

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date	October 7, 2024
Kind	Regular Session
Place	Lancaster High School, One Forton Drive, Lancaster
Members Present	Michael Sage, President John Talarico, Vice President David Lyman, Trustee Anita Schiavone, Trustee Timothy Talbot, Trustee
Members Excused	Kevin Davenport, Trustee Glenn Jackson, Trustee
District Administrators Present	Michael Vallely, PhD, Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services John Armstrong, Director of Special Education Andrew Krazmien, Director of Secondary Education Cheryl Randall, Director of Instructional Technology & Accountability
Others Present	District administrators and faculty members
1.0 Call to Order	
2.0 Pledge to Flag	
3.0 Moment of Silence	The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Conrad Hejmanowski, a custodian from 1995 through 1997, who passed away on September 18, 2024 and for Thomas Maniccia, a science teacher from 1965 through 1995, who passed away on September 28, 2024.
4.0 Presentations	
4.1 Board of Education Recognition	In honor of school board recognition, Kathleen Wilson, Director of the Academy of Hospital and Tourism, and her students sent some baked goods to the board members and Mr. Krazmien thanked members of the board for their contributions to the District.
4.2 Audit Presentation	Mr. Charles Trottier of Drescher & Malecki LLP gave an overview of the annual audit report for the year ending June 30, 2024.
4.3 Accept Audit Report	

Moved by Schiavone seconded by Talbot to accept the audit report year ending June 30, 2024 from Drescher & Malecki LLP and the corrective action plan, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 5.0 Correspondence
- 5.1 Email Received

An email was received from Amy Mrozielski on September 19, 2024.

- 6.0 Approval of Minutes
- 6.1 Regular Session  
September 16, 2024

Moved by Talarico seconded by Talbot to accept the minutes from the regular session held on September 16, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

Mrs. Ami Cole recognized the teachers that were honored at the football game and Mrs. Arlene Rivett and Mrs. Megan Hewett presented the LHS Faculty and Staff Wall of Wow.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

- 8.0 Board Reports

There were no board reports.

- 9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

- 10.0 Old Business

No old business was discussed.

- 11.0 New Business
- 11.1 Personnel Items
- 11.1.1 Personnel Changes

Moved by Talbot seconded by Talarico to approve the personnel changes for the period ending October 7, 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 11.2 Education Items
- 11.2.1 Committee on Special Education

Moved by Talarico seconded by Schiavone to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 11.2.2 Committee on Preschool  
Special Education

Moved by Talbot seconded by Talarico to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2.3 Field Trip Approval  
Quebec City, Canada

Moved by Talarico seconded by Schiavone to approve Mrs. Adamo and the 8th grade French students to travel to Quebec City, Canada, as submitted.

Vote on the motion:                    5 Ayes                    0 Nays

Motion approved.

12.0 Business & Financial Items  
12.1 Financial Reports

Moved by Schiavone seconded by Talarico to approve the financial reports from October 7, 2024, as submitted.

Vote on the motion:    5 Ayes                    0 Nays

Motion approved.

12.2 Policy Adoption  
#6550 Leaves of Absence

Moved by Talarico seconded by Schiavone to adopt policy #6550 Leaves of Absence for inclusion in the district's policy manual, as submitted.

Vote on the motion:    5 Ayes                    0 Nays

Motion approved.

12.3 Policy Adoption  
#5681 School Safety Plans

Moved by Talbot seconded by Talarico to adopt policy #5681 School Safety Plans for inclusion in the district's policy manual, as submitted.

Vote on the motion:    5 Ayes                    0 Nays

Motion approved.

12.4 Policy Adoption  
#5683 Evacuation, Lockdown,  
and Emergency Dismissal Drills

Moved by Talarico seconded by Schiavone to adopt policy #5683 Evacuation, Lockdown, and Emergency Dismissal Drills for inclusion in the district's policy manual, as submitted.

Vote on the motion:    5 Ayes                    0 Nays

Motion approved.

12.5 Construction Change Orders

Moved by Talbot seconded by Talarico to approve change order 77P4 CO-431-011 and 77P5 CO-502A-001, as submitted.

Vote on the motion:    5 Ayes                    0 Nays

Motion approved.

12.6 Intermunicipal Agreement  
Town of Lancaster

Moved by Schiavone seconded by Talarico to approve the intermunicipal agreement between the Lancaster Central School District and the Town of Lancaster to offer a swim lesson program for the community, as submitted.

Vote on the motion:    5 Ayes                    0 Nays

Motion approved.

12.7 Donation Acceptance – William  
Street School PTO – Fundraiser  
Proceeds

Moved by Talarico seconded by Talbot to accept the donation of \$3,032.50 from the William Street Parent Teacher Organization, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.8 Accept Auction Results  
Auction Number 39076

Moved by Schiavone seconded by Talarico to accept results from auction #39076, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.9 Amended Contract  
Maria Blask

Moved by Talarico seconded by Talbot to approve the amended agreement between the Lancaster Central School District and Maria Blask, to provide AIS services at St. Mary's Elementary for the 2024-2025 school year paid through Title 1 fund allocation, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.10 Contract: Beth Farrar

Moved by Schiavone seconded by Talbot to approve the agreement between the Lancaster Central School District and Beth Farrar to provide family literacy workshop services for the district, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.11 Amendment to Contract –  
Pharmacy Benefit Dimensions, LLC

Moved by Schiavone seconded by Talbot to approve the amendment to the PBD Management Services agreement that implements the Rx Concierge program, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.12 Purchasing Cooperative  
Equalis Group LLC

Moved by Talbot seconded by Talarico to approve participation in the Equalis Group LLC purchasing cooperative program, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.13 Food Service Department  
Operating System Reports

Moved by Schiavone seconded by Talbot to approve the food service department operating system reports for August 2024, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.14 Club Creation  
Chamber Orchestra

Moved by Schiavone seconded by Talarico to approve the creation of a Chamber Orchestra club at the middle school, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.15 Contract – Dr. Erik Wiedemann

Moved by Lyman seconded by Talarico to approve the agreement between the Lancaster Central School District and Dr. Erik Wiedemann, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

No one addressed the board at this time.

14.0 Adjournment

At 7:28pm moved by Talarico seconded by Schiavone to adjourn the regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk