election

Moved by Cohen seconded by Talarico to approve the resolution to publish the legal notice for the annual budget vote and trustee election, and institute all other procedures required to conduct the vote and election, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

No one addressed the board at this time.

14.0 Executive Session

At 8:17pm moved by Jackson seconded by Talarico to move to executive session to discuss Lancaster Central Teachers Association negotiations.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

At 8:54pm moved by Cohen seconded by Talarico to reconvene regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 8:55pm moved by Cohen seconded by Fecher to adjourn the regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk