

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

October 3, 2022

Kind

Regular Session

Place

Lancaster High School Auditorium, One Forton Drive, Lancaster

Members Present

Michael Sage, President
Glenn Jackson, Vice President
Shannon Cohen, Trustee
Jill Fecher, Trustee
John Talarico, Trustee
Patrick Uhteg, Trustee

Members Excused

Kevin Davenport, Trustee

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools
Dina Allen, Asst. Superintendent for Human Resources
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services
Jamie Phillips, Asst. Superintendent for Business & Support Services
John Armstrong, Director of Special Education
Andrew Krazmien, Director of Secondary Education
Karen Marchioli, EdD, Director of Elementary Education
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silence for Joanne Mueller, a middle school math teacher, from 1970 through 2000, who passed away on August 15, 2022.

Mr. Sage noted that Mr. Davenport was excused from the meeting.

- 4.0 Presentations
- 4.1 Audit Presentation

Mr. Carl Widmer and Mr. Charles Trottier of Drescher & Malecki LLP gave an overview of the annual audit report for the year ending June 30, 2022.

- 4.2 Accept Audit Report

Moved by Cohen seconded by Fecher to accept the audit report year ending June 30, 2022 from Drescher & Malecki LLP and the corrective action plan, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

4.3 Board of Education
Recognition

To celebrate school board recognition, several students presented the board members with a photo montage created by Alana Alicea, a student at the high school.

5.0 Correspondence

No correspondence was received.

6.0 Approval of Minutes
6.1 Regular Session
September 12, 2022

Moved by Jackson seconded by Uhteg to accept the minutes from the regular session held on September 12, 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Mrs. Bull thanked the board members for their service.

Lancaster Central Teachers Association:

John Abraham congratulated the students on the photo montage, thanked the custodial staff for continued work, and spoke about the Making Strides Against Breast Cancer walk.

Lancaster Association of Service Personnel:

Val Hurst present, no report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

Mr. Jackson, Mr. Talarico, Mrs. Cohen and Mrs. Fecher spoke about events they attended since the last board meeting.

9.0 Superintendent's
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Jackson seconded by Talarico to approve the personnel changes for the period ending October 3, 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Cohen seconded by Uhteg to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool

Special Education

Moved by Cohen seconded by Uhteg to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

11.2.3 Appoint Committee on Special Education Chairpersons

Moved by Jackson seconded by Cohen to approve the appointments to the committee and subcommittee on special education, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Cohen seconded by Jackson to approve the financial reports, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.2 Declare Surplus Equipment

Moved by Talarico seconded by Cohen to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.3 Declare Surplus Textbooks

Moved by Cohen seconded by Jackson to declare the attached listing of textbooks as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.4 Food Service Department Operating Systems Reports August 2022

Moved by Jackson seconded by Cohen to approve the food service department operating system reports for August 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.5 Construction Change Orders Phase 2 and 3 of the 2018 \$77.1M Capital Project

Moved by Uhteg seconded by Jackson to approve change orders 77P2 CO-202-007, 77P2 CO-206-008, 77P2 CO-209-004, 77P2 CO-222-003, 77P3 CO-308-001, 77P3 CO-308-002, 77P3 CO-309-002, and 77P3 CO-331-002, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.6 Contract – Village of Depew School Liaison Officer

Moved by Jackson seconded by Uhteg to approve the agreement between the district and the Village of Depew, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.7 Donation Acceptance –
The Lipke Foundation

Moved by Cohen seconded by Fecher to accept the donation of \$10,000 from the Lipke Foundation, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.8 Memorandum of Agreement
Carousel Nursery School

Moved by Fecher seconded by Jackson to approve the memorandum of agreement between the Lancaster Central School District and Carousel Nursery School, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.9 Erie County Bus Shuttle Request

Moved by Cohen seconded by Talarico to approve the request from the County of Erie, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.10 Revised Corrective Action Plans

Moved by Fecher seconded by Jackson to approve the revised corrective action plans for the Freed Maxick CPAs risk assessment and internal audit plan report dated December 10, 2021, the Freed Maxick CPAs review of internal controls over purchasing internal audit report dated January 7, 2022, and the July 2022 NYS Office of the State Comptroller (OSC) Financial Management Report of the Lancaster Central School District #2022M-37, Inc., as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.11 Contract – James Welch

Moved by Fecher seconded by Jackson to approve the agreement between the Lancaster Central School District and James Welch for an estimated total cost not to exceed \$4,250, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.12 Contract – Christopher Taber

Moved by Cohen seconded by Talarico to approve the agreement between the Lancaster Central School District and Christopher Taber for an estimated total cost not to exceed \$5,000, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.13 Contract – Jonathan Rizzo

Moved by Jackson seconded by Cohen to approve the agreement between the Lancaster Central School District and Jonathan Rizzo for an estimated total cost not to exceed \$6,000, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.14 Contract – Karol Cassel

Moved by Fecher seconded by Uhteg to approve the agreement between the Lancaster Central School District and Karol Cassel, to provide AIS instruction services after school at Our Lady of the Blessed Sacrament

School for the 2022-2023 school year paid through Title 1 fund allocation, for your approval.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.15 Contract – Christine Sudyn

Moved by Jackson seconded by Cohen to approve the agreement between the Lancaster Central School District and Christine Sudyn, to provide AIS instruction services after school at Our Lady of the Blessed Sacrament School for the 2022-2023 school year paid through Title 1 fund allocation, for your approval.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.16 Contract – Jennifer Wagner

Moved by Uhteg seconded by Cohen to approve the agreement between the Lancaster Central School District and Jennifer Wagner, to provide AIS instruction services after school at Our Lady of the Blessed Sacrament School for the 2022-2023 school year paid through Title 1 fund allocation, for your approval.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Tracy Chellino, 43 Newberry Lane – addressed the board regarding the Athletic Code of Conduct and academic eligibility.

Chris Chellino, 43 Newberry Lane – addressed the board regarding the Athletic Code of Conduct and academic eligibility.

Kim Batcho, 408 Aurora Street – addressed the board regarding a student who wanted to address the board but did not follow the proper procedure.

14.0 Executive Session

At 7:50pm moved by Jackson seconded by Talarico to move to executive session to discuss the employment of a particular person.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

At 8:55pm moved by Talarico seconded by Jackson to reconvene regular session.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 8:56pm moved by Jackson seconded by Talarico to adjourn the regular session.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk