

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date

September 18, 2023

Kind

Regular Session

Place

William Street School, 5201 William Street, Lancaster

Members Present

Michael Sage, President  
Shannon Cohen, Vice President  
Kevin Davenport, Trustee  
Jill Fecher, Trustee  
Timothy Talbot, Trustee

Members Excused

Glenn Jackson, Trustee  
John Talarico, Trustee

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools  
Daniel D'Amico, Asst. Superintendent for Human Resources  
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services  
Jamie Phillips, Asst. Superintendent for Business & Support Services  
John Armstrong, Director of Special Education  
Andrew Krazmien, Director of Secondary Education  
Karen Marchioli, EdD, Director of Elementary Education  
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Susan Ahrens, a clerk typist from 1989 through 2012, who passed away on August 30, 2023; for Merne Eddie Stein, a teacher from 1965 through 1994, who passed away on September 3, 2023; and for Ann Nicolson, a teacher from 1964 through 1997, who passed away on September 5, 2023.

- 4.0 Presentations
- 4.1 Summer School Presentation

Miss Jenna Lettieri, elementary summer school principal, and Mrs. Nilam Yagielski, secondary summer school principal, presented information to the board about the district's elementary and secondary summer school programs.

- 4.2 Summer Work Study Program

Mrs. Jeannine Sutor, Summer Work Study Summer Program Coordinator, and Mr. Matthew Hein, a teacher in the program, presented information to the board about the district's summer work study program.

4.3 Tenure Certificate Presentation

Dr. Marchioli, Mr. Krazmien and Mr. Armstrong presented recently tenured teachers with certificates.

5.0 Correspondence

5.1 Email Received

An email was received from Pastor Stephen Mannion on September 7, 2023.

5.2 Email Received

An email was received from Daniel Sandker on September 8, 2023.

6.0 Approval of Minutes

6.1 Regular Session  
August 28, 2023

Moved by Davenport seconded by Cohen to accept the minutes from the regular session held on August 28, 2023, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

John Abraham welcomed students and thanked students and staff for a smooth opening. Mr. Abraham also congratulated the teachers who received tenure.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

Mr. Talbot, Mrs. Cohen and Mrs. Fecher spoke about recent and future events in the school district.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

Mr. Sage noted that on July 10<sup>th</sup> two speakers addressed the board and communication has been made.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Talbot seconded by Cohen to approve the personnel changes for the period ending August 28, 2023, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.1.3 Tenure Recommendation

Moved by Cohen seconded by Davenport to approve the teacher listed for tenure status, effective on the date as indicated. Such grant of tenure is subject to and conditioned upon the teacher receiving an APPR rating

of (D) Developing or higher at the conclusion of the 2023-2024 school year. In the event that they do not obtain the required rating as described above, the tenure appointment shall be null and void, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Davenport seconded by Talbot to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Cohen seconded by Fecher to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Davenport seconded by Cohen to approve the financial reports, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption #3410  
Code of Conduct

Moved by Talbot seconded by Cohen to adopt policy #3410 Code of Conduct for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.3 Policy Adoption #8110  
Curriculum Development,  
Resources, and Evaluation

Moved by Cohen seconded by Fecher to adopt policy #8110 Curriculum Development, Resources, and Evaluation for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.4 Policy 2<sup>nd</sup> Reading  
#3420 Non-Discrimination  
and Anti-Harassment in the  
District

Policy #3420 Non-Discrimination and Anti-Harassment in the District was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.5 Policy 2<sup>nd</sup> Reading  
#6121 Sexual Harassment  
in the Workplace

Policy #6121 Sexual Harassment in the Workplace was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.6 Policy 1<sup>st</sup> Reading

#5140 Administration of the Budget

Policy #5140 Administration of the Budget was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.7 Policy 1<sup>st</sup> Reading  
#3430 Culture, Climate, and Inclusivity in the District

Policy #3430 Culture, Climate, and Inclusivity in the District was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.8 Policy 1<sup>st</sup> Reading  
#7410 Extracurricular Activities

Policy #7410 Extracurricular Activities was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.9 Policy Removal  
#3430 Uniform Violent and Disruptive Incident Reporting System

Moved by Davenport seconded by Cohen to approve the removal of policy #3430 Uniform Violent and Disruptive Incident Reporting System (VADIR) from the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.10 Contract – SHC Services, Inc.  
DBA Supplemental Health Care

Moved by Talbot seconded by Cohen to approve the agreement between the Lancaster Central School district and SHC Services, Inc. DBA Supplemental Health Care, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.11 Contract – The Summit Center

Moved by Cohen seconded by Davenport to approve the agreement between the Lancaster Central School district and The Summit Center, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.12 Contract – Research Foundation  
For the State University of New York at Buffalo

Moved by Davenport seconded by Talbot to approve the agreement between the Lancaster Central School District and the Research Foundation for the State University of New York at Buffalo Center for Assistive Technology for assistive technology services for the 2023-2024 school year, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.13 Contract – Beth Farrar

Moved by Cohen seconded by Talbot to approve the agreement between the Lancaster Central School District and Beth Farrar to provide family literacy workshop services for the district, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.14 Contract – Erie 1 BOCES  
Room Rental

Moved by Fecher seconded by Cohen to approve the agreement between the Lancaster Central School District and Erie 1 BOCES, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.15 Declare Surplus Equipment

Moved by Cohen seconded by Davenport to declare the attached listing of equipment as prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.16 Budget Amendment  
School Bus Purchase

Moved by Davenport seconded by Cohen to approve the expenditure budget increase as listed for the voter approved school bus purchase, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.17 Donation Acceptance  
Library Books

Moved by Talbot seconded by Cohen to accept the donation of books from Pastor Stephen Mannion of the Faith United Methodist Church.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

14.0 Adjournment

At 7:58pm moved by Davenport seconded by Talbot to adjourn the regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk