

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

May 13, 2024

Kind

Regular Session

Place

Lancaster High School, One Forton Drive, Lancaster

Members Present

Michael Sage, President
Kevin Davenport, Trustee
Glenn Jackson, Trustee
John Talarico, Trustee
Timothy Talbot, Trustee

Members Excused

Jill Fecher, Trustee

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools
Daniel D'Amico, Asst. Superintendent for Human Resources
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Andrew Krazmien, Director of Secondary Education
Karen Marchioli, Ed.D., Directory of Elementary Education
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:53pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Eleanor Guerra, a bus driver from 1977 through 1999, who passed away on April 3, 2024; for Thomas Ramsey, a custodian from 1982 through 2010, who passed away on April 15, 2024; and for Phyllis Dickinson, a librarian from 1973 through 1994, who passed away on April 24, 2024.

4.0 Presentation

There were no presentations.

5.0 Correspondence

No correspondence was received.

- 6.0 Approval of Minutes
- 6.1 Regular Session
April 16, 2024

Moved by Jackson seconded by Talarico to accept the minutes from the regular session held on April 16, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays

- Motion approved.
- 7.0 Staff Organizations
- Lancaster Administrative and Supervisory Association:
No one present to report.
- Lancaster Central Teachers Association:
Mr. John Abraham noted the LCTA is in full support of the budget and will be with NYSUT to help get the word out.
- Lancaster Association of Service Personnel:
No one present to report.
- Lancaster Association of Substitute Teachers:
No one present to report.
- 8.0 Board Reports
- Mr. Talarico spoke about the music events this past week.
Mr. Sage commended the student leaders for their work during the annual budget hearing, thanked the team for their work on the budget, and recognized Jane Sullivan from the Erie County Association of School Boards who was in attendance this evening.
- 9.0 Superintendent's Administrative Report
- Dr. Vallely did not present an administrative report due to the annual budget hearing.
- 10.0 Old Business
- No old business was discussed.
- 11.0 New Business
- 11.1 Personnel Items
- 11.1.1 Personnel Changes
- Moved by Talarico seconded by Talbot to approve the personnel changes for the period ending May 13, 2024, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 11.2 Education Items
- 11.2.1 Committee on Special Education
- Moved by Davenport seconded by Talbot to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 11.2.2 Committee on Preschool Special Education
- Moved by Talarico seconded by Jackson to approve the recommendations of the committee on preschool special education, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 11.2.3 Textbook Approval: Personal Finance Simulation for the Academy of Finance, Financial Literacy and Marketing Classes
- Motion to approve the textbook, Personal Finance Simulation by Brian Bean, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 12.0 Business & Financial Items

- 12.1 Financial Reports
- Moved by Talarico seconded by Talbot to approve the financial reports from May 13, 2024, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 12.2 Policy Adoption
#7350 Timeout and Physical Restraint
- Motion to adopt policy #7350 Timeout and Physical Restraint for inclusion in the district's policy manual, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 12.3 Policy Adoption
#7440 Student Voter Registration and Pre-Registration
- Motion to adopt policy #7440 Student Voter Registration and Pre-Registration for inclusion in the district's policy manual, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 12.4 Policy 2nd Reading
#1640 Absentee, Military, and Early Mail Ballots
- Policy #1640 Absentee, Military, and Early Mail Ballots was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.
- 12.5 Contract – Amherst Central School District
- Moved by Davenport seconded by Jackson to approve the agreement between the Lancaster Central School District and Amherst Central School District, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 12.6 Contract Renewal – YMCA Buffalo Niagara
- Moved by Talbot seconded by Talarico to approve the agreement between the Lancaster Central School District and the YMCA Buffalo Niagara for the 2024-2025 school year, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 12.7 Use License Agreement – Western New York Arena, LLC
- Moved by Davenport seconded by Jackson to approve the use license agreement between the Lancaster Central School District and Western New York Arena, LLC, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 12.8 Contract: Visually Impaired Advancement d/b/a VIA
- Moved by Talbot seconded by Talarico to approve the agreement between the Lancaster Central School District and Visually Impaired Advancement d/b/a VIA, as submitted.
Vote on the motion: 5 Ayes 0 Nays

- Motion approved.
- 12.9 Contract: EI US, LLC dba
LearnWell
- Moved by Jackson seconded by Talbot to approve the agreement between the Lancaster Central School District and EI US, LLC dba LearnWell, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.10 Amended Contract
Joe Isgar
- Moved by Davenport seconded by Jackson to approve the amended agreement between the Lancaster Central School District and Joe Isgar, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.11 Food Service Department
Operating Systems Reports
March 2024
- Moved by Talbot seconded by Talarico to approve the food service department operating system reports for March 2024, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.12 Declare Surplus Equipment
- Moved by Jackson seconded by Davenport to declare the attached listing of equipment surplus and authorize their disposal in accordance with Board of Education policy #5250, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.13 Declare Surplus Textbooks
- Moved by Talbot seconded by Jackson to declare the attached listing of textbooks surplus and authorize their disposal in accordance with Board of Education policy #5250, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.14 Construction Change Orders
- Moved by Jackson seconded by Talbot to approve change orders 2023-2024 COP, 77P4 CO-408-004, 77P5 CO-509A-001 and 77P5 CO-526A-001, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 12.15 Contract: Associated Physical
and Occupational Therapists, PLLC
- Moved by Davenport seconded by Jackson to approve the service agreement between the Lancaster Central School District and Associated Physical and Occupational Therapists, PLLC, as submitted.
- Vote on the motion: 5 Ayes 0 Nays
- Motion approved.
- 13.0 Public Hearing
- No one addressed the board at this time.
- 14.0 Adjournment

At 8:05pm moved by Talarico seconded by Talbot to adjourn the regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk