

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date

September 16, 2024

Kind

Regular Session

Place

Lancaster High School, One Forton Drive, Lancaster

Members Present

Michael Sage, President  
John Talarico, Vice President  
Kevin Davenport, Trustee  
Glenn Jackson, Trustee  
David Lyman, Trustee  
Anita Schiavone, Trustee  
Timothy Talbot, Trustee

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools  
Daniel D'Amico, Asst. Superintendent for Human Resources  
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services  
Jamie Phillips, Asst. Superintendent for Business & Support Services  
Andrew Krazmien, Director of Secondary Education  
Cheryl Randall, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection.

- 4.0 Summer School 2024

Ms. Jenna Lettieri, elementary summer school principal; Miss Alexis McTigue, middle school summer school principal; Mr. Chris Pollard, high school summer school principal; Jeannine Suito, coordinator of the Lancaster Work Study summer program; and Mr. Matthew Hein, a teacher in the Lancaster Work Study summer program, presented information to the board about the district's elementary and secondary summer school programs.

- 5.0 Correspondence
- 5.1 Email Received

An email was received from Jacoria Tibbs on August 28, 2024.

- 6.0 Approval of Minutes
- 6.1 Regular Session  
August 26, 2024

Moved by Talbot seconded by Jackson to accept the minutes from the regular session held on August 26, 2024, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

Mrs. Beth Farrar spoke about past and future events happening in the district.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

There were no board reports.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Talarico seconded by Talbot to approve the personnel changes for the period ending September 16, 2024, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

11.1.2 Tenure Recommendation

Moved by Davenport seconded by Jackson to approve the teacher listed for tenure status, effective on the date as indicated. Such grant of tenure is subject to and conditioned upon the teacher receiving an APPR rating of (D) developing or higher at the conclusion of the 2023-2024 school year. In the event that they do not obtain the required rating as described above, the tenure appointment shall be null and void.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Talbot seconded by Schiavone to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Jackson seconded by Davenport to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talarico seconded by Jackson to approve the financial reports from September 16, 2024, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

- 12.2 Policy 2<sup>nd</sup> Reading  
#6550 Leaves of Absence

Policy #6550 Leaves of Absence was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.3 Policy 2<sup>nd</sup> Reading  
#5681 School Safety Plans

Policy #5681 School Safety Plans was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.4 Policy 2<sup>nd</sup> Reading  
#5683 Evacuation, Lockdown,  
and Emergency Dismissal Drills

Policy #5683 Evacuation, Lockdown, and Emergency Dismissal Drills was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.5 Food Service Department  
Operating Systems Reports  
July 2024

Moved by Schiavone seconded by Jackson to approve the food service department operating system reports for July 2024, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

- 12.6 Erie 1 BOCES - Room Rental

Moved by Talarico seconded by Schiavone to approve the agreement between the Lancaster Central School District and Erie 1 BOCES, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

- 12.7 Erie 1 BOCES – Consultant  
Services to Parochial Students

Moved by Davenport seconded by Schiavone to approve the agreement between the Lancaster Central School District and Erie 1 BOCES, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

- 12.8 Tuition Rate Agreement  
Buffalo City School District

Moved by Talarico seconded by Talbot to approve the tuition rate agreement between the Lancaster Central School District and Buffalo City School District, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

- 12.9 Construction Change Orders

Moved by Jackson seconded by Talarico to approve change order 77P4 CO-403-012, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.10 Contract – Rachael Schneider  
Licensed Behavior Analyst, PLLC

Moved by Schiavone seconded by Jackson to approve the agreement between the Lancaster Central School District and Rachael Schneider Licensed Behavior Analyst, PLLC, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.11 Tax Certiorari Settlements

Tax certiorari information was presented to the board for information regarding the following:  
6647 Transit Road, LLC

13.0 Public Hearing

No one addressed the board at this time.

14.0 Executive Session

At 7:30pm moved by Davenport seconded by Lyman to move to executive session to discuss a matter in litigation with the District's counsel.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

At 8:25pm moved by Talbot seconded by Schiavone to reconvene regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 8:26pm moved by Talarico seconded by Talarico to adjourn the regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk